



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

RICHARD E. (RICKY) HINES, MAYOR

BRANDY HARRELL, MAYOR PRO TEM

SHANTEL E. HAWKINS, COUNCILWOMAN

JOHNNY MOYE, COUNCILMAN

VERONICA W. ROBERSON, COUNCILWOMAN

LISA A. SMITH, COUNCILWOMAN

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

ANTHONY BOWERS, ASSISTANT TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

ANGIE FULLER, HUMAN RESOURCE DIRECTOR

WILLIE GAY, INSPECTIONS/GIS

DONALD HARVEY, TOWN CLERK

EVAN JOHNSTON, BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER

JESSICA MANNING, FINANCE DIRECTOR

CLIFF MCGUFFIN, PUBLIC WORKS DIRECTOR

RON MILLS, INTERIM ELECTRIC DIRECTOR

DAVID MOORE, FIRE CHIEF

STEPHEN PENN, PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR

CHRIS WILLIAMS, POLICE CHIEF

DIANE WHITE, PARKS AND RECREATION DIRECTOR

APPROVED BUDGET FY 2024-2025

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July 1, 2024

Mr. Richard (Ricky) Hines, Mayor
Dr. Brandy Harrell, Mayor Pro-Tem
Ms. Shantel Hawkins, Councilwoman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman
Mrs. Lisa Smith, Councilwoman

RE: Approved Annual Budget for the 2024-2025 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the approved Annual Budget for Fiscal Year 2024-2025, beginning July 1, 2024 and ending June 30, 2025. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Approved Budget:

- *includes tax adjustment – reduction from \$.475/100 to \$.45/100;*
- *includes rate adjustments – increase of \$3.50 per household account/per month for sanitation and an increase of \$7.00 per household/per month to the sewer flat rate;*
- *some fee adjustments;*
- *includes position and position funding adjustments;*
- *includes capital outlay requests;*
- *includes funding for Non-Town Agency requests;*
- *includes contributions from the Water, Sewer, Storm water and Electric funds to the General Fund to compensate for administrative services;*
- *includes a 5.0% COLA and 1.2% to 2.4% merit for employees;*
- *Health Insurance costs increased 1.5% and the Town absorbed the costs for both the employee and dependent coverage;*
- *Dental Insurance premiums increased by 3%;*
- *\$25,000 is included to add to the OPEB (Other Post-Employment Benefits) reserve; and*
- *\$25,000 is included to add to the Multi-purpose building Capital Reserve Fund.*

Below is a brief budgetary summary of point of interests:

GENERAL FUND:

All revenues, which comprise the General Fund, have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a **98%** collection rate for ad valorem taxes.

As you know, there was a tax reappraisal this year of all ad valorem or "real" property. By Law, we must report the "revenue neutral" tax rate. The "revenue neutral" tax rate would be the tax rate after reappraisal that would bring in an equivalent amount of money as the previous fiscal year. Tax amounts assessed and associated revenues brought in by the tax rate set by the Town of Winterville are calculated per \$100 valuation on said property.

- ✓ The current tax rate for Winterville is \$0.475/100.
- ✓ The "revenue neutral" tax rate for Winterville including motor vehicle taxes would be \$0.3501/100.

The total General Fund budget currently totals **\$15,517,275**. There is a General Fund balance appropriation of \$386,483 as well as a transfer from the Electric Fund to the General Fund in an amount of \$350,000.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner but approached in such a way that service to the citizens remains constant.

Some highlights (In addition to departmental requests) in the General Fund Departmental budgets include:

- Approved Non-Town agency allocations for FY 2024-2025 totals **\$100,000**. The cash allocations for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$50,000;*
 - *Boys and Girls Club - \$5,000;*
 - *Winterville Chamber of Commerce - \$20,000;*
 - *Pitt County Council on Aging (Meals on Wheels) - \$6,500;*
 - *Rebuilding Together, Pitt County, NC - \$10,000;*
 - *Winterville Senior Citizens Club - \$3,500;*
 - *Pitt County Girls Softball - \$5,000;*
 - *Greenville Pitt Education Association, Inc. - \$0 (new); and*
 - *Mt. Shiloh Missionary Baptist Church - \$0 (new).*
- *The in-kind amount for Winterville Historical and Arts Society (WHAS) - \$12,925.*
- *The in-kind amount for the Winterville Chamber - \$1,100.*
- *The in-kind amount for the Winterville Senior Citizens Club - \$2,700.*
- *Sheppard Memorial Library has requested a total of \$176,821.*
- *The "big ticket" capital requests in this Fund are being financed, therefore Debt Proceeds are being shown for the purchase year (FY 2024-2025) on the revenue side of the Fund budget and the expenditure side of the Fund budget will show the same amount for said purchases.*

RECREATION FUND:

Recreation revenues and expenditures have been estimated in a manner like the General Fund budget. A transfer from General Fund to Recreation in the amount of \$1,043,454 has been included for operational purposes.

The total budget for Parks and Recreation for FY 2024-2025 is estimated to be **\$1,198,874**.

POWELL BILL FUND:

The total budget for the Powell Bill Fund for FY 2024-2025 is estimated to be **\$387,263**. There is no contribution from "Fund Balance" included in this budget.

URGENT REPAIR FUND:

The total budget for the Urgent Repair Fund for FY 2024-2025 is estimated to be **\$20,000**. Money was allocated from unspent reserves in the Fund built up from previous Budget years (pandemic primarily).

SAFE ROUTES TO SCHOOLS GRANT:

The total budget for the Safe Routes to Schools Grant Fund (new) for FY 2024-2025 is estimated to be **\$60,922**.

ENTERPRISE FUNDS:

Electric Fund - There is a transfer from Electric Fund to General Fund in the amount of \$350,000 as is done annually to assist in covering the costs of operations. Due to the rapid expansion of our Town, substantial amount of capital work continues. The total budget for the Electric Fund is estimated to be **\$8,848,885**. There is no contribution from "fund balance" included in this Fund budget.

Water Fund – The total budget for the Water Fund is estimated to be **\$2,069,771**. There is a contribution from "fund balance" included in this Fund budget in the amount of \$288,838. \$560,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities.

There is one new position (Utility Maintenance Mechanic) included in the FY 2024-2025 Budget.

Sewer Fund – The total budget for the Sewer Fund is estimated to be **\$3,318,511**. There is \$26,000 in "fund balance" which has been allocated to assist in balanced the Sewer Fund budget.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share comprised of a flow-based formula. The Town's appropriation to CMSD decreased to **\$1,429,770**.

There is one new position (Utility Maintenance Mechanic) included in the FY 2024-2025 Budget.

There was a loan being made from the Water Fund in the amount of \$260,000 (FY 2023-2024) to assist in balancing the Fund budget and covering the increase in the annual contribution to CMSD. The Sewer Fund will pay the Water Fund back over a five (5)-year term at \$52,000 annually.

Storm Water Fund – The total budget for the Storm Water Fund is estimated to be \$584,000. There is no “fund balance” appropriation included but there is one new position (Equipment Operator) which has been added to the Budget.

Conclusion:

It is with great stress and caution that Staff presents Approved Annual Budget for FY 2024-2025. As you know, the cost of doing business continues to rise and as such, it requires us to assess our current revenue streams and adjust accordingly, while simultaneously planning.

Staff has major concerns about the Town's current revenue sources, and we **urge** Council to continue to look toward making upward adjustments in some of these sources in the future or be faced with the consideration of substantial service adjustments to the citizens. As the Town continues its rapid growth and expansion, there will be increasing pressure on our workforce, equipment and facilities. We, as an organization, talk about these growing pressures during every Budget process and we have arrived at a time where we simply cannot maintain the same path. Staff thanks the Mayor and Council for the difficult decisions you have had to make this year and we know it will only get more difficult as time goes on.

The Town is in a very good financial position and I know that each of you desires that it stay that way. Unfortunately, that will result in hard decisions related to revenues needed to cover the ever-increasing cost of doing business. Staff would be remiss if we did not continue to urge a change in the Town's financial direction moving forward. Please know that growth is wonderful, but it comes at a cost which is required to be expended before the additional revenue of such growth is realized.

Thank you and Staff looks forward to answering any questions you may have.

Thank you.

Terri L. Parker

Terri L. Parker
Town Manager

Jessica Manning

Jessica Manning
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2024-2025**

Fund	Revenues					Appropriations
	Internal		External			
	Current	Prior Year	Services	Transfer	Debt Proceeds	
General Fund	\$ 12,867,026.00	\$ 386,483.00	\$ 1,455,766.00	\$ 350,000.00	\$ 458,000.00	\$ 15,517,275.00
Recreation	\$ 155,420.00			\$ 1,043,454.00		\$ 1,198,874.00
Powell Bill	\$ 387,263.00					\$ 387,263.00
Housing	\$ 20,000.00					\$ 20,000.00
Safe Routes to School Grant	\$ 60,922.00					\$ 60,922.00
Electric	\$ 7,894,251.00	\$ 823,634.00	\$ 131,000.00			\$ 8,848,885.00
Water	\$ 1,780,933.00	\$ 288,838.00				\$ 2,069,771.00
Sewer	\$ 3,292,511.00	\$ 26,000.00				\$ 3,318,511.00
Stormwater	\$ 584,000.00					\$ 584,000.00
Total	\$ 27,042,326.00	\$ 1,524,955.00	\$ 1,586,766.00	\$ 1,393,454.00	\$ 458,000.00	\$ 32,005,501.00

User: terri.parker

DB: Winterville

Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
10-0000-00-3110	TAXES CURRENT BUDGET	4,060,037	5,044,013	5,673,550	5,673,550	5,673,550
10-0000-00-3120	TAXES PRIOR YEAR	13,655	15,137	15,137	15,137	15,137
10-0000-00-3130	TAXES 2 PRIOR YEARS	5,017	4,209	4,209	4,209	4,209
10-0000-00-3140	OTHER PRIOR YEARS	3,404	2,835	2,835	2,835	2,835
10-0000-00-3150	TAXES PENALTIES AND INTER	12,219	12,165	12,165	12,165	12,165
10-0000-00-3160	VEHICLE PROPERTY TAXES	755,928	666,049	704,141	704,141	704,141
10-0000-00-3161	VEHICLE TAGS	25,807	25,978	25,978	25,978	25,978
10-0000-00-3165	VEH TAXES COLL. IN ADVANC					
10-0000-00-3170	HEAVY EQUIPMENT TAX					
10-0000-00-3210	LOCAL OPTION SALES TAX	3,636,776	3,690,657	3,690,657	3,690,657	3,690,657
10-0000-00-3220	BUSINESS PRIVILEGE LICENS	500	500	500	500	500
10-0000-00-3230	SPECIAL ASSESSMENTS					
10-0000-00-3240	BEER AND WINE EXCISE TAX	42,625	49,267	49,267	49,267	49,267
10-0000-00-3310	PAYMENT IN LUE OF TAXES	2,221	2,221	2,221	2,221	2,221
10-0000-00-3319	SOLID WASTE DISPOSAL	7,842	8,577	8,577	8,577	8,577
10-0000-00-3320	UTILITY FRANCHISE TAX	363,730	379,855	379,855	379,855	379,855
10-0000-00-3410	DOT GRANT REIMBURSEMENT	3,660	3,660	3,660	3,660	3,660
10-0000-00-3415	GRANT	169,225	261,429	261,429	261,429	261,429
10-0000-00-3420	MISC GRANT	10,000				
10-0000-00-3425	FEMA FUNDING					
10-0000-00-3426	CARES ACT					
10-0000-00-3427	CONTRIBUTION FROM ARPA GRANT					
10-0000-00-3430	GOLDEN LEAF FOUNDATION	158,500				
10-0000-00-3435	ASSET FORFEITURE FED FUND	5,000				
10-0000-00-3510	ZONING ORDINANCE / AMENDM	6,000	3,000	3,000	3,000	3,000
10-0000-00-3511	SITE PLAN CONST. REVIEW		6,000	6,000	6,000	6,000
10-0000-00-3512	STORMWATER REVIEW					
10-0000-00-3520	SUBDIVISION PLAT REVIEW	4,000	5,000	5,000	5,000	5,000
10-0000-00-3530	ZONING COMPLIANCE CERT	6,000	6,000	6,000	6,000	6,000
10-0000-00-3540	CONDITIONAL USE APPLICATI	500	500	500	500	500
10-0000-00-3550	VARIANCE/ZONING APPEAL	500	500	500	500	500
10-0000-00-3560	PLANNING DOCUMENTS	1,000	1,000	1,000	1,000	1,000
10-0000-00-3561	LETTER OF CREDIT - SUBDIVISION GA					
10-0000-00-3611	UTILITIES SERVICE CHARGE					
10-0000-00-3612	COMMUNITY BUILDING RENT	6,450	10,425	10,425	10,425	10,425
10-0000-00-3634	FIRE INSPECTIONS	9,040	25,000	25,000	25,000	25,000
10-0000-00-3635	USER ACCESS FEE	8,960	7,750	7,750	7,750	7,750
10-0000-00-3636	BUILDING INSP	206,828	228,650	228,650	228,650	228,650
10-0000-00-3710	INVESTMENT INCOME					
10-0000-00-3805	SALE OF ASSETS					
10-0000-00-3809	UNAUTHORIZED SUBSTANCE TA	2,326	1,000	1,000	1,000	1,000
10-0000-00-3810	COURT FEES	5,955	4,250	4,250	4,250	4,250
10-0000-00-3811	DEBT SERVICE PROCEEDS	359,400	458,000	458,000	458,000	458,000
10-0000-00-3819	PMT TRANSACTION FEE					
10-0000-00-3820	MISCELLANEOUS	30,000	40,000	40,000	40,000	40,000
10-0000-00-3821	ELECTRIC FUND CONTRIBUTIO	650,000	350,000	350,000	350,000	350,000
10-0000-00-3822	WATER FUND CONTRIBUTION					
10-0000-00-3823	SEWER FUND CONTRIBUTION					
10-0000-00-3824	CONTRIBUTION FROM RECREAT					
10-0000-00-3829	CONTRIBUTION FOR SERVICES	1,384,606	1,455,766	1,455,766	1,455,766	1,455,766
10-0000-00-3830	GRAVE OPEN/CLOSING	6,267	7,600	7,600	7,600	7,600
10-0000-00-3831	FUND BALANCE APPROPRIATIO	1,830,409	386,483	386,483	386,483	386,483
10-0000-00-3840	CEMETERY PLOTS	2,000	1,600	1,600	1,600	1,600
10-0000-00-3850	CORPORATE CONTRIBUTION					
10-0000-00-3855	DEBRIS PICK UP					
10-0000-00-3860	SANITATION	589,934	784,688	784,688	784,688	784,688

Fund: 10 GENERAL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
10-0000-00-3861	WINT. EMS RIEMB	200,339	202,027	202,027	202,027	202,027
10-0000-00-3862	WINTERVILLE RESCUE RENT					
10-0000-00-3863	POLICE EVENT PAY	45,000	60,000	60,000	60,000	60,000
10-0000-00-3883	SEWER FUND CONT					
10-0000-00-3887	COUNTY CONTRIBUTION					
10-0000-00-3888	GUC SERVICE AGREEMENT	24,069	24,550	24,550	24,550	24,550
10-0000-00-3904	INTEREST INCOME	313,577	613,305	613,305	613,305	613,305
10-0000-00-3905	ELECTRIC FACILITIES FEE					
10-0000-00-3906	TELEPHONE DROPS					
10-0000-00-3942	FUND BALANCE CONTRIBUTION	36,233				
10-0000-00-3950	SALE OF CAPITAL ASSET					
Totals for dept 0000-00 -		15,005,539	14,005,163	15,130,792	15,517,275	15,517,275

* NOTES TO BUDGET: DEPARTMENT 0000-00

3811	DEBT SERVICE PROCEEDS					
	FOOTNOTE AMOUNTS:			130,000	130,000	130,000
	CHRISTMAS LIGHTS					
	FOOTNOTE AMOUNTS:			25,000	25,000	25,000
	PW GATOR					
	FOOTNOTE AMOUNTS:			60,000	60,000	60,000
	PW PICK UP TRUCK - SUPERINTENDENT					
	FOOTNOTE AMOUNTS:			58,000	58,000	58,000
	PW PAVING HEAD					
	FOOTNOTE AMOUNTS:			85,000	85,000	85,000
	PW MINI EXCAVATOR					
	FOOTNOTE AMOUNTS:			100,000	100,000	100,000
	PW SERVICE TRUCK					
	ACCOUNT '3811' TOTAL			458,000	458,000	458,000
	DEPT '0000-00' TOTAL			458,000	458,000	458,000
TOTAL ESTIMATED REVENUES		15,005,539	14,005,163	15,130,792	15,517,275	15,517,275

BEGINNING FUND BALANCE	15,881,542
FUND BALANCE ADJUSTMENTS	6,369
ENDING FUND BALANCE	30,893,450

Fund: 15 RECREATION FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
15-0000-00-3415	GRANT	15,000	15,000	15,000	15,000	15,000
15-0000-00-3613	CAL RIPKIN	11,600	9,145	9,145	9,145	9,145
15-0000-00-3614	TEE BALL	7,600				
15-0000-00-3615	SOFTBALL ADULT	13,300	11,175	11,175	11,175	11,175
15-0000-00-3616	FOOTBALL	9,450	10,200	10,200	10,200	10,200
15-0000-00-3617	FALL BASEBALL	4,400	2,230	2,230	2,230	2,230
15-0000-00-3618	BABE RUTH BASEBALL	19,000	19,695	19,695	19,695	19,695
15-0000-00-3620	RECREATION PROGRAMS	4,300	4,300	4,300	4,300	4,300
15-0000-00-3621	PAVILION RENTAL	1,000	1,000	1,000	1,000	1,000
15-0000-00-3622	DONATIONS AND SPONSORSHIP	9,200	7,525	7,525	7,525	7,525
15-0000-00-3623	ROOKIE BALL	50,000	50,000	50,000	50,000	50,000
15-0000-00-3624	CONCESSION	989,501	989,501	989,501	1,043,454	1,043,454
15-0000-00-3625	GENERAL FUND TRANSFER					
15-0000-00-3626	REC SUB FEE RESERV ALLOCA					
15-0000-00-3627	RECREATION SUB FEES	10,900	10,900	10,900	10,900	10,900
15-0000-00-3628	FUND RAISING CONTRIBUTION	22,000	14,250	14,250	14,250	14,250
15-0000-00-3632	TOURNAMENT REV					
15-0000-00-3811	DEBT SERVICE PROCEEDS	42,033				
15-0000-00-3831	FUND BALANCE APPROPRIATIO					
15-0000-00-3942	FUND BALANCE CONTRIBUTION					
Totals for dept 0000-00 -		1,209,284	1,144,921	1,144,921	1,198,874	1,198,874
TOTAL ESTIMATED REVENUES		1,209,284	1,144,921	1,144,921	1,198,874	1,198,874

BEGINNING FUND BALANCE
ENDING FUND BALANCE

1,623,398
2,832,682

User: terri.parker
 DB: Winterville
 Fund: 16 POWELL BILL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
16-0000-00-3420	MISC GRANT					
16-0000-00-3440	POWELL BILL DISTRIBUTION	346,031	345,394	345,394	345,394	345,394
16-0000-00-3831	FUND BALANCE APPROPRIATIO	705,700				
16-0000-00-3884	GENERAL FUND CONT					
16-0000-00-3904	INTEREST INCOME		41,869	41,869	41,869	41,869
16-0000-00-3936	INTEREST INCOME					
16-0000-00-3945	CONTRIBUTION FROM STWATER					
Totals for dept 0000-00 -		1,051,731	387,263	387,263	387,263	387,263
TOTAL ESTIMATED REVENUES		1,051,731	387,263	387,263	387,263	387,263

BEGINNING FUND BALANCE 788,947
 ENDING FUND BALANCE 1,840,678

Fund: 20 HOME HOUSING PROGRAM

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
20-0000-00-3820	MISCELLANEOUS					
20-0000-00-3831	FUND BALANCE APPROPRIATIO	20,000			20,000	20,000
20-0000-00-3871	GENERAL FUND CONT					
20-0000-00-3884	GENERAL FUND CONT					
20-0000-00-3889	HOME CONSORTIUM FUND					
Totals for dept 0000-00 -		20,000			20,000	20,000
TOTAL ESTIMATED REVENUES		20,000			20,000	20,000

BEGINNING FUND BALANCE 69,305
 ENDING FUND BALANCE 89,305

User: terri.parker
 DB: Winterville
 Fund: 24 SAFE ROUTES TO SCHOOL GRANT

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
24-0000-00-3415	GRANT	133,988		60,922	60,922	60,922
24-0000-00-3871	GENERAL FUND CONT	33,497				
	Totals for dept 0000-00 -	167,485		60,922	60,922	60,922
TOTAL ESTIMATED REVENUES		167,485		60,922	60,922	60,922

BEGINNING FUND BALANCE
 ENDING FUND BALANCE

167,485

Fund: 60 ELECTRIC FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
60-0000-00-3415	GRANT					
60-0000-00-3425	FEMA FUNDING					
60-0000-00-3611	UTILITIES SERVICE CHARGE	76,225	76,260	76,260	76,260	76,260
60-0000-00-3811	DEBT SERVICE PROCEEDS					
60-0000-00-3831	FUND BALANCE APPROPRIATIO					
60-0000-00-3901	ELECTRIC SALES	1,386,713				
60-0000-00-3902	CONNECTION FEES	7,180,560	7,025,449	7,025,449	7,025,449	7,025,449
60-0000-00-3904	INTEREST INCOME	19,000	30,000	30,000	30,000	30,000
60-0000-00-3907	RETAINED EARNINGS	358,580	267,760	267,760	267,760	267,760
60-0000-00-3908	CONTRIB FOR METERING DIV	107,500	131,000	131,000	131,000	131,000
60-0000-00-3909	MISCELLANEOUS		3,000	3,000	3,000	3,000
60-0000-00-3910	MUNICIPAL STREET LIGHT					
60-0000-00-3911	EL SALES TAX	471,135	491,782	491,782	491,782	491,782
60-0000-00-3912	NC RENEWABLE ENERGY CREDI					
Totals for dept 0000-00 -		9,599,713	8,025,251	8,848,885	8,848,885	8,848,885
TOTAL ESTIMATED REVENUES						
		9,599,713	8,025,251	8,848,885	8,848,885	8,848,885
BEGINNING FUND BALANCE						
		(350,306)				
FUND BALANCE ADJUSTMENTS						
		(2,125)				
ENDING FUND BALANCE						
		9,247,282				

User: terri.parker

Fund: 61 WATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
61-0000-00-3415	GRANT					
61-0000-00-3611	UTILITIES SERVICE CHARGE					
61-0000-00-3633	DEVELOPER CONTRIBUTION					
61-0000-00-3811	DEBT SERVICE PROCEEDS					
61-0000-00-3820	MISCELLANEOUS					
61-0000-00-3831	FUND BALANCE APPROPRIATIO	687,845				
61-0000-00-3883	SEWER FUND CONT	18,600	70,600	70,600	70,600	70,600
61-0000-00-3904	INTEREST INCOME	104,945	70,180	70,180	70,180	70,180
61-0000-00-3919	SYSTEM DEVELOPMENT FEE	55,000	45,000			
61-0000-00-3921	WATER SALES	1,566,538	1,582,203	1,582,203	1,582,203	1,582,203
61-0000-00-3922	CONNECTION FEES	29,000	28,000	28,000	28,000	28,000
61-0000-00-3923	INTEREST INCOME					
61-0000-00-3924	SEWER FUND TRANS FOR SERV		9,950	9,950	9,950	9,950
61-0000-00-3925	ANNUAL DEBT PMT CC SCHOOL		20,000	20,000	20,000	20,000
61-0000-00-3926	METER PURCHASE	20,000	20,000	20,000	20,000	20,000
61-0000-00-3935	RETAINED EARNINGS					
61-0000-00-3946	CONT FROM CIP					
Totals for dept 0000-00 -		2,491,878	1,825,933	1,780,933	2,069,771	2,069,771
TOTAL ESTIMATED REVENUES		2,491,878	1,825,933	1,780,933	2,069,771	2,069,771

BEGINNING FUND BALANCE
ENDING FUND BALANCE

2,933,923
5,425,801

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
62-0000-00-3415	GRANT	150,000				
62-0000-00-3420	MISC GRANT					
62-0000-00-3425	FEMA FUNDING					
62-0000-00-3811 *	DEBT SERVICE PROCEEDS	150,000	300,000	300,000	300,000	300,000
62-0000-00-3820	MISCELLANEOUS					
62-0000-00-3826 *	CONTRIBUTION FROM WATER	260,000		26,000		
62-0000-00-3831	FUND BALANCE APPROPRIATIO	166,806		78,317		
62-0000-00-3904	INTEREST INCOME	124,460	78,317	78,317		78,317
62-0000-00-3919	SYSTEM DEVELOPMENT FEE	47,000	50,000			
62-0000-00-3931	SEWER CHARGES	2,382,727	2,726,015	2,725,994	2,725,994	2,725,994
62-0000-00-3932	TAPPING FEES		2,000	2,000	2,000	2,000
62-0000-00-3933	BAMC REVENUE		186,200	186,200	186,200	186,200
62-0000-00-3934	SEWER SYS IMPROVEMENT FEE	172,000				
62-0000-00-3935	RETAINED EARNINGS					
62-0000-00-3936	INTEREST INCOME				26,000	26,000
62-0000-00-3937	TRANSFER FROM ELECT FUND					
62-0000-00-3938	DEVELOPER CONTRIBUTION					
62-0000-00-3942	FUND BALANCE CONTRIBUTION	27,292				
62-0000-00-3945	CONTRIBUTION FROM STWATER					
62-0000-00-3946	CONT FROM CIP					
Totals for dept 0000-00 -		3,480,285	3,042,532	3,318,511	3,318,511	3,318,511
* NOTES TO BUDGET: DEPARTMENT 0000-00						
3811	DEBT SERVICE PROCEEDS					
	FOOTNOTE AMOUNTS:					
	SEWER PUMP REPLACEMENT			100,000	100,000	100,000
	FOOTNOTE AMOUNTS:					
	SEWER CRAIN TRUCK			200,000	200,000	200,000
	ACCOUNT '3811', TOTAL			300,000	300,000	300,000
3826	CONTRIBUTION FROM WATER					
	PROCEEDS FROM WATER FUND TO BE REPAID OVER 5 YEARS @ \$52,000					
	DEPT '0000-00', TOTAL			300,000	300,000	300,000
TOTAL ESTIMATED REVENUES		3,480,285	3,042,532	3,318,511	3,318,511	3,318,511
BEGINNING FUND BALANCE		(7,263,441)				
ENDING FUND BALANCE		(3,783,156)				

User: terri.parker Fund: 63 STORMWATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 0000-00						
63-0000-00-3420	MISC GRANT	400,000				
63-0000-00-3710	INVESTMENT INCOME					
63-0000-00-3811	DEBT SERVICE PROCEEDS					
63-0000-00-3820	MISCELLANEOUS					
63-0000-00-3831	FUND BALANCE APPROPRIATIO	13,232				
63-0000-00-3871	GENERAL FUND CONT					
63-0000-00-3904	INTEREST INCOME	90,630	54,000	54,000	54,000	54,000
63-0000-00-3942	FUND BALANCE CONTRIBUTION					
63-0000-00-3943	STORMWATER BILLINGS	525,550	530,806	530,000	530,000	530,000
63-0000-00-3944	CONTRIB FROM POWELL BILL					
63-0000-00-3946	CONT FROM CIP					
Totals for dept 0000-00 -		1,029,412	584,806	584,000	584,000	584,000

User: terri.parker Fund: 63 STORMWATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
ESTIMATED REVENUES						
Dept 7410-00 - ADMINISTRATION						
63-7410-00-3904	INTEREST INCOME					
Totals for dept 7410-00 - ADMINISTRATION						
TOTAL ESTIMATED REVENUES		1,029,412	584,806	584,000	584,000	584,000

BEGINNING FUND BALANCE 1,038,495

ENDING FUND BALANCE 2,067,907

ESTIMATED REVENUES - ALL FUNDS 34,055,327

NET OF REVENUES/APPROPRIATIONS - ALL FUNDS 34,055,327

31,256,227

32,005,501

32,005,501

BEGINNING FUND BALANCE - ALL FUNDS 14,721,863

FUND BALANCE ADJUSTMENTS - ALL FUNDS 4,244

ENDING FUND BALANCE - ALL FUNDS 48,781,434

User: terri.parker
 DB: Winterville
 Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4110-00 -	TOWN COUNCIL					
10-4110-00-4120	SALARIES AND WAGES	66,789	71,331	71,331	71,331	71,331
10-4110-00-4126	FICA EXPENSE	5,109	5,457	5,457	5,457	5,457
10-4110-00-4127	INSURANCE EXPENSE	120	120	120	120	120
10-4110-00-4221	PROFESSION DEVELOP-EDUCAT	14,000	17,000	17,000	17,000	17,000
10-4110-00-4222	TRAVEL-MEALS, LODGING, MILE	35,900	40,000	40,000	40,000	40,000
10-4110-00-4223	POSTAGE & TELEPHONE					
10-4110-00-4230	SUPPLIES & MATERIALS	2,000	3,000	3,000	3,000	3,000
10-4110-00-4234	DUES & SUBSCRIPTIONS	20,000	26,000	26,000	26,000	26,000
10-4110-00-4266	COMPUTER					
10-4110-00-4314	CAPITAL IMPROVEMENTS					
Totals for dept 4110-00 - TOWN COUNCIL		143,918	162,908	162,908	162,908	162,908

BUDGET REPORT FOR TOWN OF WINTERVILLE

User: terri.parker

Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4120-00 -	ADMINISTRATION					
10-4120-00-4120	SALARIES AND WAGES	443,831	503,532	503,532	503,532	503,532
10-4120-00-4121	OVERTIME	2,500	2,500	2,500	2,500	2,500
10-4120-00-4122	LONGEVITY	6,078	8,664	8,664	8,664	8,664
10-4120-00-4126	FICA EXPENSE	37,116	39,432	39,432	39,432	39,432
10-4120-00-4127	INSURANCE EXPENSE	82,133	83,275	83,275	83,450	83,450
10-4120-00-4130	RETIREMENT	62,540	64,309	64,309	70,308	70,308
10-4120-00-4131	RETIREE INSURANCE					
10-4120-00-4170	401(K) RETIREMENT	24,259	25,773	25,773	25,773	25,773
10-4120-00-4221	PROFESSION DEVELOP-EDUCAT	5,000	7,500	7,500	7,500	7,500
10-4120-00-4222	TRAVEL-MEALS, LODGING,MILE	10,180	8,500	8,500	8,500	8,500
10-4120-00-4223	POSTAGE & TELEPHONE	500	500	500	500	500
10-4120-00-4225	MAINT & REPAIR-EQUIPMENT					
10-4120-00-4230	SUPPLIES & MATERIALS	7,000	8,500	8,500	8,500	8,500
10-4120-00-4234	DUES & SUBSCRIPTIONS	5,500	8,000	8,000	8,000	8,000
10-4120-00-4260	DEPARTMENTAL IMPROVEMENTS					
10-4120-00-4261	ADVERTISING	4,000	2,000	2,000	2,000	2,000
10-4120-00-4266	COMPUTER					
10-4120-00-4289	CAR ALLOWANCE					
10-4120-00-7150	CAPITAL OUTLAY ACCOUNT	32,145				
Totals for dept 4120-00 - ADMINISTRATION		722,782	762,485	762,485	768,659	768,659

Fund: 10 GENERAL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4120-01 - FINANCE						
10-4120-01-4120	SALARIES AND WAGES	458,258	506,692	506,692	506,692	506,692
10-4120-01-4121	OVERTIME	3,200	4,000	4,000	4,000	4,000
10-4120-01-4122	LONGEVITY	6,015	6,468	6,468	6,468	6,468
10-4120-01-4126	FICA EXPENSE	35,825	39,617	39,617	39,617	39,617
10-4120-01-4127	INSURANCE EXPENSE	135,950	138,445	138,445	138,747	138,747
10-4120-01-4130	RETIREMENT	60,364	70,638	70,638	70,638	70,638
10-4120-01-4170	401(K) RETIREMENT	23,415	25,894	25,894	25,894	25,894
10-4120-01-4221	PROFESSION DEVELOP-EDUCAT	3,100	3,100	3,100	3,100	3,100
10-4120-01-4222	TRAVEL-MEALS, LODGING,MILE	2,200	2,650	2,650	2,650	2,650
10-4120-01-4223	POSTAGE & TELEPHONE	900	900	900	900	900
10-4120-01-4225	MAINT & REPAIR-EQUIPMENT	500	500	500	500	500
10-4120-01-4226	MAINT & REPAIR-VEHICLE	1,000	1,000	1,000	1,000	1,000
10-4120-01-4227	FUEL (VEHICLES)	400	400	400	400	400
10-4120-01-4230	SUPPLIES & MATERIALS	10,000	12,000	12,000	12,000	12,000
10-4120-01-4233 *	CONTRACTED SERVICES	161,657	161,450	161,450	161,450	161,450
10-4120-01-4234	DUES & SUBSCRIPTIONS	1,500	1,675	1,675	1,675	1,675
10-4120-01-4236	TAX COLLECTION FEES					
10-4120-01-4260	DEPARTMENTAL IMPROVEMENTS					
10-4120-01-4261	ADVERTISING	2,800	2,800	2,800	2,800	2,800
10-4120-01-4290	CREDIT CARD	22,000	22,000	22,000	22,000	22,000
10-4120-01-5132 *	DEBT SERVICE EXPENSE	72,812	65,239	65,239	65,239	65,239
10-4120-01-5133 *	INTEREST EXPENSE	6,525	5,157	5,157	5,157	5,157
10-4120-01-7150	CAPITAL OUTLAY ACCOUNT					
Totals for dept 4120-01 - FINANCE		1,008,421	1,070,625	1,070,625	1,070,927	1,070,927
* NOTES TO BUDGET: DEPARTMENT 4120-01 FINANCE						
4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:		4,000	4,000	4,000	4,000
	TAX BILL PRINTING					
	FOOTNOTE AMOUNTS:		2,200	2,200	2,200	2,200
	PITNEY BOWES					
	FOOTNOTE AMOUNTS:		15,000	15,000	15,000	15,000
	UTILITY BILLING					
	FOOTNOTE AMOUNTS:		45,000	45,000	45,000	45,000
	AUDIT					
	CAFR					
	ACTUARIAL STUDY					
	FOOTNOTE AMOUNTS:		5,500	5,500	5,500	5,500
	BANKING SERVICES					
	FOOTNOTE AMOUNTS:		6,000	6,000	6,000	6,000
	ONLINE COLLECTIONS					
	FOOTNOTE AMOUNTS:		4,000	4,000	4,000	4,000
	EZ SCAN					
	FOOTNOTE AMOUNTS:		1,500	1,500	1,500	1,500
	EXECUTIVE					
	FOOTNOTE AMOUNTS:		13,250	13,250	13,250	13,250
	BS&A ANNUAL MAINTENANCE					
	FOOTNOTE AMOUNTS:		35,000	35,000	35,000	35,000
	TAX COLLECTION FEES					
	FOOTNOTE AMOUNTS:		25,000	25,000	25,000	25,000
	AUDIT FIRM TRANSFER FEES					
	FOOTNOTE AMOUNTS:		156,450	156,450	156,450	156,450
	ACCOUNT '4233' TOTAL					

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
Dept 4120-01 - FINANCE

5132	DEPT SERVICE EXPENSE		65,239	65,239	65,239	65,239
	BS&A SOFTWARE					
	FOOTNOTE AMOUNTS:					
5133	INTEREST EXPENSE					
	BS&A SOFTWARE		5,157	5,157	5,157	5,157
	DEPT '4120-01' TOTAL		226,846	226,846	226,846	231,846

User: terri.parker

Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4120-03 -	HUMAN RESOURCES					
10-4120-03-4120	SALARIES AND WAGES	81,750	92,336	92,336	92,336	92,336
10-4120-03-4122	LONGEVITY	100	100	100	100	100
10-4120-03-4126	FICA EXPENSE	6,254	6,622	6,622	7,064	7,064
10-4120-03-4127	INSURANCE EXPENSE	21,556	12,796	12,796	12,824	12,824
10-4120-03-4130	RETIREMENT	10,538	11,806	11,806	12,595	12,595
10-4120-03-4131	RETIREE INSURANCE	80,000	80,000	80,000	80,000	80,000
10-4120-03-4170	401(K) RETIREMENT	4,088	4,328	4,328	4,617	4,617
10-4120-03-4185	UNEMPLOYMENT INS RES CONT	5,000	5,000	5,000	5,000	5,000
10-4120-03-4221	PROFESSION DEVELOP-EDUCAT	3,000	3,000	3,000	3,000	3,000
10-4120-03-4222	TRAVEL-MEALS, LODGING,MILE	1,500	2,500	2,500	2,500	2,500
10-4120-03-4230	SUPPLIES & MATERIALS	6,000	7,500	7,500	7,500	7,500
10-4120-03-4231	UNIFORMS & SHOES	500				
10-4120-03-4233	CONTRACTED SERVICES	10,000	10,000	10,000	10,000	10,000
10-4120-03-4234	DUES & SUBSCRIPTIONS	1,000	2,500	2,500	2,500	2,500
10-4120-03-4261	ADVERTISING	3,500	5,000	5,000	5,000	5,000
10-4120-03-5108	EMPLOYEE APPRECIATION EVT	20,000	20,000	20,000	20,000	20,000
10-4120-03-5123	EAP/WEELLNESS PROGRAM	500	500	500	500	500
10-4120-03-5125	TUITION REIMBURSEMENT	1,000	1,000	1,000	1,000	1,000
10-4120-03-9116	CONT TO OPEB RESERVE ACCT	25,000	25,000	25,000	25,000	25,000
Totals for dept 4120-03 - HUMAN RESOURCES		281,286	289,988	289,988	291,536	291,536

User: terri.parker Fund: 10 GENERAL FUND 2024-25 2024-25 2024-25 2024-25
 DB: Winterville AMENDED BUDGET DEPT HEAD REQUESTED BUDGET DEPT HEAD MODIFIED BUDGET DEPT HEAD MODIFIED BUDGET FINAL APPROVED BUDGET

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4120-04 -	INFORMATION TECHNOLOGY					
10-4120-04-4120	SALARIES AND WAGES					
10-4120-04-4121	OVERTIME					
10-4120-04-4122	LONGEVITY					
10-4120-04-4126	FICA EXPENSE					
10-4120-04-4127	INSURANCE EXPENSE					
10-4120-04-4130	RETIREMENT					
10-4120-04-4170	401(K) RETIREMENT					
10-4120-04-4221	PROFESSION DEVELOP-EDUCAT					
10-4120-04-4222	TRAVEL-MEALS, LODGING,MILE					
10-4120-04-4223	POSTAGE & TELEPHONE					
10-4120-04-4224	OFFICE SUPPLIES	1,000	1,000	1,000	1,000	1,000
10-4120-04-4225	MAINT & REPAIR-EQUIPMENT	1,500	1,500	1,500	1,500	1,500
10-4120-04-4226	MAINT & REPAIR-VEHICLE					
10-4120-04-4227	FUEL (VEHICLES)					
10-4120-04-4230	SUPPLIES & MATERIALS	2,000	2,000	2,000	2,000	2,000
10-4120-04-4231	UNIFORMS & SHOES					
10-4120-04-4233	CONTRACTED SERVICES	601,913	650,000	650,000	650,000	650,000
10-4120-04-4234	DUES & SUBSCRIPTIONS	5,000	5,000	5,000	5,000	5,000
10-4120-04-4260	DEPARTMENTAL IMPROVEMENTS					
10-4120-04-4266	COMPUTER					
10-4120-04-4267	SMALL EQUIPMENT	5,000	7,500	7,500	7,500	7,500
10-4120-04-4268	VEHICLE LEASE					
10-4120-04-7150 *	CAPITAL OUTLAY ACCOUNT	22,903	42,903	42,903	43,552	43,552
Totals for dept 4120-04 - INFORMATION TECHNOLOGY		639,316	709,903	709,903	710,552	710,552

* NOTES TO BUDGET: DEPARTMENT 4120-04 INFORMATION TECHNOLOGY

7150	CAPITAL OUTLAY ACCOUNT	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
	FOOTNOTE AMOUNTS:				
	PROTECT SHIELD (RECURRING)	26,784	26,784	26,784	26,784
	FOOTNOTE AMOUNTS:				
	2008/2012 SERVER UPGRADE (ONE-TIME)	2,098	2,098	2,098	1,806
	FOOTNOTE AMOUNTS:				
	SHAREPOINT PRNTR PLAN (RECURRING)	1,157	1,157	1,157	1,157
	FOOTNOTE AMOUNTS:				
	SHAREPOINT DATE MIGRATION (ONE-TIME)	9,750	9,750	9,750	9,750
	FOOTNOTE AMOUNTS:				
	ONE DRIVE USER MIGRATION (ONE-TIME)	695	695	695	695
	FOOTNOTE AMOUNTS:				
	CRADLEPOINT 4G ROUTERS (BACKUPS) (O-T)	3,360	3,360	3,360	3,360
	ACCOUNT '7150', TOTAL	43,844	43,844	43,844	43,552
	DEPT '4120-04', TOTAL	43,844	43,844	43,844	43,552

Fund: 10 GENERAL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4130-00 -	PLANNING					
10-4130-00-4120	SALARIES AND WAGES	171,313	180,387	180,387	180,387	180,387
10-4130-00-4122	LONGEVITY	400	600	600	600	600
10-4130-00-4126	FICA EXPENSE	13,139	13,849	13,849	13,849	13,849
10-4130-00-4127	INSURANCE EXPENSE	51,334	52,086	52,086	52,142	52,142
10-4130-00-4130	RETIREMENT	22,139	24,692	24,692	24,692	24,692
10-4130-00-4170	401(K) RETIREMENT	8,392	8,859	8,859	8,859	8,859
10-4130-00-4221	PROFESSION DEVELOP-EDUCAT	1,000	950	950	950	950
10-4130-00-4222	TRAVEL-MEALS, LODGING,MILE	1,450	1,450	1,450	1,450	1,450
10-4130-00-4223	POSTAGE & TELEPHONE	600	600	600	600	600
10-4130-00-4225	MAINT & REPAIR-EQUIPMENT	250	250	250	250	250
10-4130-00-4226	MAINT & REPAIR-VEHICLE	250	250	250	250	250
10-4130-00-4227	FUEL (VEHICLES)	500	500	500	500	500
10-4130-00-4230	SUPPLIES & MATERIALS	250	300	300	300	300
10-4130-00-4233	CONTRACTED SERVICES	5,000	14,500	14,500	14,500	14,500
10-4130-00-4234	DUES & SUBSCRIPTIONS	600	600	600	600	600
10-4130-00-4259	PART TIME EMPLOYEE					
10-4130-00-4260	DEPARTMENTAL IMPROVEMENTS					
10-4130-00-4261	ADVERTISING	5,000	5,000	5,000	5,000	5,000
10-4130-00-4262	GIS MAPPING					
10-4130-00-4266	COMPUTER					
10-4130-00-4291	RECORDING FEES	300	300	300	300	300
10-4130-00-5128	OPERATING LEASE					
10-4130-00-7150	CAPITAL OUTLAY ACCOUNT					
10-4130-00-9106	CONTR TO VEH REPL RENT					
Totals for dept 4130-00 - PLANNING		281,917	305,173	305,173	305,229	305,229

User: terri.parker

Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4260-00 -	PUBLIC BUILDINGS		33,322	33,322	33,322	33,322
10-4260-00-4120	SALARIES AND WAGES	1,508				
10-4260-00-4121	OVERTIME		100	100	100	100
10-4260-00-4122	LONGEVITY	2,610	2,557	2,557	2,557	2,557
10-4260-00-4126	FICA EXPENSE					
10-4260-00-4127	INSURANCE EXPENSE					
10-4260-00-4130	RETIREMENT	4,397	4,269	4,269	4,560	4,560
10-4260-00-4170	401(K) RETIREMENT		1,565	1,565	1,671	1,671
10-4260-00-4225	MAINT & REPAIR-EQUIPMENT	8,692	8,750	8,750	8,750	8,750
10-4260-00-4228	UTILITIES	151,000	151,000	151,000	151,000	151,000
10-4260-00-4230	SUPPLIES & MATERIALS	13,911	20,000	20,000	20,000	20,000
10-4260-00-4232	ENGINEERING	22,500				
10-4260-00-4233	CONTRACTED SERVICES	105,107				
10-4260-00-4239 *	MAINT & REPAIR-FACILITY	113,462	115,000	100,000	100,000	100,000
10-4260-00-4251	STREET LIGHTS	78,000	80,000	80,000	80,000	80,000
10-4260-00-4253	LANDSCAPING	115	5,000	5,000	5,000	5,000
10-4260-00-4254	JANITORIAL SERVICES					
10-4260-00-4255	HVAC CONTRACT					
10-4260-00-4256	PEST CONTROL CONTRACT					
10-4260-00-4257	INTERIOR MAINTENANCE					
10-4260-00-4258	FIRE CALL PAY					
10-4260-00-4260	DEPARTMENTAL IMPROVEMENTS					
10-4260-00-4274	NEW EQUIPMENT	31,203	20,000	20,000	20,000	20,000
10-4260-00-4299	BUILDINGS & GROUNDS					
10-4260-00-5132	DEBT SERVICE EXPENSE	147,971	140,289	140,289	140,289	140,289
10-4260-00-5133	INTEREST EXPENSE	26,692	20,844	20,844	20,844	20,844
10-4260-00-7150 *	CAPITAL OUTLAY ACCOUNT	603,750	460,000	300,000	300,000	300,000
10-4260-00-9107	CONTR TO CAPITAL IMP					
Totals for dept 4260-00 - PUBLIC BUILDINGS		1,310,918	1,062,696	987,696	988,093	988,093
* NOTES TO BUDGET: DEPARTMENT 4260-00 PUBLIC BUILDINGS						
4239	MAINT & REPAIR-FACILITY					
	FOOTNOTE AMOUNTS:		100,000	100,000	100,000	100,000
	GENERAL UNEXPECTED REPAIR					
	FOOTNOTE AMOUNTS:		15,000			
	FLOORING FOR FINANCE					
	ACCOUNT '4239' TOTAL		115,000	100,000	100,000	100,000
7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:					
	FUEL PUMP REPLACEMENT/ CONCRETE PAD/ PAVING OF DRIVE		25,000	40,000	40,000	40,000
	FOOTNOTE AMOUNTS:		30,000			
	ELECTRIC BUILDING OFFICES RENO					
	FOOTNOTE AMOUNTS:		30,000			
	PUBLIC WORKS OFFICES RENO					
	FOOTNOTE AMOUNTS:		20,000	20,000	20,000	20,000
	PAVING BEHIND OPS CENTER FOR ADDITIONAL PARKING					
	FOOTNOTE AMOUNTS:		20,000	20,000	20,000	20,000
	PAINTING OF THE FUEL TANKS					
	FOOTNOTE AMOUNTS:		55,000	55,000	55,000	55,000
	GENERATOR FOR TOWN HALL					
	FOOTNOTE AMOUNTS:		40,000			
	GENERATOR FOR OPERATION CENTER					

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS						
Dept 4260-00 - PUBLIC BUILDINGS						
	FOOTNOTE AMOUNTS:					
	DOWN TOWN PARKING IMPROVEMENTS	75,000	75,000	75,000	75,000	75,000
	FOOTNOTE AMOUNTS:					
	FIRE DEPARTEMENT BEDROOM ADDITION	75,000	75,000	75,000	75,000	75,000
	FOOTNOTE AMOUNTS:					
	NEW CEMETERY IMPROVEMENTS	15,000	15,000	15,000	15,000	15,000
	FOOTNOTE AMOUNTS:					
	SECURITY CAMERA FOR OPS CENTER	460,000	300,000	300,000	300,000	300,000
	ACCOUNT '7150' TOTAL	575,000	400,000	400,000	400,000	400,000
	DEPT '4260-00' TOTAL					

User: terri.parker
 DB: Winterville
 Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4260-02 -	GROUNDS AND LAWN MAINT					
10-4260-02-4225	MAINT & REPAIR-EQUIPMENT	5,984	10,000	10,000	10,000	10,000
10-4260-02-4229	OSHA	16	1,000	1,000	1,000	1,000
10-4260-02-4230	SUPPLIES & MATERIALS	2,400	5,000	5,000	5,000	5,000
10-4260-02-4233 *	CONTRACTED SERVICES	71,334	75,000	75,000	75,000	75,000
10-4260-02-4299	BUILDINGS & GROUNDS					
10-4260-02-7150 *	CAPITAL OUTLAY ACCOUNT	6,000	25,000	25,000	25,000	25,000
Totals for dept 4260-02 - GROUNDS AND LAWN MAINT		85,734	116,000	116,000	116,000	116,000

* NOTES TO BUDGET: DEPARTMENT 4260-02 GROUNDS AND LAWN MAINT

4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:					
	ANNUAL HIGHWAY 11 MOWING & TOWN BUILDINGS/LOTS		75,000	75,000	75,000	75,000

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:					
	JOHN DEERE GATOR TO REPLACE THE CURRENT 2010 MODEL		25,000	25,000	25,000	25,000
	DEPT '4260-02' TOTAL		100,000	100,000	100,000	100,000

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4310-00 - POLICE						
10-4310-00-4120	SALARIES AND WAGES	1,733,483	2,000,949	1,856,686	1,856,686	1,856,686
10-4310-00-4121	OVERTIME	50,000	50,000	50,000	50,000	50,000
10-4310-00-4122	LONGEVITY	8,362	10,121	10,121	10,121	10,121
10-4310-00-4126	FICA EXPENSE	133,042	155,842	144,806	144,806	144,806
10-4310-00-4127	INSURANCE EXPENSE	443,432	473,057	447,465	448,245	448,245
10-4310-00-4130	RETIREMENT	241,230	303,299	281,602	281,602	281,602
10-4310-00-4170	401(K) RETIREMENT	85,908	100,831	93,618	93,618	93,618
10-4310-00-4221	PROFESSION DEVELOP-EDUCAT	6,350	6,500	6,000	6,000	6,000
10-4310-00-4222	TRAVEL-MEALS, LODGING, MILE	7,390	7,500	7,000	7,000	7,000
10-4310-00-4223	POSTAGE & TELEPHONE	900	1,000	1,000	1,000	1,000
10-4310-00-4225	MAINT & REPAIR-EQUIPMENT	2,000	2,000	2,000	2,000	2,000
10-4310-00-4226 *	MAINT & REPAIR-VEHICLE	67,385	68,000	68,000	68,000	68,000
10-4310-00-4227	FUEL (VEHICLES)	65,000	65,000	65,000	65,000	65,000
10-4310-00-4230	SUPPLIES & MATERIALS	10,000	10,000	10,000	10,000	10,000
10-4310-00-4231	UNIFORMS & SHOES	20,450	25,000	20,000	20,000	20,000
10-4310-00-4233 *	CONTRACTED SERVICES	57,580	83,000	83,000	83,000	83,000
10-4310-00-4260	DEPARTMENTAL IMPROVEMENTS	3,000	3,000	3,000	3,000	3,000
10-4310-00-4263	AUTH. FORFEITURE ALLOCATI	78,550				
10-4310-00-4264	DRUG INTERDICTION	7,500	7,500	7,500	7,500	7,500
10-4310-00-4265	OFFICER PROCESSING					
10-4310-00-4266	COMPUTER					
10-4310-00-4267	SMALL EQUIPMENT	9,900				
10-4310-00-4268	VEHICLE LEASE	7,500	10,000	8,000	8,000	8,000
10-4310-00-4282	CITIZEN/ REC PROGRAMS	4,900	7,800	7,800	7,800	7,800
10-4310-00-5111	COMMUNITYEXPENSE	5,000	3,000	3,000	3,000	3,000
10-4310-00-5132	DEBT SERVICE EXPENSE		5,000	5,000	5,000	5,000
10-4310-00-5133	INTEREST EXPENSE		18,400	18,400	18,400	18,400
10-4310-00-6105	ICAC GRANT		3,864	3,864	3,864	3,864
10-4310-00-7150 *	CAPITAL OUTLAY ACCOUNT	93,699	53,000			
10-4310-00-9106	CONTR TO VEH REPL RENT					
10-4310-00-9107	CONTR TO CAPITAL IMP					
10-4310-00-9112	CONTR TO CAPITAL RESERVE					
Totals for dept 4310-00 - POLICE		3,142,561	3,473,663	3,202,862	3,203,642	3,203,642
* NOTES TO BUDGET: DEPARTMENT 4310-00 POLICE						
4226	MAINT & REPAIR-VEHICLE					
	FOOTNOTE AMOUNTS:		68,000	68,000	68,000	68,000
	LARGEST POLICE FLEET WITH RISING SERVICE PRICES					
4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:		82,200	82,200	82,200	83,000
	AXON (NEW CONTRACT), SOUTHERN SOFTWARE, DCI, XRY, SCHEDULE ANYWHERE, MOTOROLA COUNTY AND SERVICE FEES, 3SI, IDEMIA					
7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:		53,000	53,000	53,000	53,000
	REPLACEMENT OF CAR # 3 2014 DODGE CHARGER WITH FORD EXPLORER					
	DEPT '4310-00' TOTAL		203,200	203,200	203,200	151,000

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4320-00 - FIRE						
10-4320-00-4120	SALARIES AND WAGES	1,055,770	1,189,731	1,264,576	1,264,576	1,264,576
10-4320-00-4121	OVERTIME	30,000	30,000	30,000	30,000	30,000
10-4320-00-4122	LONGEVITY	2,000	3,850	3,850	3,850	3,850
10-4320-00-4126	FICA EXPENSE	83,366	93,780	99,506	99,506	99,506
10-4320-00-4127	INSURANCE EXPENSE	295,408	291,731	291,734	292,155	292,155
10-4320-00-4130	RETIREMENT	117,231	141,751	141,751	141,751	141,751
10-4320-00-4170	401(K) RETIREMENT	44,205	50,787	50,787	50,787	50,787
10-4320-00-4221	PROFESSION DEVELOP-EDUCAT	27,992	46,550	46,550	46,550	46,550
10-4320-00-4222	TRAVEL-MEALS, LODGING,MILE	22,774	18,000	18,000	18,000	18,000
10-4320-00-4223	POSTAGE & TELEPHONE	1,100	2,500	1,100	1,100	1,100
10-4320-00-4224	OFFICE SUPPLIES	4,500	4,680	2,500	2,500	2,500
10-4320-00-4225	MAINT & REPAIR-EQUIPMENT	10,670	16,800	14,800	14,800	14,800
10-4320-00-4226	MAINT & REPAIR-VEHICLE	74,590	77,573	77,573	77,573	77,573
10-4320-00-4227	FUEL (VEHICLES)	28,099	30,150	20,000	20,000	20,000
10-4320-00-4230	SUPPLIES & MATERIALS					
10-4320-00-4231	UNIFORMS & SHOES	23,672	23,500	23,500	23,500	23,500
10-4320-00-4233	CONTRACTED SERVICES	79,355	50,642	50,642	50,642	50,642
10-4320-00-4234	DUES & SUBSCRIPTIONS	13,297	16,933	16,933	16,933	16,933
10-4320-00-4260 *	DEPARTMENTAL IMPROVEMENTS	9,850	33,350	21,000	21,000	21,000
10-4320-00-4268	VEHICLE LEASE					
10-4320-00-4274 *	NEW EQUIPMENT	78,780	111,740	101,740	101,740	101,740
10-4320-00-4294	MEMBER BENEFITS	31,948	33,537	32,248	32,248	32,248
10-4320-00-4295 *	DISPOSABLE SUPPLIES AND M	18,500	27,340	18,340	18,340	18,340
10-4320-00-4296	DRUG TESTING					
10-4320-00-4297	FIRE PREVENTION	3,000	10,500	5,500	5,500	5,500
10-4320-00-5122	INSURANCE & BONDS	36,000	37,422	37,422	37,422	37,422
10-4320-00-5132	DEBT SERVICE EXPENSE	188,349	85,714	85,714	85,714	85,714
10-4320-00-5133	INTEREST EXPENSE	9,822	4,693	4,693	4,693	4,693
10-4320-00-7150 *	CAPITAL OUTLAY ACCOUNT	51,799	895,299	884,299	80,299	80,299
10-4320-00-9107	CONTR TO CAPITAL IMP					
10-4320-00-9112	CONTR TO CAPITAL RESERVE					
Totals for dept 4320-00 - FIRE		2,342,077	3,328,553	3,344,758	2,541,179	2,541,179

* NOTES TO BUDGET: DEPARTMENT 4320-00 FIRE

4260	DEPARTMENTAL IMPROVEMENTS					
	FOOTNOTE AMOUNTS:				4,850	4,850
	DEPARTMENTAL IMPROVEMENTS				7,150	7,150
	FOOTNOTE AMOUNTS:				5,000	5,000
	MATTRESSES/LOCKERS				2,000	2,000
	FOOTNOTE AMOUNTS:				2,000	2,000
	WASHER/CHEMICAL DISPENSER				2,000	2,000
	FOOTNOTE AMOUNTS:				21,000	21,000
	DISHWASHER					
	FOOTNOTE AMOUNTS:					
	WASHER/DRYER					
	ACCOUNT '4260' TOTAL					

4274	NEW EQUIPMENT					
	FOOTNOTE AMOUNTS:				55,040	55,040
	TURNOUT GEAR				2,000	2,000
	FOOTNOTE AMOUNTS:					

User: terri.parker

DB: Winterville

Fund: 10 GENERAL FUND

2023-24 AMENDED BUDGET 2024-25 DEPT HEAD REQUESTED BUDGET 2024-25 DEPT HEAD MODIFIED BUDGET 2024-25 MANAGER MODIFIED BUDGET 2024-25 FINAL APPROVED BUDGET

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4320-00 - FIRE						
	FOOTNOTE AMOUNTS:					
	HEALTH AND WELLNESS			4,500		4,500
	FOOTNOTE AMOUNTS:					
	SMALL EQUIPMENT			9,400		9,400
	FOOTNOTE AMOUNTS:					
	TRENCH/CON SPACE/STR			9,400		9,400
	FOOTNOTE AMOUNTS:					
	SAW/LADDERS			7,400		7,400
	FOOTNOTE AMOUNTS:					
	HELMETS/BOOTS			10,000		10,000
	FOOTNOTE AMOUNTS:					
	COMPUTERS			4,000		4,000
	ACCOUNT '4274' TOTAL			101,740		101,740
4295 DISPOSABLE SUPPLIES AND M						
	FOOTNOTE AMOUNTS:					
	CLEANING			8,500		8,500
	FOOTNOTE AMOUNTS:					
	HAZMAT			1,000		1,000
	FOOTNOTE AMOUNTS:					
	FOAM			8,840		8,840
	ACCOUNT '4295' TOTAL			18,340		18,340
7150 CAPITAL OUTLAY ACCOUNT						
	FOOTNOTE AMOUNTS:					
	TIC			7,799		7,799
	FOOTNOTE AMOUNTS:					
	RIT PACK			5,500		5,500
	FOOTNOTE AMOUNTS:					
	HYDRAULIC TOOLS			45,000		45,000
	FOOTNOTE AMOUNTS:					
	BIFOD ATTACHMENT KIT			5,500		5,500
	FOOTNOTE AMOUNTS:					
	TRAILER			7,000		7,000
	FOOTNOTE AMOUNTS:					
	STRUTS			9,500		9,500
	ACCOUNT '7150' TOTAL			80,299		80,299
	DEPT '4320-00' TOTAL			221,379		221,379

User: terri.parker
 DB: Winterville
 Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4330-00 -	EMERGENCY MEDICAL SERVICE					
10-4330-00-4120	SALARIES AND WAGES	105,734	112,885	112,885	112,885	112,885
10-4330-00-4121	OVERTIME	10,500	10,500	10,500	10,500	10,500
10-4330-00-4122	LONGEVITY	400	600	600	600	600
10-4330-00-4126	FICA EXPENSE	9,798	10,327	10,327	10,327	10,327
10-4330-00-4127	INSURANCE EXPENSE	52,898	53,653	53,653	52,738	52,738
10-4330-00-4130	RETIREMENT	16,509	18,413	18,413	18,413	18,413
10-4330-00-4170	401(K) RETIREMENT	6,404	6,750	6,750	6,750	6,750
10-4330-00-4227	FUEL (VEHICLES)					
10-4330-00-4230	SUPPLIES & MATERIALS	145,715				
10-4330-00-9112	CONTR TO CAPITAL RESERVE					
Totals for dept 4330-00 - EMERGENCY MEDICAL SERVICE		347,958	213,128	213,128	212,213	212,213

User: terri.parker
 DB: Winterville
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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4380-00 -	ANIMAL CONTROL					
10-4380-00-4120	SALARIES AND WAGES		1,500	1,500	1,500	1,500
10-4380-00-4121	OVERTIME		2,500	2,500	2,500	2,500
10-4380-00-4126	FICA EXPENSE		4,000	4,000	4,000	4,000
10-4380-00-4127	INSURANCE EXPENSE		1,000	1,000	1,000	1,000
10-4380-00-4130	RETIREMENT		750	750	750	750
10-4380-00-4170	401(K) RETIREMENT		500	500	500	500
10-4380-00-4225	MAINT & REPAIR-EQUIPMENT	18	350	350	350	350
10-4380-00-4230	SUPPLIES & MATERIALS	3,582				
10-4380-00-4233	CONTRACTED SERVICES					
10-4380-00-4260	DEPARTMENTAL IMPROVEMENTS					
10-4380-00-4274	NEW EQUIPMENT					
10-4380-00-4316	FOOD AND BAIT					
10-4380-00-4317	CHEMICALS					
Totals for dept 4380-00 - ANIMAL CONTROL		3,600	10,600	10,600	10,600	10,600

User: terri.parker

DB: Winterville

Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4380-02 -	MOSQUITO CONTROL					
10-4380-02-4225	MAINT & REPAIR-EQUIPMENT	1,000	1,000	1,000	1,000	1,000
10-4380-02-4229	OSHA	600	600	600	600	600
10-4380-02-4230	SUPPLIES & MATERIALS	1,000	1,000	1,000	1,000	1,000
10-4380-02-4274	NEW EQUIPMENT					
10-4380-02-4317	CHEMICALS	6,000	6,600	6,600	6,600	6,600
Totals for dept 4380-02 - MOSQUITO CONTROL		8,600	9,200	9,200	9,200	9,200

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS

Dept 4510-00 - POWELL BILL - PUBLIC WORKS

10-4510-00-4274 NEW EQUIPMENT

Totals for dept 4510-00 - POWELL BILL - PUBLIC WORK

Fund: 10 GENERAL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4510-02 -	PUBLIC WORKS - OTHER					
10-4510-02-4120	SALARIES AND WAGES	445,237	478,129	478,129	478,129	478,129
10-4510-02-4121	OVERTIME	15,000	15,000	15,000	15,000	15,000
10-4510-02-4122	LONGEVITY	3,550	3,724	3,724	3,724	3,724
10-4510-02-4126	FICA EXPENSE	35,607	38,107	38,107	38,107	38,107
10-4510-02-4127	INSURANCE EXPENSE	147,458	148,471	148,471	148,673	148,673
10-4510-02-4130	RETIREMENT	56,485	64,303	64,303	64,303	64,303
10-4510-02-4170	401(K) RETIREMENT	21,910	23,571	23,571	23,571	23,571
10-4510-02-4221 *	PROFESSION DEVELOP-EDUCAT	3,000	3,000	3,000	3,000	3,000
10-4510-02-4222	TRAVEL-MEALS, LODGING, MILE	2,000	2,000	2,000	2,000	2,000
10-4510-02-4223	POSTAGE & TELEPHONE	800	800	800	800	800
10-4510-02-4225 *	MAINT & REPAIR-EQUIPMENT	38,500	50,000	50,000	50,000	50,000
10-4510-02-4226 *	MAINT & REPAIR-VEHICLE	44,500	50,000	50,000	50,000	50,000
10-4510-02-4227	FUEL (VEHICLES)	70,000	70,000	70,000	70,000	70,000
10-4510-02-4229 *	OSHA	4,300	4,500	4,500	4,500	4,500
10-4510-02-4230 *	SUPPLIES & MATERIALS	36,500	30,000	30,000	30,000	30,000
10-4510-02-4231	UNIFORMS & SHOES	16,500	20,000	20,000	20,000	20,000
10-4510-02-4232	ENGINEERING	48,000	48,000	48,000	48,000	48,000
10-4510-02-4233	CONTRACTED SERVICES	4,500	20,000	20,000	20,000	20,000
10-4510-02-4268	VEHICLE LEASE					
10-4510-02-4269	SMALL HAND TOOLS					
10-4510-02-4274	NEW EQUIPMENT					
10-4510-02-5132	DEBT SERVICE EXPENSE	85,580	149,890	149,890	149,890	149,890
10-4510-02-5133	INTEREST EXPENSE	8,537	18,150	18,150	18,150	18,150
10-4510-02-6106	SAFE ROUTES TO SCHOOL QUICK BUILD:	10,000				
10-4510-02-7150 *	CAPITAL OUTLAY ACCOUNT	374,440	273,000	273,000	273,000	273,000
10-4510-02-9106	CONTR TO VEH REPL RENT					
10-4510-02-9107	CONTR TO CAPITAL IMP					
Totals for dept 4510-02 - PUBLIC WORKS - OTHER		1,472,404	1,510,645	1,510,645	1,510,847	1,510,847
* NOTES TO BUDGET: DEPARTMENT 4510-02 PUBLIC WORKS - OTHER						
4221	PROFESSION DEVELOP-EDUCAT					
	FOOTNOTE AMOUNTS:		3,000	3,000	3,000	3,000
	CDL REGULATIONS NOW REQUIRE EACH EMPLOYEE TO TAKE A WEEK LONG COURSE TO OBTAIN A LICENSE AND THE COST OF THAT COURSE IS \$2700 PER EMPLOYEE FOR A CLASS B.					
4225	MAINT & REPAIR-EQUIPMENT					
	FOOTNOTE AMOUNTS:		50,000	50,000	50,000	50,000
	DUE TO ECONOMIC FACTORS REPAIR COSTS HAVE INCREASED DRASTICALLY					
4226	MAINT & REPAIR-VEHICLE					
	FOOTNOTE AMOUNTS:		50,000	50,000	50,000	50,000
	DUE TO ECONOMIC FACTORS REPAIR COSTS HAVE INCREASED DRASTICALLY					
4229	OSHA					
	FOOTNOTE AMOUNTS:		4,500	4,500	4,500	4,500
	PUBLIC WORKS BARRICADES NEED TO BE UPDATED TO NEW STANDARD COMPLIANT CLASS III AND IV BARRICADES					
4230	SUPPLIES & MATERIALS					
	FOOTNOTE AMOUNTS:		30,000	30,000	30,000	30,000

User: terri.parker Fund: 10 GENERAL FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
 Dept 4510-02 - PUBLIC WORKS - OTHER
 DUE TO NATIONAL ECONOMIC FACTORS MATERIAL COST HAVE INCREASED SIGNIFICANTLY

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:	100,000	100,000	100,000	100,000	100,000
	SERVICE TRUCK					
	FOOTNOTE AMOUNTS:	60,000	60,000	60,000	60,000	60,000
	PICKUP TRUCK					
	FOOTNOTE AMOUNTS:	85,000	85,000	85,000	85,000	85,000
	MINI EXCAVATOR					
	FOOTNOTE AMOUNTS:	28,000	28,000	28,000	28,000	28,000
	MULCH HEAD					
	ACCOUNT '7150' TOTAL	273,000	273,000	273,000	273,000	273,000
	DEPT '4510-02' TOTAL	410,500	410,500	410,500	410,500	410,500

User: terri.parker Fund: 10 GENERAL FUND 2023-24 2024-25 2024-25 2024-25 2024-25
 DB: Winterville AMENDED DEPT HEAD REQUESTED DEPT HEAD MODIFIED DEPT HEAD MODIFIED FINAL APPROVED
 BUDGET BUDGET BUDGET BUDGET BUDGET

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4510-03 -	STREETS AND SIDEWALKS					
10-4510-03-4232	ENGINEERING	100,000	100,000	100,000	100,000	100,000
10-4510-03-4270	PAVING & RESURFACING	20,000	20,000	20,000	20,000	20,000
10-4510-03-4271	MAINTENANCE-ROADS	5,000	5,000	5,000	5,000	5,000
10-4510-03-4273	TRAFFIC CONTROL					
10-4510-03-4274	NEW EQUIPMENT					
10-4510-03-4315	SNOW AND ICE REMOVAL	5,000	5,000	5,000	5,000	5,000
10-4510-03-4320	SIDEWALK CONSTRUCTION	25,000	25,000	25,000	25,000	25,000
10-4510-03-7150 *	CAPITAL OUTLAY ACCOUNT	58,000	58,000	58,000	58,000	58,000
Totals for dept 4510-03 - STREETS AND SIDEWALKS		213,000	213,000	213,000	213,000	213,000

* NOTES TO BUDGET: DEPARTMENT 4510-03 STREETS AND SIDEWALKS

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:					
	ASPHALT PAVING HEAD FOR SKID STEER	58,000	58,000	58,000	58,000	58,000
	DEPT '4510-03' TOTAL	58,000	58,000	58,000	58,000	58,000

User: terri.parker
 DB: Winterville
 Fund: 10 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4710-00 - SANITATION						
10-4710-00-4233 * CONTRACTED SERVICES		733,293	750,000	750,000	750,000	750,000
Totals for dept 4710-00 - SANITATION		733,293	750,000	750,000	750,000	750,000

* NOTES TO BUDGET: DEPARTMENT 4710-00 SANITATION

4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:					
	SANITATION		750,000	750,000	750,000	750,000
	DEPT '4710-00' TOTAL		750,000	750,000	750,000	750,000

Fund: 10 GENERAL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 9500-00 -	NON-DEPARTMENTAL					
10-9500-00-4127	INSURANCE EXPENSE					
10-9500-00-4223	POSTAGE & TELEPHONE	113,200	75,000	75,000	75,000	75,000
10-9500-00-4232	ENGINEERING	500				
10-9500-00-4233 *	CONTRACTED SERVICES	1,500	28,000	28,000	28,000	28,000
10-9500-00-4235	FEMA					
10-9500-00-4250	CONTINGENCY					
10-9500-00-4260	DEPARTMENTAL IMPROVEMENTS					
10-9500-00-4261	ADVERTISING	500	2,000	2,000	2,000	2,000
10-9500-00-5101 *	CIVIC CONTRIB	134,500	100,000	100,000	100,000	100,000
10-9500-00-5102	WATERMELON FEST TOWN EXP	11,000	11,000	11,000	11,000	11,000
10-9500-00-5103	URGENT REPAIR PROGRAM					
10-9500-00-5104	CHRISTMAS PARADE	10,000	10,000	10,000	10,000	10,000
10-9500-00-5105	MUNICIPAL ELECTIONS	21,000				
10-9500-00-5107	LEGAL SERVICES	156,000	160,000	160,000	160,000	160,000
10-9500-00-5109	SHEPPARD LIBRARY	171,768	176,921	176,921	176,921	176,921
10-9500-00-5110	ASSEMBLY ROOM IMPROVEMENT					
10-9500-00-5111	COMMUNITYEXPENSE	6,800	22,000	22,000	22,000	22,000
10-9500-00-5112	COMMUNITY ROOM SUPPLIES	2,000				
10-9500-00-5113	TOWN CODE CODIFICATION	5,900	5,000	5,000	5,000	5,000
10-9500-00-5114	CEMETERY OPEN/CLOSE	15,000	15,000	15,000	15,000	15,000
10-9500-00-5116	SALARY INCREASE W/FRINGE					
10-9500-00-5117	GRAPHICS					
10-9500-00-5118	YOUTH COUNCIL	4,000	2,000	2,000	2,000	2,000
10-9500-00-5119	CIVICS EDUCATION	5,000	5,000	5,000	5,000	5,000
10-9500-00-5120	WEB SITE					
10-9500-00-5121	SUBDIVISION LOC RES EXP					
10-9500-00-5122 *	INSURANCE & BONDS	307,000	350,000	350,000	350,000	350,000
10-9500-00-5124	WINTERVILLE MAGAZINE	3,000	3,000	3,000	3,000	3,000
10-9500-00-5126	CSX CROSSING MAINTENANCE	15,000	15,000	15,000	15,000	15,000
10-9500-00-5128	OPERATING LEASE					
10-9500-00-5129	EMER OP CTR SUPPLIES	500	500	500	500	500
10-9500-00-5134	ORG AND MGMT STUDY	15,000	15,000	15,000	15,000	15,000
10-9500-00-5135	ECONOMIC DEVELOPMENT	19,717	16,000	16,000	16,000	16,000
10-9500-00-6104	DOWNTOWN FACADE PROGRAM	7,300	10,000	10,000	10,000	10,000
10-9500-00-7150 *	CAPITAL OUTLAY ACCOUNT		130,000	130,000	130,000	130,000
10-9500-00-9105	CONTR TO VEH REPL DEBT					
10-9500-00-9107	CONTR TO CAPITAL IMP					
10-9500-00-9108	CONTR TO FIRE DEPT FUND	36,233				
10-9500-00-9109	TRANSFER TO STORMWATER FD					
10-9500-00-9110	TRANSFER TO RECREATION FD					
10-9500-00-9111	TRANSFER TO FIRE GRANT FD					
10-9500-00-9114	CONTR TO URGENT REP FUND	989,501	989,501	989,501	1,043,454	1,043,454
10-9500-00-9115	CONTR TO POWELL BILL		20,000	20,000	20,000	20,000
10-9500-00-9118	CONTR TO GRANT FUND	33,497				
Totals for dept 9500-00 - NON-DEPARTMENTAL		2,070,416	1,884,001	2,160,922	2,214,875	2,214,875

* NOTES TO BUDGET: DEPARTMENT 9500-00 NON-DEPARTMENTAL

4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:					
	GRANT WRITTING SERVICE	20,000	20,000	20,000	20,000	20,000
	FOOTNOTE AMOUNTS:					
	SAFETY STUDY	8,000	8,000	8,000	8,000	8,000
	ACCOUNT '4233' TOTAL	28,000	28,000	28,000	28,000	28,000

User: terri.parker Fund: 10 GENERAL FUND 2023-24 2024-25 2024-25 2024-25 2024-25
 DB: Winterville AMENDED DEPT HEAD REQUESTED DEPT HEAD MODIFIED MANAGER MODIFIED FINAL APPROVED
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GL NUMBER DESCRIPTION 2023-24 AMENDED BUDGET 2024-25 DEPT HEAD REQUESTED BUDGET 2024-25 DEPT HEAD MODIFIED BUDGET 2024-25 MANAGER MODIFIED BUDGET 2024-25 FINAL APPROVED BUDGET

APPROPRIATIONS
 Dept 9500-00 - NON-DEPARTMENTAL

5101	CIVIC CONTRIB										
	FOOTNOTE AMOUNTS:										
	BOYS & GIRLS CLUB	20,000		20,000		5,000		5,000			5,000
	FOOTNOTE AMOUNTS:										
	PITT COUNTY COUNCIL ON AGING	6,500		6,500		6,500		6,500			6,500
	FOOTNOTE AMOUNTS:										
	PITT COUNTY GIRLS SOFTBALL	18,000		18,000		5,000		5,000			5,000
	FOOTNOTE AMOUNTS:										
	REBUILDING TOGETHER	15,000		15,000		10,000		10,000			10,000
	FOOTNOTE AMOUNTS:										
	WINTERVILLE CHAMBER OF COMMERCE	20,000		20,000		20,000		20,000			20,000
	(IN-KIND SERVICES \$1,100)										
	WINTERVILLE HISTORIC AND ARTS SOCIETY										
	DEPOT (IN-KIND SERVICES \$7,150)										
	ANGE HOUSE (IN-KIND SERVICES \$5775)										
	FOOTNOTE AMOUNTS:										
	WINTERVILLE SENIOR CITIZENS CLUB	5,000		5,000		3,500		3,500			3,500
	FOOTNOTE AMOUNTS:										
	WINTERVILLE WATERMELON FESTIVAL	50,000		50,000		50,000		50,000			50,000
	FOOTNOTE AMOUNTS:										
	GREENVILLE PITT EDUCATION ASS., INC.	2,000		2,000							
	FOOTNOTE AMOUNTS:										
	MOUNT SHILOH MISSIONARY BAPTIST CHURCH	7,500		7,500							
	ACCOUNT '5101' TOTAL	144,000		144,000		100,000		100,000			100,000

5122	INSURANCE & BONDS										
	FOOTNOTE AMOUNTS:										
	WORKERS COMP	110,000		110,000		110,000		110,000			110,000
	FOOTNOTE AMOUNTS:										
	PROPERTY AND LIABILITY	200,000		200,000		200,000		200,000			200,000
	FOOTNOTE AMOUNTS:										
	LEGAL ASSISTANCE	40,000		40,000		40,000		40,000			40,000
	ACCOUNT '5122' TOTAL	350,000		350,000		350,000		350,000			350,000

7150	CAPITAL OUTLAY ACCOUNT										
	FOOTNOTE AMOUNTS:										
	130 NEW CHRISTMAS LIGHT DECORATIONS - \$1,000 EACH	130,000		130,000		130,000		130,000			130,000
	DEPT '9500-00' TOTAL	652,000		652,000		652,000		652,000			652,000
	TOTAL APPROPRIATIONS	15,005,540		16,312,081		16,259,406		15,517,275			15,517,275

BEGINNING FUND BALANCE 15,881,542
 FUND BALANCE ADJUSTMENTS 6,369
 ENDING FUND BALANCE 882,371

User: terri.parker

DB: Winterville

Fund: 15 RECREATION FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 6010-00 -	PARKS AND RECREATION					
15-6010-00-4120	SALARIES AND WAGES	336,275	403,183	403,183	362,896	362,896
15-6010-00-4121	OVERTIME	25,500	22,300	22,300	22,300	22,300
15-6010-00-4122	LONGEVITY	700	1,000	1,000	1,000	1,000
15-6010-00-4126	FICA EXPENSE	27,118	32,747	32,747	29,665	29,665
15-6010-00-4127	INSURANCE EXPENSE	97,241	110,949	110,949	98,765	98,765
15-6010-00-4129	PAYROLL ACCRUAL EXPENSE					
15-6010-00-4130	RETIREMENT	37,775	48,920	48,920	43,424	43,424
15-6010-00-4170	401(K) RETIREMENT	14,653	17,932	17,932	15,918	15,918
15-6010-00-4221 *	PROFESSION DEVELOP-EDUCAT	3,000	5,160	5,160	5,160	5,160
15-6010-00-4222	TRAVEL-MEALS, LODGING,MILE	3,800	4,100	4,100	4,100	4,100
15-6010-00-4223	POSTAGE & TELEPHONE	1,250	1,250	1,250	1,250	1,250
15-6010-00-4224	OFFICE SUPPLIES	1,150	1,450	1,450	1,450	1,450
15-6010-00-4225	MAINT & REPAIR-EQUIPMENT	7,400	7,400	7,400	7,400	7,400
15-6010-00-4227	FUEL (VEHICLES)	7,000	7,000	7,000	7,000	7,000
15-6010-00-4228	UTILITIES	55,000	55,000	55,000	55,000	55,000
15-6010-00-4230	SUPPLIES & MATERIALS	22,500	19,500	19,500	19,500	19,500
15-6010-00-4232	ENGINEERING	5,000	5,000	5,000	5,000	5,000
15-6010-00-4233 *	CONTRACTED SERVICES	108,000	116,060	12,000	11,886	11,886
15-6010-00-4234	DUES & SUBSCRIPTIONS	1,500	1,500	1,500	1,500	1,500
15-6010-00-4239	MAINT & REPAIR-FACILITY	39,400	44,000	44,000	44,000	44,000
15-6010-00-4250	CONTINGENCY					
15-6010-00-4259	PART TIME EMPLOYEE					
15-6010-00-4260	DEPARTMENTAL IMPROVEMENTS	6,500	11,000	11,000	11,000	11,000
15-6010-00-4268	VEHICLE LEASE					
15-6010-00-4274	NEW EQUIPMENT	22,395	22,800	22,800	22,800	22,800
15-6010-00-4275	CAL RIPKEN EXP	29,500	29,700	29,700	29,700	29,700
15-6010-00-4276	ROOKIE BALL	15,750	15,750	15,750	15,750	15,750
15-6010-00-4277	BABE RUTH BASEBALL					
15-6010-00-4278	TEE BALL	10,900	10,900	10,900	10,900	10,900
15-6010-00-4279	SOFTBALL					
15-6010-00-4280	FOOTBALL	31,429	24,250	24,250	24,250	24,250
15-6010-00-4281	TOURNAMENT EXPENDITURE	2,900	13,000	13,000	13,000	13,000
15-6010-00-4282	CITIZEN/ REC PROGRAMS	36,500	31,900	31,900	31,900	31,900
15-6010-00-4283	CONCESSION EXP	40,700	40,700	40,700	40,700	40,700
15-6010-00-4284	SENIOR PROGRAMS	5,000	5,000	5,000	5,000	5,000
15-6010-00-4285	CAL RIPKEN ALL STAR	15,500	15,500	15,500	15,500	15,500
15-6010-00-4286	BABE RUTH BASEBALL ALLSTA	3,300	3,300	3,300	3,300	3,300
15-6010-00-4287	BABE RUTH BASEBALL	8,800	9,500	9,500	9,500	9,500
15-6010-00-4298	FALL BALL	16,200	20,750	20,750	20,750	20,750
15-6010-00-4319	SENIOR CITIZENS CLUB					
15-6010-00-5116	SALARY INCREASE W/FRINGE					
15-6010-00-5132	DEBT SERVICE EXPENSE	99,132	99,132	99,132	99,132	99,132
15-6010-00-5133	INTEREST EXPENSE	4,957	2,478	2,478	2,478	2,478
15-6010-00-7150 *	CAPITAL OUTLAY ACCOUNT	25,559	316,000	41,000	41,000	41,000
15-6010-00-9105	CONTR TO VEH REPL DEBT					
15-6010-00-9106	CONTR TO VEH REPL RENT					
15-6010-00-9107	CONTR TO CAPITAL IMP					
15-6010-00-9112	CONTR TO CAPITAL RESERVE					
15-6010-00-9119	CONTR TO CAPITAL RESERVE - MULTI-I					
Totals for dept 6010-00 - PARKS AND RECREATION		1,209,284	1,616,111	1,262,051	1,198,874	1,198,874

* NOTES TO BUDGET: DEPARTMENT 6010-00 PARKS AND RECREATION

User: terri.parker

Fund: 15 RECREATION FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS

Dept 6010-00 - PARKS AND RECREATION						
	FOOTNOTE AMOUNTS:	345	345	345	345	345
	RRS WORKSHOP					
	FOOTNOTE AMOUNTS:	1,785	1,785	1,785	1,785	1,785
	NCRPA CONFERENCE					
	FOOTNOTE AMOUNTS:	200	200	200	200	200
	PESTICIDE WORKSHOPS					
	FOOTNOTE AMOUNTS:	200	200	200	200	200
	NC DIRECTORS CONFERENCE					
	FOOTNOTE AMOUNTS:	430	430	430	430	430
	NCRPA WORKSHOPS					
	FOOTNOTE AMOUNTS:	200	200	200	200	200
	PLAYGROUND MAINT WORKSHOP					
	FOOTNOTE AMOUNTS:	150	150	150	150	150
	ATHLETICS CONFERENCE					
	FOOTNOTE AMOUNTS:	1,650	1,650	1,650	1,650	1,650
	CPRP					
	FOOTNOTE AMOUNTS:	200	200	200	200	200
	STMA CONFERENCE					
	ACCOUNT '4221' TOTAL	5,160	5,160	5,160	5,160	5,160

4233	CONTRACTED SERVICES					
	FOOTNOTE AMOUNTS:	1,260	1,260	1,260	1,260	1,260
	ACTIVENET FEES					
	FOOTNOTE AMOUNTS:	600	600	600	600	600
	UNIFIRST 1ST AID					
	FOOTNOTE AMOUNTS:	1,200	1,200	1,200	1,200	1,200
	FIELD LIGHTING CONTROLS					
	FOOTNOTE AMOUNTS:	8,000	8,000	8,000	8,000	8,000
	RECDESK ANNUAL FEE & 1-TIME GIS					
	ACCOUNT '4233' TOTAL	11,060	11,060	11,060	11,886	11,886

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:	41,000	41,000	41,000	41,000	41,000
	NEW VEHICLE					
	DEPT '6010-00' TOTAL	57,220	57,220	57,220	58,046	58,046
TOTAL APPROPRIATIONS		1,209,284	1,616,111	1,262,051	1,198,874	1,198,874

BEGINNING FUND BALANCE 1,623,398

ENDING FUND BALANCE 414,114

Fund: 16 POWELL BILL FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4510-00 -	POWELL BILL - PUBLIC WORKS					
16-4510-00-4232	ENGINEERING	134,500	25,000	25,000	25,000	25,000
16-4510-00-4260	DEPARTMENTAL IMPROVEMENTS					
16-4510-00-4270	PAVING & RESURFACING	810,231	75,000	75,000	194,763	194,763
16-4510-00-4271	MAINTENANCE-ROADS	30,000	30,000	30,000	30,000	30,000
16-4510-00-4272	DRAINAGE & STORMWATER	50,000	50,000	50,000	50,000	50,000
16-4510-00-4273	TRAFFIC CONTROL	5,500	6,000	6,000	6,000	6,000
16-4510-00-4274	NEW EQUIPMENT					
16-4510-00-4315	SNOW AND ICE REMOVAL	1,500	1,500	1,500	1,500	1,500
16-4510-00-4320 *	SIDEWALK CONSTRUCTION	20,000	80,000	80,000	80,000	80,000
16-4510-00-9107	CONTR TO CAPITAL IMP					
16-4510-00-9109	TRANSFER TO STORMWATER FD					
Totals for dept 4510-00 - POWELL BILL - PUBLIC WORK		1,051,731	267,500	267,500	387,263	387,263

* NOTES TO BUDGET: DEPARTMENT 4510-00 POWELL BILL - PUBLIC WORKS

4320	SIDEWALK CONSTRUCTION					
FOOTNOTE AMOUNTS:						
DUE TO NATIONAL ECONOMIC FACTORS CONCRETE PRICES PER YARD HAVE GREATLY INCREASED						
DEPT '4510-00' TOTAL			80,000	80,000	80,000	80,000
TOTAL APPROPRIATIONS		1,051,731	267,500	267,500	387,263	387,263

BEGINNING FUND BALANCE
ENDING FUND BALANCE

788,947
(262,784)

User: terri.parker Fund: 20 HOME HOUSING PROGRAM

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS

Dept 4510-00 - POWELL BILL - PUBLIC WORKS
 20-4510-00-4233 CONTRACTED SERVICES

Totals for dept 4510-00 - POWELL BILL - PUBLIC WORK

Fund: 20 HOME HOUSING PROGRAM

User: terri.parker
DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4970-00 - HOME PROGRAM						
20-4970-00-4233	CONTRACTED SERVICES	20,000		20,000	20,000	20,000
20-4970-00-4314	CAPITAL IMPROVEMENTS					
20-4970-00-6101	AIA GRANT					
20-4970-00-6102	ADMINISTRATION GRANT					
Totals for dept 4970-00 - HOME PROGRAM		20,000		20,000	20,000	20,000
TOTAL APPROPRIATIONS		20,000		20,000	20,000	20,000

BEGINNING FUND BALANCE 69,305
ENDING FUND BALANCE 49,305

User: terri.parker Fund: 24 SAFE ROUTES TO SCHOOL GRANT

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 4520-00 -	TRANSPORTATION GRANT					
24-4520-00-4120	SALARIES AND WAGES	167,485		60,922		
24-4520-00-4126	FICA EXPENSE				60,922	60,922
24-4520-00-4230	SUPPLIES & MATERIALS					
Totals for dept 4520-00 - TRANSPORTATION GRANT		167,485		60,922	60,922	60,922
TOTAL APPROPRIATIONS		167,485		60,922	60,922	60,922

BEGINNING FUND BALANCE (167,485)
 ENDING FUND BALANCE

Fund: 60 ELECTRIC FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7110-00 -	ADMINISTRATION					
60-7110-00-4120	SALARIES AND WAGES	802,453	899,678	899,678	899,678	899,678
60-7110-00-4121	OVERTIME	28,000	28,000	28,000	28,000	28,000
60-7110-00-4122	LONGEVITY	6,172	6,994	6,994	6,994	6,994
60-7110-00-4126	FICA EXPENSE	64,237	71,685	71,685	71,685	71,685
60-7110-00-4127	INSURANCE EXPENSE	202,797	187,840	187,840	188,112	188,112
60-7110-00-4128	OPFB INSURANCE EXPENSE					
60-7110-00-4129	PAYROLL ACCRUAL EXPENSE					
60-7110-00-4130	RETIREMENT	100,763	118,667	118,667	118,667	118,667
60-7110-00-4170	401(K) RETIREMENT	39,086	43,490	43,490	43,490	43,490
60-7110-00-4171	PENSION EXP/REV					
60-7110-00-4172	DEF OUTFLOWS CY CONT					
60-7110-00-4185	UNEMPLOYMENT INS RES CONT					
60-7110-00-4221	PROFESSION DEVELOP-EDUCAT	12,596	26,700	26,700	26,700	26,700
60-7110-00-4222	TRAVEL-MEALS, LODGING, MILE	7,230	11,200	11,200	11,200	11,200
60-7110-00-4223	POSTAGE & TELEPHONE	2,150	2,000	2,000	2,000	2,000
60-7110-00-4224	OFFICE SUPPLIES	2,000	2,500	2,500	2,500	2,500
60-7110-00-4225	MAINT & REPAIR-EQUIPMENT	21,497	22,000	22,000	22,000	22,000
60-7110-00-4226	MAINT & REPAIR-VEHICLE	16,000	12,000	12,000	12,000	12,000
60-7110-00-4227	FUEL (VEHICLES)	20,000	25,000	25,000	25,000	25,000
60-7110-00-4228	UTILITIES	17,000	20,000	20,000	20,000	20,000
60-7110-00-4229	OSHA	14,000	27,300	27,300	27,300	27,300
60-7110-00-4230	SUPPLIES & MATERIALS	192,900	270,000	270,000	269,728	269,728
60-7110-00-4231	UNIFORMS & SHOES	25,500	25,500	25,500	25,500	25,500
60-7110-00-4232 *	ENGINEERING	226,222	201,500	201,500	201,500	201,500
60-7110-00-4233	CONTRACTED SERVICES	100,000	158,800	158,800	158,800	158,800
60-7110-00-4234 *	DUES & SUBSCRIPTIONS	28,800	31,400	31,400	31,400	31,400
60-7110-00-4250	CONTINGENCY					
60-7110-00-4260	DEPARTMENTAL IMPROVEMENTS	10,000	11,000	11,000	11,000	11,000
60-7110-00-4261	ADVERTISING	1,500	1,700	1,700	1,700	1,700
60-7110-00-4274	NEW EQUIPMENT					
60-7110-00-4293 *	MAINTENANCE - SUBSTATION	99,800	126,000	126,000	126,000	126,000
60-7110-00-4301	CUSTOMER BILL PREPARATION	15,685	8,000	8,000	8,000	8,000
60-7110-00-4302	PURCHASE FOR RESALE	4,000,000	5,000,000	4,200,000	4,200,000	4,200,000
60-7110-00-4303	NORTH CAROLINA SALES TAX	483,135	491,781	491,781	491,781	491,781
60-7110-00-4321	COAL ASH COMPLIANCE					
60-7110-00-4695	DEPRECIATION EXPENSES					
60-7110-00-5116	SALARY INCREASE W/FRINGE					
60-7110-00-5132	DEBT SERVICE EXPENSE	184,493	95,719	95,719	95,719	95,719
60-7110-00-5133	INTEREST EXPENSE	11,734	2,393	2,393	2,393	2,393
60-7110-00-5137	ACCRUED INTEREST EXPENSE					
60-7110-00-7150	CAPITAL OUTLAY ACCOUNT					
60-7110-00-9101	CONTR TO GEN FUND SVC RND	447,499	471,038	471,038	471,038	471,038
60-7110-00-9104	CONTR TO SEWER FUND					
60-7110-00-9105	CONTR TO VEH REPL DEBT					
60-7110-00-9106	CONTR TO VEH REPL RENT					
60-7110-00-9107	CONTR TO CAPITAL IMP					
60-7110-00-9112	CONTR TO CAPITAL RESERVE					
60-7110-00-9113	GENERAL FUND TRANSFER	650,000	350,000	350,000	350,000	350,000
Totals for dept 7110-00 - ADMINISTRATION		7,833,249	8,749,885	7,949,885	7,949,885	7,949,885

* NOTES TO BUDGET: DEPARTMENT 7110-00 ADMINISTRATION

4232 ENGINEERING FOOTNOTE AMOUNTS: 40,000

User: terri.parker Fund: 60 ELECTRIC FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS						
Dept 7110-00 - ADMINISTRATION						
	GENERAL ENGINEERING SERVICES					
	FOOTNOTE AMOUNTS:	20,000	20,000	20,000	20,000	20,000
	S/D & PLAN REVIEWS	16,500	16,500	16,500	16,500	16,500
	FOOTNOTE AMOUNTS:					
	SUMMIT, MISC	50,000	50,000	50,000	50,000	50,000
	FOOTNOTE AMOUNTS:					
	SUBSTATION SECURITY SYSTEM DEVELOPMENT AND SYSTEM VALUATION STUDY	75,000	75,000	75,000	75,000	75,000
	FOOTNOTE AMOUNTS:					
	CAPITAL IMPROVEMENT PLAN					
	ACCOUNT '4232' TOTAL	201,500	201,500	201,500	201,500	201,500

4234	DUES & SUBSCRIPTIONS					
	FOOTNOTE AMOUNTS:	14,000	14,000	14,000	14,000	14,000
	ELECTRICITIES	5,500	5,500	5,500	5,500	5,500
	FOOTNOTE AMOUNTS:					
	APPA	2,400	2,400	2,400	2,400	2,400
	811	6,800	6,800	6,800	6,800	6,800
	ITRON	2,700	2,700	2,700	2,700	2,700
	FOOTNOTE AMOUNTS:					
	NERC					
	ACCOUNT '4234' TOTAL	31,400	31,400	31,400	31,400	31,400

4293	MAINTENANCE - SUBSTATION					
	FOOTNOTE AMOUNTS:	5,000	5,000	5,000	5,000	5,000
	REGULATOR MAINT	36,000	36,000	36,000	36,000	36,000
	FOOTNOTE AMOUNTS:					
	REPLANCE 4 RELAYS	30,000	30,000	30,000	30,000	30,000
	FOOTNOTE AMOUNTS:					
	STATION M & R	55,000	55,000	55,000	55,000	55,000
	FOOTNOTE AMOUNTS:					
	(2) INFRARED SECURITY SYSTEMS FOR OLD TAR AND VERNON WHITE STATIONS	126,000	126,000	126,000	126,000	126,000
	ACCOUNT '4293' TOTAL	358,900	358,900	358,900	358,900	358,900
	DEPT '7110-00' TOTAL					

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7110-22 - ADMINISTRATION - METERING						
60-7110-22-4266	COMPUTER					
60-7110-22-4268	VEHICLE LEASE					
60-7110-22-4274	NEW EQUIPMENT	32,900	15,000	15,000	15,000	15,000
60-7110-22-4304	ELECTRIC METER REPLACEMENT	11,533	15,000	15,000	15,000	15,000
60-7110-22-4305	ELECTRIC NEW ACCOUNT METER	43,693	48,000	48,000	48,000	48,000
60-7110-22-4306	WATER REPLACEMENT METERS	111,870	60,000	60,000	60,000	60,000
60-7110-22-4307	WATER NEW ACCOUNT METERS	53,750	71,000	71,000	71,000	71,000
Totals for dept 7110-22 - ADMINISTRATION - METERING		253,746	209,000	209,000	209,000	209,000

User: terri.parker
 DB: Winterville
 Fund: 60 ELECTRIC FUND

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 8010-00 - CAPITAL OUTLAY						
60-8010-00-7150 * CAPITAL OUTLAY ACCOUNT		1,512,719	864,000	690,000	690,000	690,000
Totals for dept 8010-00 - CAPITAL OUTLAY		1,512,719	864,000	690,000	690,000	690,000

* NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:		200,000	200,000	200,000	200,000
	NEW S/D					
	FOOTNOTE AMOUNTS:		200,000	200,000	200,000	200,000
	NEW ELECTRIC TERRITORY /					
	FOOTNOTE AMOUNTS:		284,000	200,000	200,000	200,000
	CONTRACT LINE CREW (3 PERSON CREW @ \$200/HR & 12 WEEKS)					
	FOOTNOTE AMOUNTS:		90,000			
	ELECTRIC CREW TRUCK (REPLACES 2012 F250 GAS ENGINE CREW CAB TRUCK)			90,000	90,000	90,000
	FOOTNOTE AMOUNTS:					
	EXCUVATOR					
	ACCOUNT '7150' TOTAL		864,000	690,000	690,000	690,000
	DEPT '8010-00' TOTAL	9,599,714	9,822,885	8,848,885	8,848,885	8,848,885
TOTAL APPROPRIATIONS						

BEGINNING FUND BALANCE	(350,306)
FUND BALANCE ADJUSTMENTS	(2,125)
ENDING FUND BALANCE	(9,952,145)

Fund: 61 WATER FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7210-00 -	ADMINISTRATION					
61-7210-00-4120	SALARIES AND WAGES	258,659	312,095	312,095	312,095	312,095
61-7210-00-4121	OVERTIME	22,000	23,000	23,000	23,000	23,000
61-7210-00-4122	LONGEVITY	900	900	900	900	900
61-7210-00-4126	FICA EXPENSE	18,014	25,828	25,828	25,828	25,828
61-7210-00-4127	INSURANCE EXPENSE	74,319	89,265	89,265	89,360	89,360
61-7210-00-4128	OPFB INSURANCE EXPENSE					
61-7210-00-4129	PAYROLL ACCRUAL EXPENSE					
61-7210-00-4130	RETIREMENT	28,228	44,328	44,328	44,328	44,328
61-7210-00-4170	401(K) RETIREMENT	11,182	16,249	16,249	16,249	16,249
61-7210-00-4171	PENSION EXP/REV					
61-7210-00-4221 *	PROFESSION DEVELOP-EDUCAT	3,000	6,000	6,000	6,000	6,000
61-7210-00-4222	TRAVEL-MEALS, LODGING,MILE		2,000	2,000	2,000	2,000
61-7210-00-4223	POSTAGE & TELEPHONE	800	800	800	800	800
61-7210-00-4224	OFFICE SUPPLIES	1,500	1,500	1,500	1,500	1,500
61-7210-00-4225	MAINT & REPAIR-EQUIPMENT	30,000	30,000	30,000	29,905	29,905
61-7210-00-4226	MAINT & REPAIR-VEHICLE	7,500	10,000	10,000	10,000	10,000
61-7210-00-4227	FUEL (VEHICLES)	24,000	25,000	25,000	25,000	25,000
61-7210-00-4228	UTILITIES	50,000	50,000	50,000	50,000	50,000
61-7210-00-4229	OSHA	2,500	2,500	2,500	2,500	2,500
61-7210-00-4230	SUPPLIES & MATERIALS	65,946	65,000	65,000	65,000	65,000
61-7210-00-4231	UNIFORMS & SHOES					
61-7210-00-4232	ENGINEERING	29,000	15,000	15,000	15,000	15,000
61-7210-00-4233	CONTRACTED SERVICES	47,200	50,000	50,000	50,000	50,000
61-7210-00-4234	DUES & SUBSCRIPTIONS	4,500	4,500	4,500	4,500	4,500
61-7210-00-4250	CONTINGENCY					
61-7210-00-4260	DEPARTMENTAL IMPROVEMENTS					
61-7210-00-4261	ADVERTISING					
61-7210-00-4262	GIS MAPPING					
61-7210-00-4268	VEHICLE LEASE					
61-7210-00-4269	SMALL HAND TOOLS					
61-7210-00-4274 *	NEW EQUIPMENT	6,700	4,500	4,500	4,500	4,500
61-7210-00-4301	CUSTOMER BILL PREPARATION	8,185	8,000	8,000	8,000	8,000
61-7210-00-4695	DEPRECIATION EXPENSES					
61-7210-00-4696	LOSS ON DISPOSAL OF ASSET					
61-7210-00-5116	SALARY INCREASE W/FRINGE					
61-7210-00-5132	DEBT SERVICE EXPENSE	146,736	150,370	150,370	150,370	150,370
61-7210-00-5133	INTEREST EXPENSE	37,875	33,868	33,868	33,868	33,868
61-7210-00-5137	ACCRUED INTREST EXPENSE					
61-7210-00-6101	AIA GRANT					
61-7210-00-7150	CAPITAL OUTLAY ACCOUNT					
61-7210-00-9101	CONTR TO GEN FUND SVC RND	395,581	413,568	413,568	413,568	413,568
61-7210-00-9103	CONTR TO METERING DIVISIO	53,750	65,500	65,500	65,500	65,500
61-7210-00-9104	CONTR TO SEWER FUND	260,000				
61-7210-00-9105	CONTR TO VEH REPL DEBT					
61-7210-00-9106	CONTR TO VEH REPL RENT					
61-7210-00-9107	CONTR TO CAPITAL IMP					
61-7210-00-9112	CONTR TO CAPITAL RESERVE	64,000				
61-7210-00-9113	GENERAL FUND TRANSFER					
Totals for dept 7210-00 - ADMINISTRATION		1,652,075	1,449,771	1,449,771	1,449,771	1,449,771

* NOTES TO BUDGET: DEPARTMENT 7210-00 ADMINISTRATION

4221

PROFESSION DEVELOP-EDUCAT

DUE TO CURRENT REQUIREMENTS FOR CDL LICENSE IT COST \$2700 PER EMPLOYEE TO OBTAIN

User: terri.parker Fund: 61 WATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
 Dept 7210-00 - ADMINISTRATION

4274	NEW EQUIPMENT AUTOMATIC FLUSHER					
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User: terri.parker Fund: 61 WATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7230-00 - WATER PURCHASE						
61-7230-00-4302 * PURCHASE FOR RESALE		559,460	560,000	560,000	560,000	560,000
Totals for dept 7230-00 - WATER PURCHASE		559,460	560,000	560,000	560,000	560,000

* NOTES TO BUDGET: DEPARTMENT 7230-00 WATER PURCHASE

4302	PURCHASE FOR RESALE					
	FOOTNOTE AMOUNTS:					
	PURCHASE FOR RESALE		560,000	560,000	560,000	560,000
	DEPT '7230-00' TOTAL		560,000	560,000	560,000	560,000

User: terri.parker Fund: 61 WATER FUND
 DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 8010-00 - CAPITAL OUTLAY						
61-8010-00-7150 * CAPITAL OUTLAY ACCOUNT		280,343	120,000	60,000	60,000	60,000
Totals for dept 8010-00 - CAPITAL OUTLAY		280,343	120,000	60,000	60,000	60,000

* NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:		60,000			
	WELL UPGRADES					
	PICKUP		60,000	60,000	60,000	60,000
	ACCOUNT '7150' TOTAL		120,000	60,000	60,000	60,000
	DEPT '8010-00' TOTAL		120,000	60,000	60,000	60,000
TOTAL APPROPRIATIONS		2,491,878	2,129,771	2,069,771	2,069,771	2,069,771

BEGINNING FUND BALANCE 2,933,923
 ENDING FUND BALANCE 442,045

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
 Dept 7310-00 - ADMINISTRATION - GENERAL
 62-7310-00-4128 OPEB INSURANCE EXPENSE
 62-7310-00-5137 ACCRUED INTREST EXPENSE

Totals for dept 7310-00 - ADMINISTRATION - GENERAL

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS						
Dept 7310-20 - ADMIN - COLLECTIONS						
62-7310-20-4128	OPFB INSURANCE EXPENSE					
62-7310-20-4223	POSTAGE & TELEPHONE					
62-7310-20-4695	DEPRECIATION EXPENSES					
62-7310-20-7150	CAPITAL OUTLAY ACCOUNT					

Totals for dept 7310-20 - ADMIN - COLLECTIONS

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS

Dept 7310-21 - ADMIN - PUMP STATION
 62-7310-21-4227 FUEL (VEHICLES)

Totals for dept 7310-21 - ADMIN - PUMP STATION

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7320-20 -	OPERATIONS - COLLECTIONS					
62-7320-20-4120	SALARIES AND WAGES	130,609	188,457	188,457	188,457	188,457
62-7320-20-4121	OVERTIME	12,000	13,000	13,000	13,000	13,000
62-7320-20-4122	LONGEVITY	300	300	300	300	300
62-7320-20-4126	FICA EXPENSE	11,017	15,504	15,504	15,504	15,504
62-7320-20-4127	INSURANCE EXPENSE	36,371	36,895	36,895	36,935	36,935
62-7320-20-4130	RETIREMENT	18,564	27,643	27,643	27,643	27,643
62-7320-20-4170	401(K) RETIREMENT	7,201	10,133	10,133	10,133	10,133
62-7320-20-4221	* PROFESSION DEVELOP-EDUCAT	1,000	3,000	3,000	3,000	3,000
62-7320-20-4222	TRAVEL-MEALS, LODGING, MILE	1,000	2,500	2,500	2,500	2,500
62-7320-20-4223	POSTAGE & TELEPHONE	1,000	1,000	1,000	1,000	1,000
62-7320-20-4225	* MAINT & REPAIR-EQUIPMENT	100,413	90,000	90,000	90,000	90,000
62-7320-20-4226	* MAINT & REPAIR-VEHICLE	10,000	25,000	25,000	25,000	25,000
62-7320-20-4228	UTILITIES	70,000	70,000	70,000	70,000	70,000
62-7320-20-4229	OSHA		2,000	2,000	2,000	2,000
62-7320-20-4230	* SUPPLIES & MATERIALS	84,300	100,000	80,000	80,000	80,000
62-7320-20-4232	ENGINEERING	22,168	25,000	25,000	25,000	25,000
62-7320-20-4233	CONTRACTED SERVICES	40,000	25,000	25,000	24,960	24,960
62-7320-20-4234	DUES & SUBSCRIPTIONS	4,200	1,500	1,500	1,500	1,500
62-7320-20-4250	CONTINGENCY					
62-7320-20-4262	GIS MAPPING					
62-7320-20-4274	NEW EQUIPMENT					
62-7320-20-4301	CUSTOMER BILL PREPARATION	8,185	4,500	4,500	4,500	4,500
62-7320-20-4309	MAJOR UNSCHEDULED MAINTEN		8,000	8,000	8,000	8,000
62-7320-20-4310	CMSD EXPENSE	1,487,874	1,429,770	1,429,770	1,429,770	1,429,770
62-7320-20-4311	CMSD GRANT					
62-7320-20-4695	DEPRECIATION EXPENSES					
62-7320-20-5132	DEBT SERVICE EXPENSE	364,130	371,340	371,340	371,340	371,340
62-7320-20-5133	INTEREST EXPENSE	48,332	42,923	42,923	42,923	42,923
62-7320-20-5138	CUSTOMER REFUND					
62-7320-20-6101	AIA GRANT	150,000				
62-7320-20-7150	CAPITAL OUTLAY ACCOUNT	56,200	200,000			
62-7320-20-9101	CONTR TO GEN FUND SVC RND	404,717	408,946	408,946	408,946	408,946
62-7320-20-9102	CONTR TO WATER FUND SVC R					
62-7320-20-9103	CONTR TO METERING DIVISIO		65,500	65,500	65,500	65,500
62-7320-20-9107	CONTR TO CAPITAL IMP	53,750				
62-7320-20-9112	CONTR TO CAPITAL RESERVE	27,292				
62-7320-20-9117	CONTR TO WATER FUND	47,000				
	Totals for dept 7320-20 - OPERATIONS - COLLECTIONS	18,600	70,600	70,600	70,600	70,600
		3,216,223	3,238,511	3,018,511	3,018,511	3,018,511

* NOTES TO BUDGET: DEPARTMENT 7320-20 OPERATIONS - COLLECTIONS

4421	PROFESSION DEVELOP-EDUCAT					
	FOOTNOTE AMOUNTS:					
	DUE TO CURRENT REQUIREMENTS FOR CDL LICENSE IT COST \$2700 PER EMPLOYEE TO OBTAIN			3,000	3,000	3,000
4425	MAINT & REPAIR-EQUIPMENT					
	FOOTNOTE AMOUNTS:					
	DUE TO NATIONAL ECONOMIC FACTORS REPAIR COSTS HAVE INCREASED DRASTICALLY	90,000		90,000	90,000	90,000
4426	MAINT & REPAIR-VEHICLE					
	FOOTNOTE AMOUNTS:					
	DUE TO NATIONAL ECONOMIC FACTORS REPAIR COSTS HAVE INCREASED DRASTICALLY	25,000		25,000	25,000	25,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
 Dept 7320-20 - OPERATIONS - COLLECTIONS

4230	SUPPLIES & MATERIALS					
	FOOTNOTE AMOUNTS:					
	DUE TO NATIONAL ECONOMIC FACTORS MATERIAL COSTS HAVE INCREASED	100,000	100,000	100,000	100,000	80,000
	DEPT '7320-20' TOTAL	215,000	218,000	218,000	218,000	198,000

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS
 Dept 7420-00 - OPERATIONS
 62-7420-00-6101 AIA GRANT

Totals for dept 7420-00 - OPERATIONS

User: terri.parker Fund: 62 SEWER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 8010-00 - CAPITAL OUTLAY						
62-8010-00-7150 * CAPITAL OUTLAY ACCOUNT		264,062	200,000	300,000	300,000	300,000
Totals for dept 8010-00 - CAPITAL OUTLAY		264,062	200,000	300,000	300,000	300,000

* NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:		200,000	200,000	200,000	200,000
	CRANE TRUCK					
	FOOTNOTE AMOUNTS:		100,000	100,000	100,000	100,000
	SEARE PUMPS					
	ACCOUNT '7150' TOTAL		300,000	300,000	300,000	300,000
	DEPT '8010-00' TOTAL		300,000	300,000	300,000	300,000
TOTAL APPROPRIATIONS		3,480,285	3,438,511	3,318,511	3,318,511	3,318,511

BEGINNING FUND BALANCE (7,263,441)

ENDING FUND BALANCE (10,743,726)

User: terri.parker Fund: 63 STORMWATER FUND

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
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APPROPRIATIONS						
Dept 7410-00	- ADMINISTRATION					
63-7410-00-4128	OPFB INSURANCE EXPENSE					
63-7410-00-4129	PAYROLL ACCRUAL EXPENSE					
63-7410-00-4291	RECORDING FEES					

Totals for dept 7410-00 - ADMINISTRATION

Fund: 63 STORMWATER FUND

User: terri.parker

DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 7420-00 - OPERATIONS						
63-7420-00-4120	SALARIES AND WAGES	97,008	141,002	141,002	141,002	141,002
63-7420-00-4121	OVERTIME	2,000	4,000	4,000	4,000	4,000
63-7420-00-4122	LONGEVITY	400	400	400	400	400
63-7420-00-4126	FICA EXPENSE	7,621	11,146	11,146	11,146	11,146
63-7420-00-4127	INSURANCE EXPENSE	51,438	65,472	65,472	65,575	65,575
63-7420-00-4130	RETIREMENT	12,842	19,874	19,874	19,874	19,874
63-7420-00-4170	401(K) RETIREMENT	4,981	7,285	7,285	7,285	7,285
63-7420-00-4221	PROFESSION DEVELOP-EDUCAT	500				
63-7420-00-4222	TRAVEL-MEALS, LODGING,MILE	2,000	2,000	2,000	2,000	2,000
63-7420-00-4225	MAINT & REPAIR-EQUIPMENT	8,500	10,000	10,000	10,000	10,000
63-7420-00-4230 *	SUPPLIES & MATERIALS	24,500	25,000	25,000	25,000	25,000
63-7420-00-4232 *	ENGINEERING	83,500	25,000	25,000	25,000	25,000
63-7420-00-4233 *	CONTRACTED SERVICES	102,313	250,000	87,000	86,897	86,897
63-7420-00-4250	CONTINGENCY					
63-7420-00-4260	DEPARTMENTAL IMPROVEMENTS					
63-7420-00-4262	GIS MAPPING					
63-7420-00-4274	NEW EQUIPMENT					
63-7420-00-4312	DRAINAGE DISTRICT	13,500	13,500	13,606	13,606	13,606
63-7420-00-4313	PHASE II COMPLIANCE	2,500				
63-7420-00-4695	DEPRECIATION EXPENSES					
63-7420-00-5136	BAD DEBT EXPENSE					
63-7420-00-6101	AIA GRANT	400,000				
63-7420-00-6103	GRANT STUDY					
63-7420-00-7150 *	CAPITAL OUTLAY ACCOUNT	79,000	80,000			
63-7420-00-9101	CONTR TO GEN FUND SVC RND	136,809	162,215	162,215	162,215	162,215
63-7420-00-9104	CONTR TO SEWER FUND					
63-7420-00-9107	CONTR TO CAPITAL IMP					
63-7420-00-9115	CONTR TO POWELL BILL					
Totals for dept 7420-00 - OPERATIONS		1,029,412	816,894	574,000	574,000	574,000

* NOTES TO BUDGET: DEPARTMENT 7420-00 OPERATIONS

4230	SUPPLIES & MATERIALS					
	DUE TO NATIONAL ECONOMIC FACTORS MATERIAL COSTS HAVE INCREASED					
4233	CONTRACTED SERVICES					
	DUE TO NATIONAL ECONOMIC FACTORS MATERIAL AND LABOR COSTS HAVE INCREASED					
7150	CAPITAL OUTLAY ACCOUNT					
	20' TRAILER TO TRANSPORT STORM WATER PIPE					

Fund: 63 STORMWATER FUND

User: terri.parker
DB: Winterville

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2024-25 DEPT HEAD REQUESTED BUDGET	2024-25 DEPT HEAD MODIFIED BUDGET	2024-25 MANAGER MODIFIED BUDGET	2024-25 FINAL APPROVED BUDGET
APPROPRIATIONS						
Dept 8010-00 - CAPITAL OUTLAY						
63-8010-00-7150 * CAPITAL OUTLAY ACCOUNT						
Totals for dept 8010-00 - CAPITAL OUTLAY			10,000	10,000	10,000	10,000

* NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY

7150	CAPITAL OUTLAY ACCOUNT					
	FOOTNOTE AMOUNTS:					
	20' TRAILER TO TRANSPORT STORM WATER PIPE		10,000	10,000	10,000	10,000
	DEPT '8010-00' TOTAL		10,000	10,000	10,000	10,000
TOTAL APPROPRIATIONS		1,029,412	816,894	584,000	584,000	584,000

BEGINNING FUND BALANCE	1,038,495					
ENDING FUND BALANCE	9,083					
APPROPRIATIONS - ALL FUNDS	34,055,329	34,403,753	32,691,046	32,005,501	32,005,501	32,005,501
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS	(34,055,329)	(34,403,753)	(32,691,046)	(32,005,501)	(32,005,501)	(32,005,501)
BEGINNING FUND BALANCE - ALL FUNDS	14,721,863					
FUND BALANCE ADJUSTMENTS - ALL FUNDS	4,244					
ENDING FUND BALANCE - ALL FUNDS	(19,329,222)					

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2024-2025**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2024 and ending June 30, 2025:

Ad Valorem Taxes	6,438,015
Other Taxes and Licenses	4,132,077
Permits and Fees	22,000
Sanitation Fees	784,688
Investment Income	613,305
Inspections	253,650
Miscellaneous Income	156,175
Grant Revenue	265,089
Inter-Fund Transfer Services	1,455,766
Electric Fund Contribution	350,000
EMS Contribution	202,027
Fund Balance Appropriation	386,483
Debt Proceeds	458,000
Total	15,517,275

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

Governing Board	162,908
Administration	768,659
Finance	1,070,927
Inspections	437,815
Human Resources	291,536
Information Technology	710,552
Planning Department	305,229
Public Buildings	988,093
Grounds and Maintenance	116,000
Police Department	3,203,642
Fire Department	2,541,179
EMS Department	212,213
Animal Control	10,600
Mosquito Control	9,200
Public Works	1,510,847
Streets and Sidewalks	213,000
Sanitation	750,000
Non-Departmental	2,214,875
Total	15,517,275

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

Program Fees	\$105,420
Concession Income	\$50,000
<u>General Fund Transfer</u>	<u>\$1,043,454</u>
	\$1,198,874

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Recreation Department</u>	<u>\$1,198,874</u>
	\$1,198,874

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2024 and ending June 30, 2025:

Grant Funding	\$345,394
<u>Interest Income</u>	<u>\$41,869</u>
	\$387,263

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Powell Bill</u>	<u>\$387,263</u>
	\$387,263

SECTION 7: It is estimated that the following revenues will be available in the Safe Routes to School Grant Fund for the Fiscal year July 1, 2024 and ending June 30, 2025:

<u>Grant Funding</u>	<u>\$60,922</u>
	\$60,922

SECTION 8: The following amount is hereby appropriated in the Safe Routes to School Grant Fund for the operation of the Safe Routes to School Program for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Safe Routes to School</u>	<u>\$60,922</u>
	\$60,922

SECTION 9: It is estimated that the following revenues will be available in the Home Housing Program Fund for the Fiscal year July 1, 2024 and ending June 30, 2025:

Fund Balance Appropriation	\$0
<u>General Fund Contribution</u>	<u>\$20,000</u>
	\$20,000

SECTION 10: The following amount is hereby appropriated in the Home Housing Program Fund for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Home Housing</u>	<u>\$20,000</u>
	\$20,000

SECTION 11: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2024 and ending June 30, 2025:

Sales and Service	\$8,025,251
<u>Retained Earnings</u>	<u>\$823,634</u>
	\$8,848,885

SECTION 12: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Electric Department</u>	<u>\$8,848,885</u>
	\$8,848,885

SECTION 13: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

Sales and Service	\$1,780,933
<u>Retained Earnings</u>	<u>\$288,838</u>
	\$2,069,771

SECTION 14: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Water Department</u>	<u>\$2,069,771</u>
	\$2,069,771

SECTION 15: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

Sales and Service	\$3,292,511
<u>Retained Earnings</u>	<u>\$26,000</u>
	\$3,318,511

SECTION 16: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Sewer Department</u>	<u>\$3,318,511</u>
	\$3,318,511

SECTION 17: It is estimated that the following revenues will be available in the Stormwater Fund for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Sales and Service</u>	<u>\$584,000</u>
	\$584,000

SECTION 18: The following amount is hereby appropriated in the Stormwater Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025:

<u>Storm Water Department</u>	<u>\$584,000</u>
	\$584,000

SECTION 19: There is hereby levied a tax at the rate of forty-five cents (\$.45) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2024 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$1,297,746,298 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

SECTION 20: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

SECTION 19: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

SECTION 20: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025.

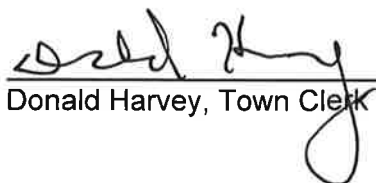
SECTION 21: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 10th day of June 2024.




Richard E. Hines, Mayor

Attest:


Donald Harvey, Town Clerk

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2024

As Certified by
Jessica Manning
Finance Director

<p>Town of Winterville Fee Schedule Fiscal Year 2024-2025</p>
--

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2024-2025 fiscal year:

Utility Department:

Residential Utility Deposits:

- Electric..... \$225.00 or a letter of good credit from a previous utility company.
- Water..... \$20.00 or a letter of good credit from a previous utility company.
- Sewer \$55.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits:

- Electric..... \$225.00
 - Water..... \$20.00
 - Sewer \$55.00
- All commercial accounts are required to pay a two (2) month deposit of \$600.

Service Charge:

- Cut on fee..... \$25.00
- Delinquent fee \$25.00 plus two-month deposit before reconnection.
(\$150.00 if initial deposit was made; \$300 if not)
- Returned Check Charge \$25.00

Late Penalties: \$2.00

Meter Tampering (All Utilities)..... \$100.00 fine plus estimated non-metered usage, as well an additional deposit of \$100.00, and cost of the new meter if damaged.

Water Tap Fee:

The following fees are the minimum amount due. The Tap fee includes Meter, Setter, Meter Box, ERT and labor for the install. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$1,200.00	\$2,200.00
1"	\$1,350.00	\$2,350.00
2"	\$3,000.00	\$4,000.00

New Subdivisions where the developer installs the lines. This only applies to residential service meters; any irrigation meter will be based on meter size. - \$250.00

Water Meter:

Meter Size	Cost
3/4"	\$250.00
1"	\$325.00
2"	\$1,000

Temporary Service
at Fire Hydrant\$100.00

Sewer Access Fee:

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$1,000.00	\$2,000.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee Gravity Feed Line \$35.00 per foot
 Pressure Feed Line \$25.00 per foot

The frontage fee is applied to a customer who resides in our service area but has not tapped on to the Town’s sewer system. This is normally used when a customer switches from Septic to Sewer.

System Development Fee:

Meter Size, inches	Water Meter SDF	Sewer Meter SDF	Combined Total
5/8	\$1,081.67	\$2,163.33	\$3,245.00
3/4	\$1,081.67	\$2,163.33	\$3,245.00
1	\$1,803.33	\$3,606.67	\$5,410.00
1-1/2	\$3,608.33	\$7,216.67	\$10,825.00
2	\$5,773.33	\$11,546.67	\$17,320.00
3	\$11,548.33	\$23,096.67	\$34,645.00
4	\$18,045.00	\$36,090.00	\$54,135.00
6	\$36,090.00	\$72,180.00	\$108,270.00
8	\$57,743.33	\$115,486.67	\$173,230.00
10	\$83,006.67	\$166,013.33	\$249,020.00
12	\$155,186.67	\$310,373.33	\$465,560.00

CMSD:

Residential

Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial

For commercial properties, the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service \$35.00
 Underground \$225.00
 Commercial Underground \$500.00 per point of delivery
 New Subdivisions \$325.00 Per dwelling unit, paid prior to the recording of the final plat.
 Meter cost \$60.00 minimum or actual cost of meter if > \$60.00

Old Poles.....\$.40 per foot.
Yard Light W/ Underground\$85.00 minimum or \$3.00 per foot after 150 feet

Electric Line Extension:

Overhead Construction cost of labor and materials plus 20%

Underground Construction cost of labor and materials plus 20%

Convert Overhead to Underground

Residential\$225.00 plus any abnormal cost and
.....\$3.00 per foot after 150 feet.

Non-residential\$500.00 plus any abnormal cost and
.....\$3.00 per foot after 150 feet.

Solid Waste Collection:

Residential Customer.....\$15.00 Per Container per month.

Non-Profit

Religious Organization\$15.00 Per Container per month.

Commercial

Commercial accounts will not be serviced by the
Town of Winterville or a contractor thereof.

General:

Cemetery Plots

In Town	In the ETJ	Out of Town*
\$800.00	\$1,200.00	NA*

*Cemetery plots are **not** available for purchase by Out of Town residents.

Opening and closing cemetery plots \$500.00.
Cremation Opening \$200.00.
After-hour arrangements (opening/closing/locating) \$150.00 additional.

Cable TV Franchise Application \$5,000.00 (non-refundable).

Taxicab Initial Franchise Application Fee \$30.00
Taxicab Renewal Franchise Application Fee \$19.00
Taxicab Annual Inspection Fee \$20.00
Taxicab Drivers Permit Application Fee \$15.00

Solicitation Permit \$10.00

Driveways and Curb Cutouts Cost of material or \$200.00 minimum.

Community Building Rental

In Town	Out of Town
\$225.00	\$300.00

Refundable Deposit of \$200 required.

Operation Center Room Rental

In Town	Out of Town
\$225.00	\$300.00

Refundable Deposit of \$200 required.

Police Department:

Cost of Service (AOC) \$5.00
Incident Report copies \$13.00 (Department uses an outside company)
Police Accident Report copies \$5.00
Finger Printing Copies \$15.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)

Submittal Fee \$500.00
Resubmittal Fee (Charged at 3rd Re-submittal)** Additional Base Fee.

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees

Text Amendment \$500.00 flat fee
Map Amendment \$550.00 + \$50 per acre not to exceed \$1,000.00.

Subdivision Plat Review Fee/Filing Fee

Preliminary Plat \$350.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Final Plat \$250.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Stormwater Review Fee \$1,000.00 per project.

Zoning Compliance Certificate Fee

Residential New construction or addition \$50.00
 Remodeling, no addition \$40.00
 Accessory building \$30.00

Non-Residential New construction or addition \$75.00
 Remodeling, no addition \$60.00
 Accessory building \$50.00

Signs \$50.00

Conditional Use Permit Application Filing Fee \$500.00

Variance Application Filing Fee \$500.00

Zoning Appeal Filing Fee \$500.00

Copy of Zoning Ordinance \$30.00

Copy of Subdivision Ordinance \$20.00

Copies of Maps

E Size Plot Map \$40.00

D Size Plot Map \$30.00

Recreational Payment in Lieu of Dedication

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:**Fee Structure for Facility Rentals**

Facility Rentals					
Facility	Description	Hour	Half Day	Full Day	Full Day - Weekend
Picnic Shelter	Resident	\$10.00	\$25.00	\$35.00	
	Non-Resident	\$15.00	\$35.00	\$50.00	
	Electricity			\$20.00	
Tennis Courts	Court	\$5.00			
	Lights	\$15.00	If outside normal operating hours		
Athletic Fields	Bambino				
	Ruritan	\$25.00	\$50.00	\$100.00	\$150.00
	Kiwanis	\$25.00	\$50.00	\$100.00	\$150.00
	Smith	\$25.00	\$50.00	\$100.00	\$150.00
	Lights	\$35.00			
	Tournament	\$200.00 per field per day. Includes use of lights.			
Amphitheater	Category 1	\$200 per performance No charge for rehearsals			
	Category 2	\$250 per performance \$25 per hour for rehearsals			
	Category 3	\$500 per performance \$25 per hour for rehearsals			
	Category 4	\$150 no performance			
	Category 5	Reimbursement of employee cost if applicable			

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hours). Renter is responsible for repair costs beyond what is considered normal wear and tear.

Program & Event Fee Structure

Program	Resident	Non-Res
Cal Ripken Baseball	\$50.00	\$65.00
T-Ball & Pee Wee	\$35.00	\$45.00
Babe Ruth Baseball	\$50.00	\$65.00
Fall Baseball	\$30.00	\$45.00
Tackle Football	\$50.00	\$70.00
Flag Football	\$30.00	\$45.00
Softball	\$10.00	\$20.00
Soccer	\$30.00	\$45.00
Cheerleading	\$30.00	\$45.00
Adult Kickball	\$30.00	\$45.00
Dances	\$15.00	\$25.00

Sponsorship Fees

Program	Fee
Men's Softball	\$400.00
Women's Softball	\$350.00
Co-Ed Softball	\$400.00
Soccer	\$200.00
Cal Ripken Major, Minor, Rookie	\$325.00
T-Ball & Pee Wee	\$250.00
Fall Baseball	\$250.00
Babe Ruth	\$325.00
Flag Football	\$200.00
Tackle Football	\$325.00

PCC Softball Agreement: \$2,300 (total) flat rental rate for spring and fall season.

Fire Services Fees:

Fire Inspection (First Visit) first or a minimum of 3000 square feet	In Town \$60.00
.....	ETJ \$90.00
Each additional 1,000 square feet	In Town \$3.00
Each additional 1,000 square feet	ETJ \$4.50
Fire Inspection (Re-inspection for Violations)	In Town \$30.00
.....	ETJ \$45.00
Each additional 1,000 square feet	In Town \$1.50
Each additional 1,000 square feet	ETJ \$2.25
Foster Home Inspection	In Town \$60.00
.....	ETJ \$90.00
Plan Review (Per Building) up to 3000 square feet	In Town \$100.00
.....	ETJ \$150.00
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Site Plan Review	In Town \$100.00
.....	ETJ \$150.00
Fire Alarm Plan Review & Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Fire Alarm Additional Field Test (Retest)	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Plan Review and Field Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Review and Field Re-Test or Additional Site Visits	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Hood and Suppression Plan Review	In Town \$50.00
.....	ETJ \$75.00
Hood & Suppression Field Test & Additional Site Visits	In Town \$50.00
.....	ETJ \$75.00
Re-piping Permit	In Town \$100.00
.....	ETJ \$150.00
Burn Permit	In Town \$50.00
.....	ETJ \$75.00

Private Hydrant Permit	In Town \$100.00
.....	ETJ \$150.00
Display & Exhibits Permit	In Town \$50.00
.....	ETJ \$75.00
Fair and Carnivals Permit.....	In Town \$100.00
.....	ETJ \$150.00
Tent Permit.....	In Town \$50.00
.....	ETJ \$75.00
Fumigating & Fogging Permit.....	In Town \$50.00
.....	ETJ \$75.00
Pyrotechnics / Explosives (+ Hourly Fee for Inspectors)	In Town \$50.00
.....	ETJ \$75.00
Miscellaneous and Other Permits	In Town \$50.00
.....	ETJ \$75.00

Fire Reports.....	\$5.00
Tank Installation Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Extraction Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Abandonment.....	In Town \$150.00
.....	ETJ \$225.00
Tank Follow-up Inspection	In Town \$50.00
.....	ETJ \$75.00
ABC License	\$100.00
Fire Prevention Ordinance Violation	\$50.00 - \$500.00
Hazardous Material Spills (Per Man Hour)	\$30.00

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations
Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports
Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor.

Commercial – New Construction - Additions - Alterations / Renovations
Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used
Single Wide - \$125.00
Double Wide - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits
Residential - \$100.00
Commercial - \$150.00

Insulation \$50.00
Daycare / Group Homes \$100.00
Change of Occupancy..... \$75.00
Roofing Permit \$50.00
ABC Permit \$50.00
Swimming Pool \$125.00
Signs – Wall and Freestanding \$100.00/sign

Re-inspection Fee: \$100.00 first time; \$150.00 each time thereafter under same inspection.

Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.

Electrical Permits

Residential – New Construction - Additions
Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions
Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential
Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service
\$100.00 Up To 400 Amps
\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00


Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

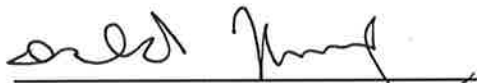
Manufactured Homes / On Frame Modular - \$60.00

Adopted this the 10th day of June 2024.




Richard E. Hines, Mayor

ATTEST:


Donald Harvey, Town Clerk

Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2024

As Certified by
Jessica Manning
Finance Director

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

- A. Facility Charge:\$40.00 per month

- B. Energy Charges:
For all months:
..... \$0.1071 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

- A. Facility Charge:.....\$50.00 per month

- B. Demand Charges:
..... \$5.75 per kW

- C. Energy Charges:
For all months:
..... \$0.0961 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge:\$600.00 per month
- B. kW Demand Charge:
.....\$12.50 per kW for all kW
- C. Energy Charges:
For all months:
..... \$0.0749 per kWh
- D. The minimum charge shall not be less than \$600 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

- A. Facility Charge:.....\$40.00 per month

- B. Energy Charges:
For all months:
..... \$0.1071 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single-family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

- A. Facility Charge:.....\$20.00 per month
- B. Energy Charges:
For all months:
..... \$0.1053 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Neighborhood Entrance Sign Lighting Service
NESL

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) neighborhood residential entrance sign lighting (fixtures to be owned by neighborhood)

This schedule is not applicable to

- (a) a single-family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.
- (d) commercial or industrial use including hotels and trailer parks;
- (e) individual motors rated over 15 HP;
- (f) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (g) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

- A. Facility Charge:\$7.50 per month
- B. Energy Charges for all months:
 - First 800 kWh \$0.1151 per kWh
 - All over 800 kWh \$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 7
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$2.00
Underground Service<150 feet	\$85.00
Underground Service>150 feet	\$85.00 plus \$ 3.00/ft >150 ft

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 8
Power Cost Adjustment
PCA**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in association with the previous mentioned metered schedules.

This schedule is also applicable to any customer of Electricity and applies to all schedules including schedule 1,2,3,4,5,6 of this document

This rate is a flexible rate that can be adjusted to move as energy markets fluctuate. It will be used as needed to assist the Town with market increases of wholesale power cost. The rate will be approved by the Town Council and enacted upon their direction.

2. MONTHLY RATE.

- A. Energy Charges for all months:
All kWh \$0.00 per kWh
- B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$22.40
Next.....	17,000 Gallons @ \$3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$44.80
Next.....	17,000 Gallons @ \$6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$41.33
Next	17,000 Gallons @ \$8.57 per 1000 Gallons
All Over	20,000 Gallons @ \$7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$75.15
Next.....	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$4.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$4.00 per unit will apply to commercial property for impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 square feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Delinquent Fee - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 10th day of June 2024.



A handwritten signature in cursive script that reads "Richard E. Hines".

Richard E. Hines, Mayor

ATTEST:

A handwritten signature in cursive script that reads "Donald Harvey".

Donald Harvey, Town Clerk

EMPLOYEE COMPENSATION AND BENEFITS

Item

- (1) Benefit Highlights.
- (2) Employee Compensation Schedule.

TOWN OF WINTERVILLE Benefits Highlights July 2024-2025

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2024. Questions concerning your benefits should be directed to Human Resources Director at 252-756-2221 ext. 2343 or humanresources@wintervillenc.com. You can also reach out to the Town Manager's Office at (252) 756-2221 ext. 2341.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 999.73	\$ 0.00	\$ 999.73
Employee/Spouse	\$1,971.83	\$ 345.05	\$2,316.88
Employee/Child	\$1,544.19	\$ 196.91	\$1,741.10
Family	\$2,583.32	\$ 580.38	\$3,163.70

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to ensure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit (In-Network) Primary Care Provider - \$15 Co-Payment;
- Telehealth (In-Network) - \$10 Co-Payment;
- Specialist (In-Network) - \$30 Co-Payment.
- Urgent Care Centers (In-Network) - \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2024-2025

Important Highlights (continued):

- Emergency Room Visit (In-Network) - \$300 Co-Payment, the Co-Pay is waived if admitted.
- Preventive Care (In-Network) - 100% Covered
- Prescription Drugs (In Network) Tier 1 - \$10 Co-Payment; Tier 2 - \$20 Co-Payment; Tier 3 - \$35 Co-Payment; Tier 4 - \$50 Co-Payment; and Tier 5 – Max \$100 Co-Payment. Please check with BCBS for Out-of-Network prescription information.

Life Insurance – USABLE Life.

Important Highlights:

- Town provides life insurance for all employees through USABLE Life effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 38.11	0.00	\$ 38.11
Employee/Spouse	\$ 79.84	0.00	\$ 79.84
Employee/Child	\$ 80.83	0.00	\$ 80.83
Family	\$130.52	0.00	\$130.52

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firefighters.

TOWN OF WINTERVILLE

Benefit Highlights July 2024-2025

- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.15% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application
- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is in addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.90% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer, you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$50,000 from the NC Industrial Commission and Dept. of State Treasurer in addition to possible benefits from the Federal Public Safety Officer’s Benefits Program, Bureau of Justice Assistance, and/or United States Department of Justice.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2024-2025

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2024-2025

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	11.2	16.8
At least 2 years, but less than 5 years	13.1	19.65
At least 5 years, but less than 10 years	14.9	22.35
At least 10 years, but less than 15 years	16.8	25.2
At least 15 years, but less than 20 years	18.7	28.05
20 years and over	20.5	30.75

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except non-administrative police officers and fire employees. Police officers accrue at 8.4 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE Benefit Highlights July 2024-2025

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$500 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – biweekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and AFLAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

As of 7/1/2024

<u>Grade</u>	<u>Classification</u>	<u>Status</u>	<u>Hiring Rate</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
5	No Holders		\$31,036	\$32,954	\$38,793	\$46,552
6	No Holders		\$32,954	\$34,213	\$40,733	\$48,880
7	No Holders		\$34,213	\$35,926	\$42,740	\$51,322
8	Maintenance Worker		\$35,926	\$38,450	\$45,161	\$53,889
9	No Holders		\$37,305	\$39,608	\$47,151	\$56,585
10	Administrative Assistant Park Maintenance Worker		\$39,608	\$41,587	\$49,509	\$59,410
11	Customer Service Representative Meter Technician		\$41,587	\$43,667	\$51,983	\$59,799
12	Accounting Technician Buyer Equipment Operator Office Manager		\$43,667	\$45,848	\$54,585	\$65,501
13	Firefighter Parks & Recreation Programmer Senior Equipment Operator		\$45,848	\$48,143	\$57,311	\$68,773
14	Electric Line Technician - 3rd Class		\$48,143	\$50,550	\$61,649	\$72,213

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

As of 7/1/2024

<u>Grade</u>	<u>Classification</u>	<u>Status</u>	<u>Hiring Rate</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
15	Utility/Pump Maintenance Mechanic Utility Billing Coordinator Fire Engineer Paramedic Parks and Recreation Maintenance Supervisor Senior Utility/Pump Maintenance Mechanic		\$50,550	\$53,074	\$63,408	\$75,824
16	Executive Staff/HR Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		\$53,074	\$55,732	\$66,348	\$79,616
17	Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector		\$56,419	\$58,519	\$69,596	\$83,598
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Fire Captain Police Platoon Supervisor		\$58,519	\$60,891	\$73,148	\$87,780
19	Public Works Supervisor		\$60,891	\$64,516	\$75,278	\$92,167
20	Accountant Code Enforcement Officer/Building Inspector		\$64,516	\$67,260	\$80,678	\$94,472

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

As of 7/1/2024

<u>Grade</u>	<u>Classification</u>	<u>Status</u>	<u>Hiring Rate</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
21	Economic Development Planner Electric Line Technician - 1st Class					
	No Holders		\$67,260	\$71,132	\$84,679	\$105,306
22	Accounting Operations Manager Assistant Fire Chief Electric Line Supervisor Police Division Supervisor Town Clerk	E E E	\$71,132	\$74,683	\$88,911	\$106,694
23	Electric System Superintendent Public Works Superintendent Water and Sewer Systems Superintendent	E E E	\$74,683	\$78,420	\$93,343	\$112,027
24	Fire Chief Parks and Recreation Director	E E	\$78,420	\$82,339	\$98,024	\$117,630
25	Human Resource Director IT Director Planning Director	E E E	\$82,339	\$86,457	\$102,926	\$123,508
26	Electric Utilities Director Public Works Director	E E	\$86,457	\$90,781	\$108,192	\$129,686
27	Finance Director Police Chief	E E	\$90,781	\$95,319	\$113,475	\$136,168
28	No Holders	E	\$95,319	\$100,085	\$119,148	\$142,976

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

As of 7/1/2024

<u>Grade</u>	<u>Classification</u>	<u>Status</u>	<u>Hiring Rate</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
29	Assistant Town Manager	E	\$100,428	E \$105,086	\$125,106	\$150,126
30	No Holders	E	\$105,086	E \$110,345	\$131,360	\$157,633
31	No Holders	E	\$110,345	E \$115,863	\$141,864	\$165,512
32	No Holders	E	\$115,863	E \$121,542	\$144,827	\$173,791
33	No Holders	E	\$121,542	E \$127,735	\$152,068	\$182,480
34	No Holders	E	\$127,735	E \$134,122	\$159,668	\$200,995
35	No Holders	E	\$134,122	E \$140,829	\$167,654	\$201,183
36	No Holders	E	\$140,829	E \$147,870	\$176,037	\$211,241
37	No Holders	E	\$147,870	E \$155,260	\$184,860	\$221,804

APPENDIX

Item

- (1) 2024-2025 Budget Calendar.
- (2) Positions by Department.
- (3) Debt Service Schedule (2024-2025 and following years).
- (4) Revenue Yields for the 2024-2025 Fiscal Year.
- (5) Fund Balances and Retained Earnings.
- (6) Comparison of Municipal Tax Rates and Utility Charges for FY 2024-2025.
- (7) Non-Town Agency Funding Requests.



TOWN OF WINTERVILLE

FY 2024-2025

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
Tuesday, January 30, 2024	Town Council Vision Setting Meeting – Part 1	5:30 pm	THECR
Tuesday, February 6, 2024	Town Council Vision Setting Meeting – Part 2	5:30 pm	THECR
Monday, February 19, 2024	Distribution of Budget Worksheets to Management Team	NA	TMGR OFFICE
Sunday, March 31, 2024	Management Team Recommendations Due	NA	TMGR OFFICE
Monday, May 6, 2024	Town Council & Manager Progress Meeting	6:00 pm	THECR
May 7-10, 2024	Manager Review with Management Team	N/A	TMGR OFFICE
Monday, May 20, 2024	Hand delivery of the Recommended Budget	N/A	NA
Tuesday, May 21, 2024	Town Council Budget Work Session #1	6:00 pm	THAR
Thursday, May 23, 2024	Town Council Budget Work Session @2	6:00 pm	THAR
Tuesday, May 28, 2024	Town Council Budget Work Session #3	6:00 pm	THAR
Monday, June 3, 2024	Public Hearing	6:00 pm	THAR
Monday, June 10, 2024	Adoption of the FY 2024-2025 Budget Ordinance	6:00 pm	THAR
Friday, July 1, 2024	Fiscal Year Begins	NA	NA

THAR:
Town Hall Assembly Room
2571 Railroad Street
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad Street
Winterville, NC 28590

TMGR Office
Town Manager's Office
2571 Railroad Street
Winterville, NC 28590

DEPOT:
Winterville Train Depot
Railroad Street
Winterville, NC 28590

Approved by Town Council - 12/11/2023; Amended 1/20/24; Amended 3/8/24
Please NOTE the times of the meetings vary.

Orange denotes part-time, seasonal and intern positions.

**Town of Winterville
Position by Department
2024-2025**

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Town Clerk
	1	HR Director
	1	Executive Staff Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	1	Electric Systems Superintendent
	1	Electric Line Crew Leader
	2	Electric Line Technician 1st Class
	0	Electric Line Technician 2nd Class
	2	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	3	Part-Time Electric Line Techs/Meter Tech
	1	Part-Time Purchaser (15 hours)
Total positions	10	Full -Time Total ONLY
Information Technology		
		Contract with VC3
Finance		
	1	Finance Director
	1	Accounting Operations Manager
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	2	Customer Service Representative
Total positions	7	Full-Time Total ONLY
Planning		
	1	Planning and Economic Development Director
	1	Planning and Economic Development Planner
Total positions	2	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	5	Police Sergeant
	12	Police Officer
	3	School Resource Officer
	2	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	26	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Superintendent
	3	Equipment Operator
	2	Senior Equipment Operator
	1	Water and Sewer Systems Supertintendent (wa)
	1	Electrician/Instrumentation Technician (swr)
	3	Utility/Pump Maintenance Mechanic (wa)
	0	Sr. Utility/Pump Maintenance (wa)
	2	Utility/Pump Maintenance Mechanic (swr)
	1	Construction Inspector (wa)
	1	Sr. Equipment Operator (stwa)
	2	Equipment Operator (stwa)
	1	Part-Time Equipment Operator
Total positions	18	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Assistant Fire Chief
	4	Captains
	4	Engineers
	4	Firefighters
	1	Office Manager
	1	Part-time Inspector
	2	Part-time Engineer
	2	Paramedic
Total positions	17	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Recreation Programmer
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	4	Part-time Site Supervisor
	1	Intern(s)
Total positions	5	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Building Inspector/GIS Technician
	1	Part-time Building Inspector
Total positions	2	Full-Time Totals ONLY
Total Approved Full-Time Positions		93
Total Funded Full-Time Positions		93

*Fire engineer - one person covers FD 24/7 so PT position is covered by several PT employees.

*Fire Inspector - PT position is covered by several PT employees.

NOTE: some of the PT positions listed meets the Town and benefits purposes.

Town of Winterville
Debt Service Payment Schedule for Next 10 Years
FY 2024-2025

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034
General										
Winterville Recreation Park	\$ 101,610									
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	149,200	149,200					
BB&T Land Payment	\$ 11,932									
E-One Ladder Truck	\$ 90,407	\$ 88,054								
E-One Fire Truck										
Rec Playground Equipment - Fund Balance Reim	\$ 40,000	\$ 40,000	\$ 40,000	40,000	40,000	40,000				
BB&T Nissan Pathfinder										
BB&T BS&A Software	\$ 70,395	\$ 70,395	\$ 70,395	\$ 70,395						
First Citizens PW Knuckle Boom Truck	\$ 48,400	\$ 46,720	\$ 45,040	\$ 43,360	41,680					
First Citizens PW Chev Truck and Mower	\$ 25,523	\$ 24,571	\$ 23,619							
BB&T Public Works Equipment	\$ 94,117	\$ 94,117	\$ 94,117	\$ 94,117						
First Citizens Bank 2 Police Cars	\$ 22,264	\$ 21,491	\$ 20,718	\$ 19,946	\$ 19,173					
	\$ 653,848	\$ 534,548	\$ 443,089	\$ 417,017	\$ 250,053	\$ 40,000	\$ -	\$ -	\$ -	\$ -

Recreation Vehicles										
Electric										

Phase II of CIP - BBT	\$ 98,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 98,112	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Sewer										
BBT - Pumpstations	\$ 32,689									
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506					
Regional Liftstation - SRL	\$ 132,691	\$ 130,903	\$ 129,116	\$ 127,329	\$ 125,541	\$ 123,754	\$ 121,967	\$ 120,179	\$ 118,392	\$ 116,605
2019 Capital Improvements Project	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077	\$ 138,077
First Citizens Jetter Trailer and Bypass Pump	\$ 36,300	\$ 35,040	\$ 33,780	\$ 32,520	\$ 31,260					
Ellis Ridge Cost Share (Reimburse Water Fund)	\$ 18,600									
Water Fund Payback	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000					
	\$ 484,863	\$ 430,527	\$ 427,479	\$ 424,432	\$ 421,384	\$ 261,831	\$ 260,044	\$ 258,256	\$ 256,469	\$ 254,682

Water										
BBT - Worthington Rd Interconnect	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632			
Water Tower Rehab - DWRL	\$ 29,606	\$ 29,232	\$ 28,859	\$ 28,486	\$ 28,113	\$ 27,740	\$ 27,367	\$ 26,994	\$ 26,621	\$ 26,248
	\$ 184,238	\$ 183,865	\$ 183,492	\$ 183,118	\$ 182,745	\$ 182,372	\$ 181,999	\$ 26,994	\$ 26,621	\$ 26,248

Annual Debt Service Payments	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034
	\$1,421,061	\$1,148,939	\$1,054,060	1,024,567	854,183	484,203	442,043	285,251	283,090	280,930

**Town of Winterville
Annualized Revenue Yields
2024-2025 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$129,898.49	1 cent

Electric		
Sales	\$ 70,254.49	1%

Water		
Sales	\$ 15,822.04	1%

Sewer		
Sales	\$ 27,260.15	1%

Solid Waste		
Sales	\$ 51,768.00	\$1.00 per cust.

Stormwater		
Sales	\$ 56,832.00	\$1.00 per ERU

Town of Winterville
Fund Balances and Retained Earnings
July 1, 2023

Funds	Balance As of 06-30-2023	Funds Appropriated for the 2023-2024 Budget	Amount Available for Appropriation
General			
Inventories/Nonspendables	\$14,989.00		\$14,989.00
Restricted	\$2,492,439.00		\$2,492,439.00
Committed	\$169,305.00		\$169,305.00
Assigned	\$612,972.00		\$612,972.00
Unassigned	\$12,142,151.00	\$2,747,742.00	\$9,394,409.00
Electric	\$7,706,705.00	\$2,783,713.00	\$4,922,992.00
Water	\$2,078,804.00	\$678,845.00	\$1,399,959.00
Sewer	\$978,749.00	\$174,806.00	\$803,943.00
Stormwater	\$4,532,641.00	\$113,232.00	\$4,419,409.00
			\$24,230,417.00

General Fund Estimate

Total - Unassigned	\$9,394,409.00
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Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2024	73%
Percentage of Fund Balance Appropriation 6-30-2018	62%
Percentage of Fund Balance Appropriation 6-30-2019	45%
Percentage of Fund Balance Appropriation 6-30-2020	82%
Percentage of Fund Balance Appropriation 6-30-2021	78%
Percentage of Fund Balance Appropriation 6-30-2022	79%
Percentage of Fund Balance Appropriation 6-30-2023	77%

Group Average	46.00%
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**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
FY 2024-2025**

Monthly Utility Costs	Ayden		Greenville Utilities Commission		Farmville		Winterville	
Water	5,000 Gallons	\$ 53.00	\$ 34.17		\$ 58.14	\$ 29.02		
Sewer	5,000 Gallons	\$ 89.82	\$ 41.20		\$ 63.17	\$ 51.47		
Sanitation	Monthly	\$ 15.00	\$ 16.00		\$ 23.99	\$ 11.50		
Electricity	1,500 kWh	\$ 193.90	\$ 167.60		\$ 204.75	\$ 180.08		
Stormwater	Per ERU	\$ 3.50	\$ 7.35		\$ -	\$ 4.00		
TOTAL		\$ 355.22	\$ 266.32	(per 2,000 sq ft)	\$ 350.05	\$ 276.07		

Annual Property Taxes	Ayden		City of Greenville		Farmville		Winterville	
County Tax	\$150,000 Home	\$ 1,026.15	\$ 1,026.15		\$ 1,026.15	\$ 1,026.15		
City Tax	\$150,000 Home	\$ 810.00	\$ 734.25		\$ 735.00	\$ 712.50		
EMS Tax	\$150,000 Home	\$ 119.85	\$ -		\$ 90.00	\$ 130.50		
TOTAL		\$ 1,956.00	\$ 1,760.40		\$ 1,851.15	\$ 1,869.15		

Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.6841
Greenville	\$ 0.4895	\$ 0.6841
Farmville	\$ 0.490	\$ 0.6841
Winterville	\$ 0.475	\$ 0.6841

* All rates for other municipalities are based on current rates at the time of publishing

6/14/2024

Comparable Property Tax Rates

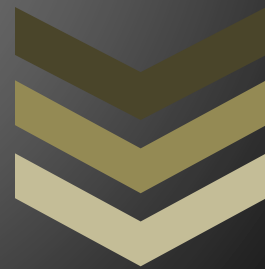
Current Rate

Property Tax Rate per \$100	
Ayden	\$ 0.5400
Greenville	\$ 0.4895
Farmville	\$ 0.4900
Winterville	\$ 0.4750
Pitt County	\$ 0.6841

Proposed Rate **Revenue Neutral Rate**

Property Tax Rate per \$100	
Ayden	\$ 0.5400 \$ 0.3500
Greenville	\$ 0.3927 \$ 0.3685
Farmville	\$ 0.4600 \$ 0.3253
Winterville	\$ 0.4000 \$ 0.3502
Pitt County	\$ 0.5665 \$ 0.5200

2024 – 2025 NON-TOWN AGENCY FUNDING APPROVALS



There were (10) Non-Town Agency applications and (1) other application submitted for Fiscal Year 2024-2025. Ten (10) Non-Town Agency allocations totaling \$100,000 and the Sheppard Memorial Library request of \$176,921 were approved by Town Council. Attached is a summary of the funds approved, applications, and comprehensive reports.

TOWN OF WINTERVILLE

2571 RAILROAD STREET

MAY 23, 2024

FY 2024-2025 NON-TOWN AGENCY FUNDING APPROVALS

Agency	Amount Approved	Other Amounts	Status
Boys & Girls Clubs of the Coastal Plain	\$5,000		Approved
Greenville Pitt Education Association, Inc.	\$0		Approved
Mount Shiloh Missionary Baptist Church	\$0		Approved
Pitt County Council on Aging	\$6,500		Approved
Pitt County Girls Softball League, Inc.	\$5,000		Approved
Rebuilding Together Pitt County	\$10,000		Approved
Winterville Chamber of Commerce	\$20,000 \$1,100+**	<i>In-Kind</i>	Approved
Winterville Historical & Arts Society, Inc.: DEPOT	\$7,150**	<i>In-Kind</i>	Approved
Winterville Historical & Arts Society Inc.: MUSEUM	\$5,775**	<i>In-Kind</i>	Approved
Winterville Senior Citizen Club	\$3,500 \$2,700+**	<i>In-Kind</i>	Approved
Winterville Watermelon Festival Committee, Inc	\$50,000 \$61,611+**	<i>In-Kind</i>	Approved
TOTAL	\$100,000		
Sheppard Memorial Library for the Winterville Public Library	\$176,921		Approved
**not cash request/services only total	\$78,336+		

NOTES

At the Thursday, May 23, 2024 Budget Work Session #2, Town Council voted to approve the Non-Town Agency Funding amounts listed above.

FY 2024-2025 NON-TOWN AGENCY FUNDING REQUESTS

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**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Boys & Girls Clubs of the Coastal Plain
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID: 56-0927694
3. Mailing Address:
621 W. Fire Tower Road
Winterville, NC 28590
4. Street Address:
621 W. Fire Tower Road
Winterville, NC 28590
5. Primary Contact Person:
Will Chriscoe, Chief Development Officer
Secondary Contact Person:
Sonya Howell, Grant Manager
6. Primary Contact Email Address:
wchriscoe@bgccp.com
Secondary Contact Email Address:
showell@bgccp.com
7. Primary Contact Phone:
(252) 355-2345
Secondary Contact Phone:
(252) 355-2345
8. Primary Contact Mobile Phone:
(919) 807-9818
Secondary Contact Mobile Phone:
(252) 268-1408
9. Date of Application:
March 25, 2024
10. Fax:
(252) 321-6281

11. Board of Directors, if any, including names, positions held and contact information:

Please see attached for Board of Directors listing.

12. Amount of Town funds requested:

\$20,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes, Boys & Girls Clubs of the Coastal Plain has received \$5,000 per year for each of the last 3 years for capital projects at the Jack Minges Unit in Winterville.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Boys & Girls Clubs of the Coastal Plain (BGCCP) welcomes and appreciates a long-term relationship with the Town of Winterville that would result in annual support for the Jack Minges Unit located in Winterville.

15. Briefly describe how you will use the grant funds:

The Boys & Girls Clubs of the Coastal Plain's Jack Minges Unit expresses deep gratitude for the invaluable financial support received from the Town of Winterville. Over the years, your generosity has provided critical resources to help deserving youth in our community thrive.

Boys & Girls Clubs of the Coastal Plan respectfully requests an investment of \$20,000 for the upcoming 2024-2025 fiscal year to sustain our **Formula for Impact** program. This critical funding ensures the continuous operation of the Club, catering to the needs of youth throughout the academic year and summer.



Formula for Impact programming details at the Jack Minges Club are attached.

An investment from the Town of Winterville will empower our Club members with essential academic tools, fostering an environment conducive to success. This support enables young individuals to engage in afterschool and summer learning prevention programs within a safe and enjoyable setting, addressing disparities for some of the town's most underserved and at-risk youth.

The urgency of our services is underscored by the current educational landscape of Pitt County youth. Third-grade reading proficiency stands at 43.2%, while timely high school graduation is at 81.9%. A staggering 48.1% of children in Pitt County reside in poor or low-income homes. Notably, 95% of the Jack Minges Club's youth live in poverty, with 65% hailing from one-parent households. An overwhelming 42% of Club members come from homes with an annual income of \$25,000 or less.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

Our Jack Minges Club ended the 2022-2023 membership year (July-June) with 575 Club members, an increase of 66 youth from 2021-2022. Midway through the current membership year, Club membership sits at 288 members*, ages 6-18. Of the membership, 49% are female, 51% male; 83% are African American, 7% Multi-racial, 4% Hispanic, 5% Caucasian, 1% other; **96% qualify for free/reduced school lunch; 67 % are from one-parent homes; and 41% reside in homes with annual household incomes less than \$25,000.**

Despite the challenges exacerbated by the circumstances our youth face daily, the **Jack Minges Unit continues to be a beacon of support for the community's most vulnerable children.** Your investment will not only bridge educational gaps but also provide a lifeline to those who need it most.

The Club is open from 2:30-7:00 p.m., Monday through Friday during the school year and from 7:30 a.m.-5:30 p.m. during summer and non-school days. Other options for afterschool care would far exceed the annual membership fee of \$50 for the academic year and summer fees of \$100. No child has ever been turned away for inability to pay the membership fee.

Boys & Girls Club programs help youth to achieve success in the three Priority Outcome Areas: Academic Success, Healthy Lifestyles, and Good Character and Citizenship through our **Formula for Impact** programming.

To ensure we support every young person who enters our Clubs, we have a comprehensive approach to youth development, which shares a vision for creating greater outcomes in the lives of the youth we serve. The Five Key Elements included in Formula for Impact include:

1. Safe, positive environment
2. Fun, and a sense of belonging
3. Supportive relationships
4. Opportunities and expectations
5. Recognition

*Membership enrollment for current year is until 6/30/24. Summer enrollment increases membership substantially.



17. These program funds will directly impact how many clients/citizens? (Numerical count)

The Jack Minges Unit anticipates serving over 600 members in the upcoming year, and each member would benefit from the opportunities made possible through these funds. The current average daily attendance at Jack Minges Unit is 152, an increase of 46 members per day from 2022-23.

18. How many of the clients/citizens served are residents of the Town of Winterville?

122 (42%) of the current Jack Minges Club members reside in Winterville and require transportation from schools to the Club or for Club related trips and activities.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Our Board of Directors and Resource Development Team will continue to seek funding for the Club through grants, special events, and individual and corporate donors. In the event that partial or no funding is awarded, it is possible that the organization would have to provide less support for this initiative.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.)

Yes

21. Mission Statement and General Agency Overview:

The mission of Boys & Girls Clubs of the Coastal Plain is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. As a vital part of a nationwide Movement, alongside Boys & Girls Clubs of America, we are dedicated to nurturing youth aged 6-18 from diverse backgrounds, equipping them with the essential qualities to lead and thrive. Our comprehensive programs, spanning Education and Career Development, Health and Life Skills, Character and Leadership Development, the Arts, and Sports, Fitness, and Recreation, offer daily opportunities for growth and empowerment.

Since our establishment in 1969, we have proudly served Pitt County with five Units, including our flagship Jack Minges Unit in Winterville. With over 575 members served in 2023 alone, our commitment is clear: every member who enters our doors is guided towards high school graduation with a vision for their future, embraces healthy lifestyle choices, cultivates lifelong fitness habits, and becomes an active participant in their community. Join us in building a generation of engaged citizens, fostering strong character, and driving positive life outcomes for our youth.



22. How do you coordinate the services provided by your agency with Town, County, and other agencies?

Specify what the relationship is and the agency (or agencies) involved.

The Town of Winterville not only provides vital financial backing, but its dedicated management team also stands firmly behind our Club. Mayor Hines honored us with his presence at Jack Minges, generously volunteering to present awards and certificates to our members in recognition of their outstanding achievements and triumphs in the US Cellular Black History Art Contest. This steadfast support from the town leadership underscores their commitment to nurturing our community's talents and fostering a culture of excellence.

East Carolina University stands as a pivotal ally, supplying tutors and volunteers essential for our programs. Through these initiatives, students not only meet but exceed grade-level standards, ensuring timely grade progression and high school graduation.

Our collaboration with Pitt County Schools facilitates data sharing, tracking members' academic strides. Safety, arts, and health education thrive through partnerships with local Fire and Rescue, Police Departments, ECU Health, Pitt Pirates Robotics, Greenville Museum of Art, Pitt Community College, Pitt County Health Department, and many more. Our enriching camps blend recreation with education, offering experiences like fishing, kayaking, and solar system exploration. U.S. Cellular's consistent support fuels events celebrating diversity, science, and environmental awareness. Additionally, the ECU School of Dental Medicine ensures dental wellness through annual screenings and educational activities.

Our network of volunteers, including esteemed organizations like Zeta Phi Beta, Old Navy, ECU STEM Corps East, and the Junior League of Greenville, amplifies our impact, shaping tomorrow's leaders through mentorship and service. Together, we forge a path of opportunity and empowerment for every child in our community.

- Attachments:
- Formula for Impact Programming Detail
 - 2024 Board of Directors Listing
 - 2022-23 Impact Report for Pitt County
 - 2023-24 Mid-Year Impact Report for Jack Minges Unit
 - Impact Moment Success Story
 - 2023-24 Mid-Year Impact Report for Impact Report



BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			\$10,000
Supplies			\$10,000
Services			
Capital Outlay	\$5,000	\$5,000	
TOTAL	\$5,000	\$5,000	\$20,000
# of positions (FTE)			
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$84,800	\$91,000	\$96,500*
Town Funds	\$5,000	\$5,000	\$20,000

*Bank of America \$2,500 (pending)
 ECU Health Fdn. \$10,000 (pending)
 NC Community Fdn. \$2,500 (pending)
 Perkins, Wells, West Fdn. \$50,000
 (pending)
 Pitt Co. ABC Board \$9,000 (pending)
 DHHS \$22,500 (pending)

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

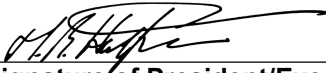
1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Mark Holtzman, of Boys & Girls Clubs of the Coastal Plain do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the Boys & Girls Clubs of the Coastal Plain to receive Town funding.



Signature of President/Executive Director of Agency/Organization

Date: March 25, 2024

Formula for Impact Programming

Academic Success

- Power Hour - homework help, tutoring, and high yield learning activities, and encouraging members to become self-directed learners.
- Project Learn- a holistic strategy supporting youth-centered learning, intended to complement and reinforce what youth learn during the school day, while creating experiences that invite them to fall in love with learning. Rooted in social-emotional development practices, it enables all youth to be effective, engaged, adaptive learners who are on track to graduate high school with a plan for the future.
- STEM - Through various partnerships with Organizations such Pitt Pirates Robotics and NC East Alliance, STEM opportunities are offered to Club members year-round.
- Summer Brain Gain - A national initiative presented by BGCA. Club members will engage in cross-curricular activities designed to lessen the effects of summer learning loss. The program is centered on fun, theme-based activities designed to mitigate summer learning loss for early and upper elementary, middle, and high school youth. Each Common Core aligned learning module provides engaging project-based activities, with an emphasis on math, literacy, and 21st century skills.

Healthy Lifestyles

- Child and Adult Care Food Program (CACFP) - is a USDA funded program that provides reimbursement dollars to organizations that feed their selected population. All youth in the organization benefit from this program, with the ability to receive a snack and dinner daily. In 2023, 30,915 healthy meals and 16,069 healthy snacks were served to Club members at the Jack Minges Unit. In a county where 1 in 5 of its youth under 18 live in food-insecure households, the ability to receive these meals and snacks at the Club is crucial to Club members.
- Triple Play - is Boys & Girls Clubs of America's comprehensive health and wellness initiative that strives to improve the overall health of members, ages 6-18, by increasing their daily physical activity, teaching them good nutrition, and helping them develop healthy relationships.
- SMART Moves, including Social Emotional Wellness - nationally acclaimed prevention program: Skills, Mastery, And Resistance Training. The program exposes youth to various activities designed to hone their decision-making and critical-thinking skills, as well as learn how to avoid and/or resist alcohol, tobacco, other drugs and premature sexual activity. Newly added modules include social and emotional health, inclusion, and equity.
- Street SMART - educates pre-adolescents about the destructive lifestyles of gangs and develops resistance and refusal skills. It consists of four program areas -gang awareness and prevention, conflict resolution, valuing differences, and peer leadership training.

Good Character & Citizenship

- Torch Club - is a chartered small-group leadership and service club for boys and girls ages 11-13. Torch Club is a powerful vehicle through which Club staff can help meet the special character development needs of younger adolescents at a critical stage in their development. Torch Club members learn to elect officers and work together to implement activities in four areas: service to Club and community, education, health and fitness, and social recreation.
- Youth of the Year - Boys & Girls Clubs of America's premier recognition program is our signature effort to foster a new generation of leaders, fully prepared to live and lead in a diverse, global, and integrated world economy. There is an emphasis on 21st century leadership skills, including goal setting, teamwork, public speaking, and critical thinking, among others.
- Million Members, Million Hours of Service (MMMHS) - encourages good character and appreciation for citizenship and provides every Club member with opportunities to serve in year-round Club and community-based volunteer service experiences. BGCA encourages Clubs and provides resources to help them engage every member in at least one hour of service each year.



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN

Boys & Girls Clubs of the Coastal Plain 2024 Corporate Board of Directors



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN

	NAME	ROLE	Committee	BUSINESS	CITY	TERM END	GENDER	RACE	YEARS OF SERVICE
1	Arnold, Katrina	Vice Chair	Executive	Pitt Community College	Greenville	2025	Female	AA	4
2	Barnhill, JoAnn	Operations Chair	Operations & Executive	Retired, Physician Recruiter	Greenville	2024	Female	W	0-1
3	Booth, Ed	Member		Beaufort County Commissioners	Washington	2025	Male	AA	0-1
4	Cash, Trey	Member		NC Global TransPark Economic Development	Snow Hill	2024	Male	W	0-1
5	Coles, Rodney	Member		Churches Outreach Network/Interfaith Clergy	Greenville	2025	Male	AA	0-1
6	Colombo, Mike	Chair	Executive	Colombo-Kitchin Attorneys	Greenville	2023	Male	W	20
7	Dellasega, Mark	Safety Chair	Executive	Retired, Physician	Greenville	2023	Male	W	0-1
8	Gay, Mitch	Member	RD & Finance	nCino	Morehead City	2025	Male	W	12
9	Hazelgrove, Kim	Member	RD	Retired, School Educator	Kinston	2025	Female	W	0-1
10	Hardy, Don	Member		Mayor, City of Kinston	Kinston	2026	Male	AA	0-1
11	Hodge, Lee	Member	RD	Ward & Smith, PA	New Bern	2026	Male	W	0-1
12	Jehtro, Gordon	Member	RD & Finance	First Citizens Bank	Greenville	2025	Male	W	0-1
13	Kulikowski, Tom	Member	Finance	Retired, Penco Products	Greenville	2023	Male	W	0-1
14	Leary, Alan	Secretary	Finance	Remax	Morehead City	2024	Male	W	25
15	Lewis, Scott	Operations	Operations & Executive	First Bank	Morehead City	2024	Male	W	15
16	Lilley, Roy	Member		Lilley & Johnson, PA	Williamston	2025	Male	W	9
17	Massey, Brack	Member	RD	Hardee, Massey & Blodgett	Greenville	2026	Male	W	0-1
18	Miller, Patrick	Member		Retired, School Superintendent	Snow Hill	2023	Male	W	10
19	Pate, Tim	Finance Chair (Treasurer)	Finance	Oceanus Capital	Trent Woods	2023	Male	W	12
20	Stephenson, Steve	Member	Executive & RD	Ward and Smith, PA	Greenville	2024	Male	W	30
21	Willis, Karen	Member	RD	Willis Insurance Agency	Beaufort	2025	Female	W	19
22	Womack, David	RD Chair	RD Chair	Retired, Business Owner	Greenville	2025	Male	W	0-1



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN

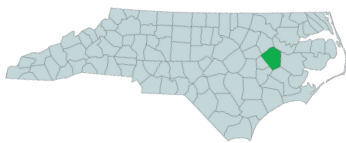
2022-2023 Impact Report Pitt County

Sponsored by  **First Citizens Bank**

Five Club Locations:

Dr. Ledyard E. Ross Dr. Dennis P. Ross Unit 230 Members Ayden, NC	Farmville Unit 193 Members Farmville, NC	Grady-White Boats/E.R. Lewis Family Unit 231 Members Greenville, NC	Jack Minges Unit 571 Members Winterville, NC	Lucille W. Gorham Unit 144 Members Greenville, NC
--	---	--	---	--

2022-2023 Membership:



1,369 Members



6-18 Years Old



49% Female
51% Male



95% Free or Reduced Lunch



65% One-Parent Households



40% Households less than \$25,000

74,122 healthy meals and 38,526 healthy snacks were served to members throughout the year
Sponsored by CACFP and Blue Cross NC

Our Impact:

45,750

Units of Service were facilitated in the homework help program, Power Hour, sponsored by TowneBank

2,901

hours of Community and Club Service were completed, with an economic impact of **\$86,623.86**

1,085

members participated in Smart Moves: Emotional Wellness, a program that focuses on building the social-emotional skills of self-regulation, impulse control, and stress management

1,078

members were physically active through the Triple Play Daily Challenges (intentional focus on physical literacy and how to be physically active for life), sponsored by ECU Health

541

members engaged in STEM-related activities and programs

75%

of members have a C or above average on their final 22-23 report cards

Program Highlights:

Healthy Habits -

a program that focuses on making choices that support a healthy eating pattern and physical wellness

80% of members stated they stop eating when they are full
(up 3% from pre-assessment)

74% of members reported it is easy to choose healthy foods at the Club
(up 14% from pre-assessment)

SMART Moves: Emotional Wellness -

a program that focuses on building the social-emotional skills of self-regulation, impulse control, and stress management.

84% of members reported they understand the emotions they feel
(up 9% from pre-assessment)

80% of members stated they care what happens to other people
(up 10% from pre-assessment)

National Youth Outcome Initiative Survey:



88%

of Club members stated if something is hard, they keep working on it



87%

of Club members have done things to help people in their community



73%

of Club teens plan on attend post-secondary education



72%

of Club members consume at least 3 fruits/vegetables per day

Impact Moments:

Fourth and fifth-grade Club members from the Grady-White Boats/E.R. Lewis Family Unit participated in an awesome STEM event with Club Academy Director Leonard Paulk. Members were challenged with completing a variety of snap circuit creations. Members had to work together to complete each task and utilize the skills they had worked on throughout the year. We love seeing our members excited when they achieve their goals and work together!



2023 Youth of the Year:

A'Niyah G. is a Senior at South Central High School. She has been a Jack Minges Boys & Girls Club member for the past five years, and in her time here, she has achieved so much. She is the President of the Keystone Club and a true leader among her peers. She also took advantage of the Boys & Girls Clubs workforce initiative and worked as a paid staff this past summer, earning MVP and Leader of the Month.



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN



July-December 2023

Mid-Year Impact Report

JACK MINGES UNIT

621 W. Fire Tower Road,
Winterville, NC 28590
252-355-2345 Ext: 8140

MISSION: To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens

Membership Demographics:



286
members



6-18
Years Old



50% Female
50% Male



91%
Free or
Reduced Lunch



70%
One-Parent
Households



30%
Households less
than \$25,000

On average, **161 members attended daily**

Our Impact:

266

members participated in the homework program called Power Hour, sponsored by TowneBank

263

members participated in High Yield activities which provide youth with enjoyable experiences that are hands-on and interactive, and intentionally develop and reinforce critical thinking or other skill

234

members engaged in a social-emotional program called, Triple Play: Social Recreation, which builds skills a young person needs to make healthy choices

134

members engaged in the Triple Play Healthy Habits, a program about healthy eating

Summer Brain Gain: Project-Based, Learning Experiences



91%

of Club members think of different ways to solve problems



85%

of member stated when they read a book, they can identify the setting and main ideas



82%

of Club members reported they can use information to explain why things happen¹³

IMPACT MOMENT



JACK MINGES CLUB

Kamirah F. has been a member of the Jack Minges Unit for the past five years, and in that time she has had her challenges both behaviorally and academically, however in the past couple of years she has made extraordinary strides to chart a new path for herself.

She has been consistently attending Power Hour and completing her homework every day and on this most recent report card, her grades have increased in every class! Her behavior in the Club has gone from bossy and overbearing towards her peers to changing her approach and leading her peers by volunteering around the Club and assisting her leaders with different activities and tasks. She has even stepped outside her comfort zone to run for Jr. Youth of the Year. We are very proud of Kamirah and the growth she has had since coming to the Club.



BOYS & GIRLS CLUBS
OF THE COASTAL PLAIN

PITT COUNTY

2023 MID-YEAR IMPACT REPORT: JULY-DECEMBER



783
YOUTH SERVED,
AGES 6-18

79%
C or above
average on their
1st quarter
report card

716
participated in the
homework program
called Power Hour,
sponsored by
TowneBank

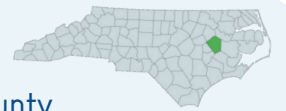
528
engaged in the
Triple Play Healthy
Habits, a program
about healthy
eating, sponsored
by ECU Health

521
participated in
STEM-related
activities and
programs

OUR MISSION:

To enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens

OUR REACH:



Five Units spanning Pitt County (Ayden, Farmville, Greenville, Winterville), dedicated to serving more than 410 members daily from 42 schools



31,046 HEALTHY MEALS
AND 22,060 HEALTHY
SNACKS WERE SERVED

Sponsored by CACFP and Blue Cross NC

THE CLUB EXPERIENCE

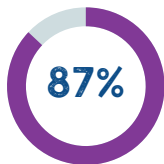


Boys & Girls Clubs, designed for ages 6 to 18, offer essential support during afterschool and summer, providing caring role models, a secure and enjoyable environment, and activities to channel youthful energy

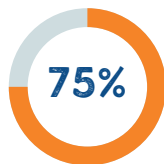
OUR IMPACT NUMBERS



Recognizes the emotions they are feeling



Help when they see someone having a problem



Expect to complete post-secondary education

OUR MEMBERS



51% Female
49% Male



96% Free or Reduced Lunch



67% One-Parent Households



41% Households less than \$25,000



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:

Greenville Pitt Education Association, Inc
Scholarship Foundation

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

ID#46-2991891
Acct# 0088717100
United Bank
301 E.Arlington Blvd. Greenville NC 27858

3. Mailing Address:

P. O. Box 2022 Greenville NC 27836

4. Street Address:

NA

5. Primary Contact Person:
Karen Turnage

Secondary Contact Person:
Matthew Koonce

6. Primary Contact Email Address:
karenturnage671@gmail.com

Secondary Contact Email Address:
kooncematthew7@gmail.com

7. Primary Contact Phone:
252-258-8675

Secondary Contact Phone:
252-364-1521

8. Primary Contact Mobile Phone:
252-258-8675

Secondary Contact Mobile Phone:
252-367-9518

9. Date of Application:
03/26/2024

10. Fax:
NA

11. Board of Directors, if any, including names, positions held and contact information:

Karen Turnage Executive Director 252-258-8675
Matthew Koonce Treasurer 252-367-9518
Doris Price Recording Secretary 252-531-1625

12. Amount of Town funds requested:

\$2000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

No

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

\$2000.00 annually

15. Briefly describe how you will use the grant funds:

The funds will be used to award scholarships to Pitt County High School students.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

We are currently awarding 6 scholarships of \$500.00 each. If we can increase our funding we could serve additional students. We would like to serve 12 students per year. We currently receive 3 to 4 times the number of applications that we can approve for funding.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

12 students and their families.

18. How many of the clients/citizens served are residents of the Town of Winterville?

Since inception, we have awarded 15 students attending the 2 high schools that serve the Winterville area. D.H.Conley and South Central high schools.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Our progress toward impacting more students will be temporarily delayed.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Yes

21. Mission Statement and General Agency Overview:

Our organization's goal is to make a difference in the lives of our children, by helping them receive the education they deserve, and achieve their academic and career goals. We will always emphasize the importance of education as the great equalizer, to our youth and the community and that it is the source for universal success.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our services are coordinated with the six public high schools in Pitt county. Our relationship is with the principals and the guidance counselors.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	na	na	na
Supplies	475	612	612
Services	0	65	0
Capital Outlay	3000	3000	3000
TOTAL	3475	3612	3537
# of positions (FTE)	na	na	na
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	donations	donations	donations
Town Funds	na	na	na

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Karen Turnage, Executive Director, of (Greenville Pitt Education Association, Inc Scholarship Foundation do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (Greenville Pitt Education Association) to receive Town funding.

Karen Turnage Executive Director/President Name

Signature of President/Executive Director of Agency/Organization

Date: 03/26/2024

AGENCY NAME: GREENVILLE PITT EDUCATION ASSOCIATION
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Expenditures \$3,546. Revenue \$3,380.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Awarded scholarships totalling \$3,000.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
Students from D.H. Conley and South Central high schools were among the recipients.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS 2

TOTAL TOWN OF WINTERVILLE RESIDENTS 2

- Any other pertinent information deemed appropriate.
[Click or tap here to enter text.](#)

Attach additional information.



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
MOUNT SHILOH MISSIONARY BAPTIST CHURCH
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
EIN 56-0223230 BANK ACCOUNT #007210001222 FIRST CITIZENS BANK 2607 MILL ST WINTERVILLE, N.C. 28590
3. Mailing Address:
P.O. BOX 1445 WINTERVILLE NC 28590
4. Street Address:
230 BOYD STREET WINTERVILLE NC 28590
5. Primary Contact Person:
PASTOR CHARLTON CUNNINGHAM
Secondary Contact Person:
JAMES GODFREY JONES
6. Primary Contact Email Address:
pastorcecunningham@gmail.com
Secondary Contact Email Address:
jgjfinancial@gmail.com
7. Primary Contact Phone:
252-422-1931
Secondary Contact Phone:
252-864-7500
8. Primary Contact Mobile Phone:
252-422-1931
Secondary Contact Mobile Phone:
252-864-7500
9. Date of Application:
3/28/2024
10. Fax:
Click or tap here to enter text

11. Board of Directors, if any, including names, positions held and contact information:

N/A

12. Amount of Town funds requested:

\$7500.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

NO

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

\$2500.00 YEARLY GRANT FOR COMMUNITY GARDEN AND HEALTH/WELLNESS COMMUNITY OUTREACH ACTIVITIES

15. Briefly describe how you will use the grant funds:

TO ASSIST WITH COSTS TO CORRECT DRAINAGE ISSUES ON CHURCH PROPERTY THAT IMPACT THE BUILDING, GROUNDS AND COMMUNITY GARDEN. TO ASSIST WITH EQUIPPING THE COMMUNITY GARDEN WITH THE RESOURCES NEEDED TO PROVIDE YEAR ROUND ACCESS TO HEALTHY FOOD TO THOSE IN NEED AND TO PROVIDE HEALTH AND WELLNESS ACTIVITIES ON AN ONGOING BASIS.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

WILL PROMOTE A SAFER ENVIRONMENT AS WE SERVE MEMBERS OF THE COMMUNITY THROUGH OUR COMMUNITY GARDEN, FOOD GIVEAWAY EVENTS, HEALTH AND WELLNESS PROGRAMS, AND OTHER OUTREACH ACTIVITIES and will be measured by intake documentation of recipients/participants from our community.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

APPROXIMATELY 250 INDIVIDUALS ON A MONTHLY BASIS WITH FRESH PRODUCE FROM COMMUNITY GARDEN WHICH CAN INCREASE BASED ON RESPONSE/NEEDS OF COMMUNITY. OUR HOPES ARE TO PROVIDE YEAR ROUND ACCESS TO PRODUCE GROWN IN THE COMMUNITY GARDEN. WE ALSO HAVE MENTAL AND PHYSICAL HEALTH SCREENING PROGRAMS FORTHCOMING WHICH WILL ALSO HAVE A MEASURABLE IMPACT ON THE COMMUNITY

18. How many of the clients/citizens served are residents of the Town of Winterville?

APPROXIMATELY 100% OF OUR SERVICES ARE DESIGNED TO ASSIST RESIDENTS OF THE TOWN OF WINTERVILLE

19. What will be the impact on your agency, clients, or services if these program funds are not received?

WE WOULD HAVE LESS OPPORTUNITY TO MEET OUR IMMEDIATE AND ONGOING NEEDS AS QUICKLY AND EFFICIENTLY AS WE WOULD LIKE.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

In 1879, the spiritual vision of Rev. John Biggs, led him to hold services in his home until land was donated by Mr. A.G. Cox, the founder of our community, for the construction of a church building. Mr. Cox was a man of great faith, and was particularly interested in education and the spiritual health of all citizens of Winterville. There is a deed dated November 27, 1904, in which he and his wife Susan, deeded to the trustees of Mt. Shiloh; (William Worthington, John Sparkman and Issac Richardson) the original lot, in consideration for a fee of one dollar. The property was located on the western side of the railroad tracks which were being constructed at that time, and served as a campground for the workers. Mt. Shiloh would go on to serve W.H. Robinson School (Located on the opposite side of the tracks) by providing classroom space while the school was being enlarged. The property is now the residence of the late Russell and Pauline Boyd family. During the 1970's, it became clear that renovating the old building was not possible, so the church, under the leadership of Rev. Nahum Harris, embarked on a building project. Land was acquired at 230 Boyd Street and the new sanctuary was erected. A groundbreaking ceremony was held February 1976. Prior to the completion of the project, Rev. Harris died. Rev. Maurice Laws was elected, and we held our first service in our new church on the second Sunday in September of 1978. Under his leadership, services were expanded to every second and fourth Sunday. The financial obligations for the building project were completed. Other Pastors who provided spiritual leadership up until the early nineties were: Rev. Reddick Hyman, Rev. John Williams, Rev. Joe May, Rev. O.M. James, Rev. Battle, Rev. E.N. Staton, Rev. Dunn, Rev. Freeman, Rev. W.H. Moore and Rev. Jimmie Dixon. The church sent other ministers into the vineyard to preach the gospel. These include Rev. Norris Tucker, Rev. Hoyt Hammond, Elder Doris Lacey, Rev. Leroy Adams, Rev. Willie L. Jones, Rev. Terry Ellis, Rev. Brendia Bryant and Rev. James Council. Dr. Gregory Ellis was called to our congregation in 1992. Under his leadership, church services were expanded to four Sundays. During 2002 he initiated a renovation of the interior of the church. These improvements included padded pews, wall to wall carpet, a sound system, a computer, a tiled dining room area and other needed repairs. Our congregation continued to grow spiritually and to provide services to the community as part of our Christian stewardship. Dr. Calvin Johnson came to us in 2010 with a vision of continuing progress for our church. Under his leadership, more renovations were implemented which included the installation of new counter tops and cabinets in the fellowship hall, the pews padded, and the most beautiful windows that adds to the welcoming atmosphere of our church. His theme was, "Building a Ministry without Walls." Dr. Johnson also implemented the practice and importance of a sacrificial offering in our services. Our current Pastor, Rev. Charlton E. Cunningham was installed on July 9, 2017. His vision and mission for the church is self-explanatory in the words that he added to our theme "Building a Church without Walls..... by Growing, Glowing, and Going!"

21. Mission Statement and General Agency Overview:

At Mt. Shiloh Missionary Baptist Church, located in Winterville, NC, we are striving to be a REAL church. We want to be Relevant, Evangelistic, Active, and Loving to our community and everybody beyond. We especially wish to spread the love of God with our community outreach and fellowship. Beyond sharing our faith with all who will listen, Mt. Shiloh Baptist Church runs a community garden where people can come and receive fresh vegetables for no charge. We also gladly provide dinners for those who are in need, especially on Thanksgiving. If you're new to our family, dinners are a great way to see what we are all about and meet some of our terrific members

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

We are participants with ECU Health & Conetoe Life Farm who are joining to help fight some health issues in the black & brown communities. ECU Health will provide free training & medical equipment to churches that join. We will also be participating with Heal Thy Neighbor-Youth & Adult Training on April 6 @ Conetoe Chapel from 9a-4p. Our community outreach services are on the increase and we welcome the entire Winterville community to participate !

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			
Supplies			
Services			
Capital Outlay			
TOTAL			
# of positions (FTE)			



24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue			
Town Funds			

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, PASTOR CHARLETON E. CUNNINGHAM, of (MOUNT SHILOH MISSIONARY BAPTIST CHURCH OF WINTERVILLE do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

CHARLTON E. CUNNINGHAM/PASTOR MOUNT SHILOH MISSIONARY BAPTIST CHURCH

Signature of President/Executive Director of Agency/Organization

Date: 3/28/2024

**AGENCY NAME: MOUNT SHILOH MISSIONARY BAPTIST CHURCH
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025**

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
NO FUNDS RECEIVED FROM PRIOR FISCAL YEAR
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Stated goals were accomplished utilizing Church tithes and offerings
- What goals/programs were unmet during the reporting period?
Repairs to drainage issues to Church grounds and community garden were unmet/inadequate
- How were Winterville residents served by the Agency/Organization?
Winterville residents were provided free vegetables from community garden, dinners for Thanksgiving, and a resource for information on other programs available to residents
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.
If awarded grant from Town of Winterville we will put in place a system to measure participation info for residents of the Town of Winterville and other pertinent information

Attach additional information.



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
52-1042008
3. Mailing Address:
4551 County Home Rd, Greenville 27858
4. Street Address:
4551 County Home Rd, Greenville 27858
5. Primary Contact Person:
Rich Zeck
6. Primary Contact Email Address:
rzeck@pittcoa.com
- Secondary Contact Person:
Teri Guillemette
- Secondary Contact Email Address:
tguillemette@pittcoa.com
7. Primary Contact Phone:
252-752-1717 x203
8. Primary Contact Mobile Phone:
Click or tap here to enter text
- Secondary Contact Phone:
252-752-1717 x207
- Secondary Contact Mobile Phone:
Click or tap here to enter text
9. Date of Application:
3/8/2024
10. Fax:

11. Board of Directors, if any, including names, positions held and contact information:

Attached

12. Amount of Town funds requested:

\$6,500

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

\$6,500

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

This is not a one-time request as senior hunger is an ongoing issue for the homebound, isolated and vulnerable seniors who are unable to adequately care for themselves.

15. Briefly describe how you will use the grant funds:

The requested funds of \$6,500.00 will support four (4) Winterville residents from the Meals on Wheels current waiting list of 10 residents. The cost of a home-delivered meal is \$6.25 each for five (5) days a week which amounts to \$1,625.00 person per year.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

We will measure the effect of the grant by the number of individuals who will be removed from the waiting list to receive a home delivered meal.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

4

18. How many of the clients/citizens served are residents of the Town of Winterville?

4

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Winterville residents currently on the Meals on Wheels waiting list will remain there until other funding is secured. For many seniors in our community, this program is a lifeline providing the only meal they receive daily, social interaction with the volunteer, and a safety check. The fact remains that there are hungry older adults in Winterville and without this funding, sadly they will remain in their current situation.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Agree.

21. Mission Statement and General Agency Overview:

The mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a wide range of services, programs, and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human service providers, including town and county departments to meet the needs of older adults in Pitt County. As the Meals on Wheels provider for all of Pitt County, it is a high priority to reduce food insecurities and simply feed those who are hungry.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	\$6500	\$6500	\$6500
Supplies			
Services			
Capital Outlay			
TOTAL	\$6500	\$6500	\$6500
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue			
Town Funds	\$6500	\$6500	\$6500

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

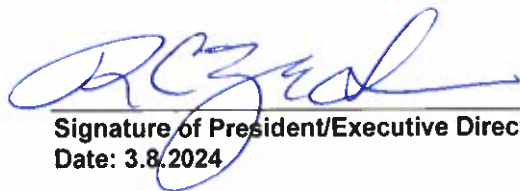
1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Rich Zeck Executive Director of the Pitt county Council on Aging do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the Pitt County Council on Aging to receive Town funding.



Signature of President/Executive Director of Agency/Organization

Date: 3.8.2024

**Board of Directors
Pitt County Council on Aging
January 2024**

<p>Lee Adams- Chair Term ends 12/31/2026 Retired- Educator 4102 Hardwick Ct. Greenville, NC 27834 252-756-5787 Leeadams85@suddenlink.net</p>	<p>Sylvia Wheless- Co-Chair Term ends 12/31/2024 * Retired 1747 Beaumont Circle Greenville, NC 27858 252-756-0722H, 252-347-7092C sjwheless@gmail.com</p>
<p>Ray Franks- Treasurer Term ends 12/31/2026 Retired 2301 Fieldstone Place Greenville, NC 27858 252-686-1952 Rayfranks52@yahoo.com</p>	<p>Alice Keene- At Large Term ends 12/31/2026 Pitt County Parks & Rec. 1872 Century Drive Greenville, NC 27834 252-375-5028 alice.keene@pittcountync.gov</p>
<p>Bill Newill Term ends 12/31/2025 Retired 214 Nichols Drive Greenville, NC 27858 856-495-9425 wnewill@hotmail.com</p>	<p>Sue Tidd- Secretary Term ends 12/31/2025 United Way 124 Rockland Drive Greenville, NC 27858 207-877-4431 Stidd65@gmail.com</p>
<p>Michael Aichinger- At Large Term ends 12/31/2024 * Retired 329 Oxford Road Greenville, NC 27858 252-756-4736 michael_a_2758@yahoo.com</p>	<p>Christopher Woods Term ends 12/31/2024 NC DHHS- Independent Living 304 Quinn Court Winterville, NC 28590 252-327-3617 Woodsc2000@yahoo.com</p>
<p>Sharon Schlichting Term end 12/31/2024 * Retired 68 Barnes Street Greenville, NC 27858 252-355-7278 Sharon7724@embarqmail.com</p>	<p>Tonya Leggett Term ends 12/31/2025 PCC 442 Eastpoint Drive Greenville, NC 27858 252-916-8444 tkleggett027@my.pittcc.edu</p>
<p>Joseph Chrobak Term ends 12/31/2025 * Edward Jones 588 Cedar Ridge Drive Winterville, NC 28590 252-375-0588 joechrobak@suddenlink.net</p>	<p>Rosie Grinder Term end 12/31/2026 Retired 1014 Pine Drive Winterville, NC 28590 252-355-6230 omarosier@suddenlink.net</p>

Tammy Matis
Term ends 12/31/2024 *
Retired
4155 Grimmersburg Street
Farmville, NC 27828
252-258-4280
tammy.matis@gmail.com

Al Muller
Term ends 12/31/2024
Retired
212 Bristol Ct.
Greenville, NC 27834
252-916-5667
Axm6737@gmail.com

Lydia Best
Term ends 12/31/2025
Retired
1802 Plantation Circle
Greenville, NC 27858
252-714-7454
Diabest7@yahoo.com

Ann Floyd Huggins
Pitt County Commissioner

MaryAnn Bratley
Term ends 12/31/2024 *
Retired nurse
899 Darrell Drive
Greenville, NC 27834
252-347-9359
collelo@suddenlink.net

Latoya Heath
Term ends 12/31/2024 *
Social Work
456 Britt Road
Greenville, NC 27858
252-814-8714
latoya.heath@pittcountync.gov

Melissa Briley
Term end 12/31/2026*
VP Southern Bank
2783 Worthington Warren Rd
Stokes, NC 27884
252-353-8600 (W)
Melissa.briley@southernbank.com

***eligible for second term**
Updated November 14, 2023

AGENCY NAME: Pitt County Council on Aging
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND SUBMITTING
THE COMPREHENSIVE REPORT
FY 2024-2025

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville shall be required to submit a Comprehensive Report to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
\$6500
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our goal was to use the fund award for the purchase of home delivered meals for Winterville residents. We met our goal by serving four (4) extra individuals from the waiting list with the award.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
41
- How many total residents/residents were served during the reporting period, and how many of these ~~were residents~~ of the Town of Winterville?

TOTAL RESIDENTS-41

TOTAL TOWN OF WINTERVILLE RESIDENTS-41

- Any other pertinent information deemed appropriate.
Click or tap here to enter text.

Attach additional information.

AGENCY NAME: *Pitt County Council's Softball League, INC.*
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville shall be required to submit a Comprehensive Report to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

ON INCLUDED PAGE 4

- How did the Agency/Organization accomplish its stated goals for the reporting period?

WE ACHIEVED REGISTRATIONS GROWTH IN 2023 VS 2022. APPLIED THE \$5,000 FROM WINTERVILLE TOWARDS GENERAL OPERATING EXPENSES IN 2023

- What goals/programs were unmet during the reporting period?

DID NOT REPLACE OUR 26yr old LED LIGHTS TO ENHANCE SAFETY AND ENERGY EFFICIENCY AT SARA A LAW COMPLEX

- How were Winterville residents served by the Agency/Organization?

PCGSL PROVIDES A VIRTUAL 0 COST TO WINTERVILLE + PIT CO + GREENVILLE A 1st CLASS SOFTBALL PRACTICE + PLAYING FACILITY FOR FEMALES AGES 4-16.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS *4,000+* *including all visitors to SARL in 2023 attending Spring + Fall practices + games and the nearly 30 weekend SB TNMTS + EVENTS Hosted*

TOTAL TOWN OF WINTERVILLE RESIDENTS *1,000*

- Any other pertinent information deemed appropriate.

IN 2020 PCGSL SWITCHED FROM AN ENEMY 28 year relationship to Babe Ruth Softball to Little League AFFILIATION.

Attach additional information.

THIS SWITCH HAS ALLOWED PCGSL, THROUGH WINNING STATE + REGIONAL CHAMPIONSHIPS, TO PUT TEAMS INTO THE LL WORLD SB SERIES NOW HELD IN GREENVILLE, NC IN 2022 + 2023.

THIS LOCAL CONNECTION HAS RESULTED IN WINTERVILLE HOME OF THE PCGSL BEING RECOGNIZED NATIONALLY AND ALSO RESULTING IN GROWTH IN REGISTRATIONS FOR 2022, 2023 + 2024.

11. Board of Directors, if any, including names, positions held and contact information:

LIST ATTACHED (ITEM # 1A)

12. Amount of Town funds requested:

\$18,000 to pay PCGSL's electric bill for 2024-25

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

YES - \$5,000.00 in 2023, 2022 + 2021

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

NOT a one-time request. PCGSL will continue to request funding from Winterville as our ANNUAL budget exceeds \$220,000 and our Spring + Fall seasons registrations fees cover only 12% of this amount.

15. Briefly describe how you will use the grant funds:

To pay PCGSL's ongoing operating expenses such as our ANNUAL utilities bill which exceeds \$18,000.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

Any funds received from Winterville will free up generated revenues will go towards facilities and program improvements. We will also use those funds to reach out to attract more young ladies to the PCGSL.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

40,000+ Including thousands of Sara Low Complex visitors (from both Pitt Co. and all of the Va. + SC attending weekend, Little League and other events/sport events being held at our Winterville facilities. These nearly 40 events will bring thousands to Winterville. They will be spending hundreds of thousands of dollars in Winterville, Greenville and Pitt Co. businesses with their purchases of supplies, gasoline and food in area restaurants. Hopefully, one day Winterville will build hotels so they may share in the dollars now being spent in Greenville hotels + motels.

18. How many of the clients/citizens served are residents of the Town of Winterville?

100% plus including our players, their parents, siblings, grandparents and additional family members and supporting Winterville based sponsors

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Generated revenues will have to be diverted to cover operating expenses versus said funds going towards facilities and program related improvements.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Form Attached

21. Mission Statement and General Agency Overview: *Mission Statement (copy attached) Form # 21*
General Agency Overview - PLSB is a 31 year old 501(c)3 non-profit corporation/organization founded to provide practices and game playing opportunities to ANY FEMALE Pitt Co, NC resident between the ages of 4-16 yrs of age. Since 1993, approximately 12500 girls have played.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

PLSB has a 26+ years relationship with Winterville Parks and Rec Department.

Our friendship to Winterville P+R is greatly appreciated and we are constantly referring youth to each other's programs. Over the years, we have utilized each other's facilities to host MAJOR BASEBALL + SOFTBALL tournaments resulting in extremely profitable ventures for both organizations.

*Best way to state our relationship -
PARTNERS NOT Competitors!*

ALL figures through 12/31/23 through 12/31/23

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	2024 Current Year	2025 New Year <i>(Proposed \$31/25)</i>
Personnel Services	\$52,000	\$13,994	\$58,000
Supplies	24,500	5,400	26,000
Services	14,300	3,700	15,000
Capital Outlay	15,000	120,000	\$75,000
		<i>(new L.E.D Lighting sys)</i>	<i>(new concessions stand - Proposed)</i>
TOTAL	105,800	<i>used borrowed FUNDS</i> 142,994	172,000
# of positions (FTE)	2	2	2

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	725,000	65,000	66,000
Town Funds	5,000	\$18,000 requested	\$18,000 to be requested

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Click or tap here to enter Executive Director/President Name, of (Click or tap here to enter Name of Agency/Organization do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Click or tap here to enter signature of Executive Director/President Name

Signature of President/Executive Director of Agency/Organization

Date: Click or tap to enter date.

3-30-2024

Item # 1A
2024 - 2025
PCGS

BOARD OF DIRECTORS

<u>NAME</u>	<u>POSITION</u>	<u>EMAIL</u>	<u>PHONE</u>
Chris Howard	PRESIDENT	chowardi779@suddenlink.net	252 902 6969
Emery Smith	Vice-President	Emery.Smith@pcqsl.org	252-717-6355
Niki Verdin	SECRETARY	Niki.Verdin@pcqsl.org	252 481 3432
Petula Rose	TREASURER	Petula.Rose@pcqsl.org	252 670 3120
Brad Medhus	LEAGUE INFORMATION OFFICER	Brad.Medhus@pcqsl.org	252 341 4993
Stevie Credle	PLAYER AGENT	Stevie.Credle@pcqsl.org	252 341 4088
STANW HOPKINS	SAFETY OFFICER	STANW.HOPKINS@pcqsl.org	252 258 4804
Brandon Peebles	COACHES COORDINATOR	Brandon.Peebles@pcqsl.org	252 258 3182
Gentry Conrad	GROUNDS M.	Gentry.Conrad@pcqsl.org	252 916 2218

AT LARGE DIRECTORS

Anne Law	Anne.Law@pcqsl.org	252 717 0753
Steve Ford	Steve.Ford@pcqsl.org	252 717 0789
JJ McLamb	JJMcLamb17@gmail.com	252-814-6050
Leslie Harship	Leslie.Harship@pcqsl.org	252 917 2504
Gerren Brown	Gerren.Brown@pcqsl.org	252 917 1615



Item 21

Pitt County Girls Softball League, Inc.

www.pcgsl.org

Fed Tax ID#: 56-1871535

Pitt County Girls Softball League, Inc.

a non-profit corporation

MISSION STATEMENT

Pitt County Girls Softball League, Inc. (PCGSL) is a non-profit charitable corporation organized to provide, promote and foster various organized softball programs for female youth of Pitt County, North Carolina in particular, and for all females in general. An open door policy for participation by all age-eligible female youth is the adopted standard that has been in-place since inception. We believe participation provides a healthy alternative activity for our youth. And that experiences gained from participation allows for our youth to grow into healthier adults, as well as to learn the concept of an individual's role in a team-building environment which will assist them grow into happier adults with higher self-esteem.

PO Box 639 • Winterville, NC 28590
(252) 756-2500 • Fax (252) 756-2505

AGENCY NAME: *Pitt County Council Softball League, INC.*
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025

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The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

ON INCLUDED PAGE 4

- How did the Agency/Organization accomplish its stated goals for the reporting period?

WE ACHIEVED REGISTRATIONS GROWTH IN 2023 VS 2022. APPLIED THE \$5,000 FROM WINTERVILLE TOWARDS GENERAL OPERATING EXPENSES IN 2023

- What goals/programs were unmet during the reporting period?

DID NOT REPLACE OUR 26yr old LED LIGHTS TO ENHANCE SAFETY AND ENERGY EFFICIENCY AT SARA A LAW COMPLEX

- How were Winterville residents served by the Agency/Organization?

PROVIDES AT VIRTUALLY 0 COST TO WINTERVILLE + PIT CO + GREENVILLE A 1st CLASS SOFTBALL PRACTICE + PLAYING FACILITY FOR FEMALES AGES 4-16.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS *4,000+* *including all visitors to SRL in 2023 attending spring + fall practices + games AND the nearly 30 weekend SB TMTs + EVENTS Hosted*

TOTAL TOWN OF WINTERVILLE RESIDENTS *1,000*

- Any other pertinent information deemed appropriate.

IN 2020 PCLSL SWITCHED FROM AN ENEMY 28 year relationship to Babe Ruth Softball to Little League AFFILIATION.

Attach additional information.

THIS SWITCH HAS ALLOWED PCLSL, THROUGH WINNING STATE + REGIONAL CHAMPIONSHIPS, TO PUT TEAMS INTO THE LL WORLD SB SERIES NOW HELD IN GREENVILLE, NC IN 2022 + 2023.

THIS LOCAL CONNECTION HAS RESULTED IN WINTERVILLE HOME OF THE PCLSL BEING RECOGNIZED NATIONALLY AND ALSO RESULTING IN GROWTH IN REGISTRATIONS FOR 2022 2023 + 2024



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:

Rebuilding Together Pitt County

3. Mailing Address:

PO Box 31006
Greenville, NC 27833

4. Street Address:

101 W. 14th
Greenville, NC 27834

5. Primary Contact Person:

Michael Murphy – Executive Director

Secondary Contact Person:

Reid Peterson – President

7. Primary Contact Phone:

252-814-0600

Secondary Contact Phone:

252-814-7343

9. Date of Application:

04-01-2024

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 26-0757622
Bank Account #: 53-2166-0547
Bank Info: PNC Bank
611 E Arlington Blvd
Greenville, NC 27858

6. Primary Contact Email Address:

Executivedirector.rtpc@gmail.com

Secondary Contact Email Address:

rpeterson@ck-attorneys.com

8. Primary Contact Mobile Phone:

252-814-0600

Secondary Contact Mobile Phone:

252-814-7343

10. Fax:

N/A

11. Board of Directors, if any, including names, positions held and contact information:

Reid Peterson – President: 252.814.7343
Alex Hurdle - Vice-President: 252.714.3243
Britany Nowell - Secretary: 252.375.7345
Christie James – Treasurer: 252.341.3906
Elaine Anderson - CRB, CRS: 252.347.7021
Roger Daniels: 252.814.5634
Sharon Harrison: 252.747.5436
Zeke Reep: 704.989.0677
Lauren Turbeville: 803.983.8557

12. Amount of Town funds requested:

\$15,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes. We have received a total of \$40,000 in the last three years. We received \$10,000 in 2021, \$15,000 in 2022, and \$15,000 in 2023.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

No. Funds will be requested annually provided Rebuilding Together Pitt County continues to partner with the Town of Winterville and provide services for the Urgent Repair Program.

15. Briefly describe how you will use the grant funds:

Our organization will provide critical home repairs, accessibility modifications and safety upgrades for low-income homeowners in Winterville, NC. We will serve older adults, people living with disabilities, veterans, and multi-generational families in need of help maintaining their homes.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

Rebuilding Together Pitt County takes a strategic approach to prioritizing home repairs and modifications. Safe and Healthy Housing is the foundation of Rebuilding Together's home repair work, targeting significant safety and health hazards based on the U.S. Department of Housing and Urban Development's Eight Principles of Healthy Homes—keep it dry, clean, pest-free, safe, contaminant-free, well-ventilated, maintained, and thermally controlled. RTPC's 25 Safe and Healthy Housing Priorities (attached) is a checklist tool to ensure that every home repair project meets these standards. After each project is completed, we will send a survey out to the recipient. We also complete periodic check ins via phone. Using Salesforce, we record their results and any feedback to track the impact repairs have.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

For the fiscal year of 2024-2025, RTPC plans to assist more than 30 unduplicated homeowners throughout Pitt County. However, this number does not include the total number of residents, if any, also residing in the home such as older adults, family members with health challenges, spouses, and children. It also does not include the number of volunteers working on the projects. While not directly impacted, our volunteers are indirectly impacted by their altruistic service.

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services. RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist older homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home. Currently, we have three homeowners on our list who reside in the Winterville city limits area. We count not only the residents but also the volunteers involved in these projects, so we estimate 25-50 Winterville citizens served. Keep in mind that we receive inquiries and referrals every week, so these numbers fluctuate.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homelessness, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care (much of which is preventable), an increase in code enforcement costs and increased foreclosures. As a result, more people with health challenges, the older population, veterans, and families with children could be displaced from their home, which is often their primary asset. However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local and national foundations to match and/or supplement funds to fulfill our vision of safe and healthy homes for everyone. RTPC will continue soliciting support from current Board and Advisory Board members, local banks, the faith-based community, local businesses, corporations, local home building and supply companies and local representatives of the program's national sponsors. Ultimately, we start (and complete) projects based on availability of funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2).

Requested information is provided and I, Michael Murphy, Executive Director of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Mission - Repairing homes, revitalizing communities, and rebuilding lives. Vision - Safe homes and communities for everyone. Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated August 22, 2007. RTPC provides free repairs and modifications - i.e., critical damage repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding programs since its incorporation. In years past, it has been one specific day in April

but recently, National has expanded it to the full month. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county. Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable population which include the elderly (due to their compromised immune and health systems), veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include: Pitt County Council on Aging and Disability Advocates and Resource Center (referral source); Pitt County Planning (share resources and ensure we are not duplicating efforts); City of Greenville Code Enforcement (Referral source and community outreach); American Red Cross (fire safety prevention resource); Town of Winterville (referral source and contracted partner for Urgent Repair Program); Koinonia Christian Church (provides volunteers); Home Builders Supply (donates materials and volunteers); St. James United Methodist Church (volunteer opportunities).

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	15,000	42,000	40,000
Supplies	9,300	84,000	95,000
Services	4,500	84,000	95,000
Capital Outlay	0	0	0
TOTAL	29,100	210,000	211,500

# of positions (FTE)	.5	1	1
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	106,500	223,000	265,400
Town Funds	10,000	15,000	15,000

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved. 17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.

20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
- **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, **Michael Murphy**, of Rebuilding Together Pitt County do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**

- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (Rebuilding Together Pitt County) to receive Town funding.

Michael Murphy

Signature of President/Executive Director of Agency/Organization Date:

04-01-2024

**AGENCY NAME: REBUILDING TOGETHER PITT COUNTY
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025**

Each Non-Town Agency/Organization that receives an monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Our current fiscal year has seen revenue at \$70,000 and expenses at \$34,000.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Rebuilding Together Pitt County has begun overhauling their policies and their project work to meet efficiency goals. The projects that were previously completed with a minimal number of volunteers and/or contracted out have been expanded to meet the needs of more clients.
- What goals/programs were unmet during the reporting period?
Rebuilding Together Pitt County has continued to complete work helping those in the community unable to repair their homes. We are experiencing an increase in project work. Increasing the volunteer base has been difficult. We have been working on expanding our base through new initiates to compensate.
- How were Winterville residents served by the Agency/Organization?
Currently, our most requested repair in Winterville is for wheelchair ramps. I believe we will continue to focus on these projects.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS 37

TOTAL TOWN OF WINTERVILLE RESIDENTS 5

- Any other pertinent information deemed appropriate.
Continued support from the local government is crucial to meet our goals. We are able to meet more clients where their needs are. I have yet to meet a client that was ungrateful for the work that was done for them.



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. **Agency Name:**
Winterville Chamber of
Commerce
2. **Tax ID #, Bank Account#, and Name/Address of
Bank will be required if grant awarded.**

56-21111093
3. **Mailing Address:**

PO Box 1815
Winterville, NC 28590
4. **Street Address:**

2936 Church Street
Winterville, NC 28590
5. **Primary Contact Person:**
Rebecca Caveness,
Executive Director

Secondary Contact Person:
Debbie Davis, Treasurer
6. **Primary Contact Email Address:**
director@wintervillechamber.co
m

Secondary Contact Email Address:
ddavis@downsouthtax.com
7. **Primary Contact Phone:**
252.814.0192

Secondary Contact Phone:
252.341.1490
8. **Primary Contact Mobile Phone:**
<

Secondary Contact Mobile Phone:
<
9. **Date of Application:**
3/28/24
10. **Fax:**
N/A

11. Board of Directors, if any, including names, positions held and contact information:

Chairman of the Board: Alton Wadford, Pitt Community College -

altonwadford@gmail.com

President: Glenda White, McCloud & Associates – gdaniels09@hotmail.com

Vice President: David Allen, Winterville Insurance Agency –

David@wintervilleinsurance.com

Treasurer: Debbie Davis, Down South Accounting & Tax –

ddavis@downsouthtax.com

Board Member: Saul Horowitz, Horowitz State Farm – saulhorowitz@gmail.com

Board Member: Danielle Hodges, Southern Bank –

danielle.hodges@southernbank.com

12. Amount of Town funds

requested: \$20,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

2021: \$20,000; 2022: \$20,000; 2023: \$20,000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Annual request

15. Briefly describe how you will use the grant

funds: These funds will be used to help pay

for a director to oversee the business of the

Chamber.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

The effectiveness of this grant will be seen in the ability of the Chamber to maintain an affordable membership. Winterville is comprised primarily of small businesses, and our Chamber caters to that. By having a director that can keep up with the demands of the membership and be present within the community to help better provide the services of the Chamber. It also impacts the town itself by helping to keep businesses here and attract new ones to come that will pay taxes and utilities within the town.

17. These program funds will directly impact how many clients/citizens? (Numerical count) All of the citizens and business owners within the community can be

impacted.

18. How many of the clients/citizens served are residents of the Town of Winterville?

A large portion of our members are residents, although it is unknown the exact number as they give their business address when signing up with us. However, the vast majority have their businesses within the Winterville limits, and all of them provide services to the citizens here.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

If the Chamber does not receive these funds they will not have the funds to employ a director whose job it is to recruit and maintain membership, publish a monthly newsletter, execute chamber functions, oversee the board, handle the operation of the chamber, assist in promoting the Town of Winterville, and much more.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Yes

21. Mission Statement and General Agency

Overview: The Winterville Chamber of Commerce is a membership organization of businesses and non-profit organizations who have joined together to promote the civic and economic progress of the community. The Chamber works to promote excellence in our businesses and in the Winterville area. We

assist new as well as existing businesses with problem-solving issues and will act as a liaison between business and local government as needed. Our mission is to unite our businesses and organizations that we serve in order to make a greater impact on the overall quality of life in Winterville.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Chamber assists the Town in any way it can and is always happy to help when the opportunity presents itself. The Chamber works to coordinate events with the Town's Departments, including but not limited to the Market on the Square series. We assist the Town Economic Developer by sharing information about businesses interested in coming to this area and what type of building or land they may be seeking as well as sharing information about available business space to business owners that may be interested. We work with local newspapers to promote new businesses with articles and photos of their Ribbon Cuttings. We work with the other Chambers in our area to coordinate services and ideas to better serve our community. Our Chamber director works to see that our community is part of county events and she attends county wide meetings and events representing the Town of Winterville. She volunteers to serve on committees that benefit and positively represent the Town.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year (budgeted)
Personnel Services	27,105	27,703.12	30,388.45
Supplies	5,850	4,880.65	6,900
Services	6,650	5,371.56	5,650
Capital Outlay	0	0	0
TOTAL	39,605	37,955.33	42,938.45
# of positions (FTE)	1	1	1

24. Revenue Source:	Prior Year	Current Year	New Year (budgeted)
Non-Town Revenue	17,900	24,397.76	21,610
Town Funds	20,000	20,000	20,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

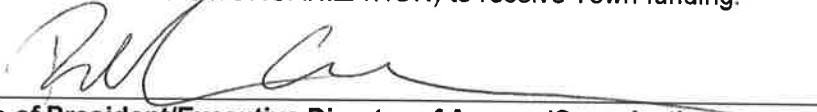
1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefitting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Rebecca Caveness, Executive Director of Winterville Chamber of Commerce, do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Signature of President/Executive Director of Agency/Organization

Date: 3/28/24

**AGENCY NAME: WINTERVILLE CHAMBER OF COMMERCE
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025**

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See attached line item budget. New projected budget always shoots low on income and high on expenses to be sure we will be able to operate even in the event our trending growth unexpectedly declines.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our retention rate has improved (losing only 10 members this past year), and the quality of members we have gained is exceptional. Recruiting involved, dedicated members of the community to join and pursue more ways they can support our Town and other businesses is always the goal, and we have seen a great number of these new members this last year. We have begun regularly partnering with the PCC Entrepreneurship Program to host mixers that introduce students with local business leaders. Our hope is this will help young minds realize that their goals can be attained right here locally! Our more quantifiable accomplishments are as follows: 7 business and individuals recognized through community awards, 1 local HS senior awarded scholarship for university, 22 new members welcomed, 87 families fed for Thanksgiving, \$2185 raised for Winterville PD's Shop with a Cop Program. Plus, we hosted 6 business after hours, 3 business before hours, 5 membership networking meetings, 6 ribbon cuttings, 5 vendor events, and 5 new event types this past year.
- What goals/programs were unmet during the reporting period?
We set a goal of reaching 150 members, but only reached 131. We are confident this goal will be reached, though, and then we will just have to set the bar higher!
- How were Winterville residents served by the Agency/Organization?
As always, by lending our support to businesses it helps them to better serve the

residents of Winterville. We also were able to continue the Market on the Square tradition this past year, and plan to continue doing so.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 20000

TOTAL TOWN OF WINTERVILLE RESIDENTS | 10000

- Any other pertinent information deemed appropriate.
This last year we succeeded in hitting our budget goal for non-dues revenue, and are excited to continue more pursuits to aid in this. We recently have connected with the new director of the Pitt Community College Small Business Center and plan to do more in partnership with them.

Attach additional information.

23-24 Budget vs Actual

Approved 24-25 Budget

23-24	Budgeted	Actual	Notes	Proposed Expenses 2024-25	Expense	Income
Operating Expenses				Operating Expenses		
Cell Phone	\$750.00	\$683.82	Voted to exceed	Cell Phone	\$750.00	
Insurance	\$850.00	\$1,271.00		Insurance	\$1,300.00	
Marketing & Advertising	\$2,000.00	\$1,677.80		Marketing & Advertising	\$2,000.00	
Meeting Refreshments	\$200.00	\$13.01		Photography	\$500.00	
Merchant Fees	\$50.00		(350 from income)	Meeting Refreshments	\$200.00	
Mileage Reimbursement	\$1,500.00	\$572.12		Merchant Fees	\$400.00	
Miscellaneous	\$500.00	\$323.68		Mileage Reimbursement	\$1,000.00	
Payroll	\$25,200.00	\$27,131.00		Miscellaneous	\$250.00	
Payroll Taxes	\$1,905.00			Professional Meetings	\$250.00	
Office Expenses	\$300.00	\$158.64		Payroll	\$27,300.00	
Travel & Workshops	\$500.00	\$587.13		Payroll Taxes	\$2,088.45	
Website	\$300.00	\$165.57		Office Expenses	\$300.00	
				Travel & Workshops	\$700.00	
				Website	\$250.00	
Program Expenses				Program Expenses		
Blessing Boxes	\$100.00			Blessing Boxes	\$100.00	
Outgoing Donations	\$500.00	\$8,895.91	8300.05 donations	Outgoing Donations	\$600.00	
Events - Community Awards	\$1,500.00	\$1,255.71		Events - Annual Meeting & Awards	\$2,500.00	
Events - Christmas	\$1,200.00	\$966.72		Events - Christmas		
Events - Ribbon Cuttings	\$250.00	\$160.50		Events - Ribbon Cuttings	\$250.00	
Events - Teacher Breakfast	\$600.00	\$682.21		Events - Teacher Breakfast	\$700.00	
Other Events	\$400.00	\$710.56	400 + Town MotS	Other Events	\$400.00	
Scholarship	\$1,000.00	\$1,000.00		Scholarship	\$1,000.00	
Refunded		\$90.00		Ambassador Program	\$100.00	
Expenses Total	\$39,605.00	\$46,345.38	Including Donations	Expenses Total	\$42,938.45	
		\$37,955.33	Excluding Donations			
Income 2023-24				Proposed Income 2024-25		
Town Grant	\$20,000.00	\$20,000.00		Town Grant		\$20,000.00
Town Support		\$270.00		Town Support		\$360.00
Scholarship	\$1,000.00	\$2,000.00	Get ahead for next year	Scholarship		\$1,000.00
Newseletter Ads	\$400.00	\$875.00		Sponsorships		\$1,000.00
Membership Dues	\$12,000.00	\$15,443.57		Membership Dues		\$13,500.00
New Members	\$3,000.00	\$3,810.73		New Members		\$4,000.00
Donations/Collections	\$0.00	\$8,300.05		Donations/Collections		\$0.00
Non-Dues Revenue	\$1,500.00	\$1,643.01		Non-Dues Revenue		\$1,750.00
Reimbursements/Refunds		\$355.45		Reimbursements/Refunds		
Income Total	\$37,900.00	\$52,697.81	Including Donations	Income Total		\$41,610.00
		\$44,397.76	Excluding Donations			

*Donations taken in for shop with a cop + Thanksgiving meals excluded for budget totals + projections



Winterville Historical and Arts Society, Inc.
PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

April 1, 2024

Terri Parker, Manager
Ricky Hines, Mayor
Members of the Town Council
Town of Winterville
2571 Railroad Street
Winterville, NC 28590

Dear Terri, Mayor Hines, and Members of the Town Council,

Please find attached the 2024 Comprehensive Report as requested for the Winterville Historical and Arts Society, Inc. The WHAS Museum and the Winterville Depot report under one document. Also enclosed is our 2024 Non-Profit Application for town funding for 2024-2025 fiscal year.

If there is any other information that is required, please let me know.

Respectfully,

A handwritten signature in cursive script that reads "Jane Power". The signature is fluid and elegant, with a large initial 'J'.

Jane M. Power
President

Attachments (2)



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

- | | |
|--|--|
| <p>1. Agency Name:

Winterville Historical and Arts Society, Inc. –
Winterville Museum and Winterville Depot</p> | <p>2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208</p> |
| <p>3. Mailing Address:

PO Box 2014, Winterville, NC 28590</p> | |
| <p>4. Street Address:

2543 Church Street, Winterville, NC 28590</p> | |
| <p>5. Primary Contact Person:
Jane Power, President

Secondary Contact Person:
Abbott Hunsucker, Treasurer</p> | <p>6. Primary Contact Email Address:
whs28590@gmail.com

Secondary Contact Email Address:
abbott.hunsucker@gmail.com</p> |
| <p>7. Primary Contact Phone:
NA

Secondary Contact Phone:
NA</p> | <p>8. Primary Contact Mobile Phone:
252-717-1243

Secondary Contact Mobile Phone:
252-531-3191</p> |
| <p>9. Date of Application:
4/1/2024</p> | <p>10. Fax:
NA</p> |

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858

Jesse Riggs, Vice President – 5914 Reedy Branch Road, Winterville, NC 28590

Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590

Ludie Moore, Recording Secretary – 161 Vernon White Rd, Winterville, NC 28590

Beth Burtnett, Corresponding Secretary – 1514 Hammersmith Drive, Winterville, NC

Mary Forlines, Director – PO Box 22, Winterville, NC 28590 (resigned Jan. 2024); replaced by Pete Gregory to fulfill remainder of Mary's term – 1462 Black Jack-Simpson Rd., Greenville, NC 27858

Jack Taft, Director – PO Box 20337, Greenville, NC 27858

Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834

John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

Mattie de Jesus, Director – 2418 Mill St., Winterville, NC 28590

12. Amount of Town funds requested:

This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the locations of the Winterville Museum and the Winterville Depot for March 16, 2024-March 15, 2025

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2023-2024 as in-kind services. We are asking that the service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

We are asking that this service/contribution be continued on an annual basis. No other future funding requests at this time.

15. Briefly describe how you will use the grant funds:

In-kind services will offset operating and ongoing maintenance expenses for the Museum and the Depot, therefore allowing both to be maintained and made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum and the Depot more readily available to community groups and special activities as well as help offset the costly maintenance of both properties.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Attendance at activities of the organization (excluding depot rentals) for the period of March 16, 2023 through March 15, 2024 increased from the previous year at 351 to 478 for this year. This was partly due to the Spring Concert Series that we held in 2023 as part of a grant from the Pitt County Arts Council and Emerge Gallery. We held our annual Old Christmas Tea at the museum along with monthly second Sunday openings including hosting an ice cream social and an event celebrating Black History Month and highlighting African American authors from Winterville, NC. Rental activity at the depot included 131 total uses (compared to 143 in the 2022-2023 reporting period); 105 of those uses were paid rentals. With an average of 46 guests per rental based on contracts, we had approximately 4,830 total guests. Of the completed contracts, 50% have Winterville addresses. The other 50% are from addresses outside of Winterville. We continued partnering with the Winterville Chamber of Commerce to allow them to use our facility free of charge working around our rental schedule. We continued our partnership with the FFA of Farmville Central High School and DH Conley High School and allowed our Museum to be a Field School. Students and teachers continued their work in the yard and gardens at the museum. We again decorated the outside of the museum as well as the fence and yard to provide some holiday cheer during the month of December. Jesse Riggs is continuing his effort to clean out and reorganize the barns so that artifacts are displayed more effectively to share the history of Winterville.

WHAS participated in the following community activities this year with volunteers and displays:

WHAS published our 2024 annual commemorative calendar that includes documentary photographs of people and places from the Winterville area, available to the public.

August 1, 2023 – Participated in the town’s celebration of National Night Out – provided a tent display along with volunteers and had the Model T on exhibit.

August 26, 2023 – Pete Gregory drove the WHAS Model T in the Winterville Watermelon Festival parade.

October 29, 2023 – Participated in the Winterville Chamber’s Fright Fest with volunteers, a booth, and the Model T car.

November 2023 – WHAS Board Member and US Veteran John Relford commemorated Veterans Day with a display of military flags on the lawn at Winterville Museum the Winterville Depot.

November 9, 2023 – Pete Gregory drove the WHAS Model T in the Winterville Christmas parade.

January 14, 2024 – Old Christmas Tea held at the Winterville Museum; also held drawing for our quilt raffle .

WHAS also made upgrades to our properties:

1. Installed donated railroad signal at the Winterville depot on concrete pad
2. Worked with WoodmenLife to install posts with solar lights to prevent driving on the grass
3. Added concrete pad under trashcans; added posts and rails around trashcans
4. Added controlled entrance door lighting that automatically turns on if the inside lights are turned on; safety feature for nighttime use
5. Installed 2 new signs at the Winterville Museum

18. How many of the clients/citizens served are residents of the Town of Winterville?

All activities were open to residents of Winterville and the surrounding community. We have opened the museum and made arrangements to coordinate openings with other ev the town, such as the Watermelon Festival and Christmas Parade. We also continued our regular monthly hours of being open from 3-5 p.m. on almost every 2nd Sunday. The rentals for our depot have been utilized by both Winterville residents as well as outside of our community. We have also continued our partnership with the Winterville Chamber of Commerce to hold their meetings at the depot as well as "virtual ribbon cuttings" for businesses that may not have storefronts. Our organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work. With 105 uses of our depot, we estimate an average of 46 guests at each event. That would total 4,830 guests. We estimate another 600 Winterville residents at other community events for a total of 5,430 total residents. Of the 105 completed depot rental contracts, 50% have Winterville addresses. The other 50% are from addresses outside of Winterville.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum and depot may be reduced based on the availability of other funds to pay for the requested in-kind services. Since both facilities are historic wood structures, maintenance will continually be required to keep the structures in good physical condition.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the

Watermelon Festival to promote the town and its heritage. The organization works with community groups such as cub scouts, boy scouts, girl scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. We have worked closely with the

Town of Winterville and the Winterville Police to establish and maintain a good working relationship to provide our customers and guests a memorable experience. During the past four years originally due to COVID, our organization board members have taken on the responsibility of handling the rentals as well as the opening and closing of the depot. That seems to work well, so we will continue doing so in the future as of now. We greatly appreciate the partnership we have with the Town, and hope it will continue in the future. We do not take it for granted. Our facilities are available for use by the Town of Winterville free of charge based on availability.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	0	0
Supplies	3,843.00	5,070.00	5,000.00
Services	16,876.00	29,545.76	27,000.00
Capital Outlay	27,420.00	6,940.00	15,000.00
TOTAL	48,139.00	41,464.76	47,000.00
# of positions (FTE)	NA	NA	NA

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	53,265.00	63,346.41	60,000.00
Town Funds	in kind services	in kind services	in kind services

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, President, of (the Winterville Historical and Arts Society do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Jane Power, WHAS President

Signature of President/Executive Director of Agency/Organization

Date: 3/29/2024



AGENCY NAME: WINTERVILLE HISTORICAL AND ARTS SOCIETY, INC
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
(March 16, 2023 through March 15, 2024) See last page...
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Attendance at activities of the organization (excluding depot rentals) for the period of March 16, 2023 through March 15, 2024 increased from the previous year at 351 to 478 for this year. This was partly due to the Spring Concert Series that we held in 2023 as part of a grant from the Pitt County Arts Council and Emerge Gallery. We held our annual Old Christmas Tea at the museum along with monthly second Sunday openings including hosting an ice cream social and an event celebrating Black History Month and highlighting African American authors from Winterville, NC. Rental activity at the depot included 131 total uses (compared to 143 in the 2022-2023 reporting period); 105 of those uses were paid rentals. With an average of 46 guests per rental based on contracts, we had approximately 4,830 total guests. Of the completed contracts, 50% have Winterville addresses. The other 50% are from addresses outside of Winterville. We allow the Winterville Chamber of Commerce to use our facility free of charge working around our rental schedule. Our facilities are also available for use by the Town of Winterville free of charge based on availability. We continue our partnership with the FFA of Farmville Central High School and DH Conley High School to assist us with the yard and gardens at our museum.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
All activities were open to residents of Winterville and the surrounding community. Most events were free of charge, but we did hold a spring concert

series this past year that we had a small fee to attend. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival and Christmas Parade. We also continued our regular monthly hours opening our Museum from 3-5 p.m. every 2nd Sunday. The rentals for our depot have been utilized by both Winterville residents as well as outside of our community. We have also continued our partnership with the Winterville Chamber of Commerce to hold their meetings at the depot as well as “virtual ribbon cuttings” for businesses that may not have storefronts. Our organization continues to be willing to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 4,830

TOTAL TOWN OF WINTERVILLE RESIDENTS | 2,415

- Any other pertinent information deemed appropriate.

In-kind services for the Winterville Historical and Arts Society from the Town of Winterville for Fiscal Year 2023-2024 included lawn maintenance and utilities service for the Museum as well as the depot.

Attach additional information.

Summary Report 3/16/23 - 3/15/2024

INCOME

Calendar Income	1,427.00
Depot Rental--Deposit	11,200.00
Depot Rental--Member	1,950.00
Depot Rental--Nonmember	24,885.00
Uncategorized	2,116.73
WHAS Donations	355.00
WHAS Event Sales (Concert tickets)	2,045.00
WHAS Membership	8,005.00
WHAS Memorial Donations	175.00
WHAS Misc Inc	122.68
WHAS Pitt Co. Arts Council Grant	9,000.00
WHAS Quilt Ticket Sales	2,065.00

Total Income	\$63,346.41
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EXPENSE

Bank Chrg	-192.53
Chargeback Insufficient Funds	-325.00
Depot Rental Canceled	-2,725.00
Depot Rental--Deposit Refund	-9,240.00
Depot Rental--Rental Refund	-450.00
Misc.	-25.00
Postage	-1,234.91
Uncategorized	-1,809.08
WHAS Auto	-1,394.18
WHAS Calendar	-812.13
WHAS Depot Maint	-5,912.89
WHAS Depot Misc	-30.00
WHAS Depot Supplies	-691.68
WHAS Entertainment	-418.23
WHAS Fire Extinguisher Expense	-92.00
WHAS Insurance	-1,464.71
WHAS Janitorial & Kitchen Supplies	-48.15
WHAS Janitorial Cleaning	-2,030.71
WHAS legal and accounting	-185.00
WHAS Misc	-179.58
WHAS Museum Artifacts	-389.00
WHAS Mus Maint	-1,461.57
WHAS Museum Barn Maint	-36.64
WHAS Mus Supplies	-61.56
WHAS PCAC Grant Marketing/Printing	-799.58
WHAS PCAC Grant Musical Groups Fees	-4,725.00
WHAS Pest Control	-900.00
WHAS Publicity	-3,235.77
WHAS Quilt Expense	-32.81
WHAS Telephone	-509.62
WHAS Yard Maint	-52.43

Total Expenses	\$-41,464.76
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NET TOTAL

\$21,881.65



TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

- 1. Agency Name:
Click or tap here to enter text
Winterville Senior Citizen Club
- 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Click or tap here to enter text
*First Citizen BANK 2407 Mills St
Winterville, NC 28590*
- 3. Mailing Address:
Click or tap here to enter text
304 Ola Circle,
- 4. Street Address:
Click or tap here to enter text
304 Ola Circle
- 5. Primary Contact Person:
Click or tap here to enter text
Beatrice A. Henderson
Secondary Contact Person:
Click or tap here to enter text
Beatrice Herbert
- 6. Primary Contact Email Address:
Click or tap here to enter text
N/A
Secondary Contact Email Address:
Click or tap here to enter text
N/A
- 7. Primary Contact Phone:
Click or tap here to enter text
252-814-9012
Secondary Contact Phone:
Click or tap here to enter text
N/A
- 8. Primary Contact Mobile Phone:
Click or tap here to enter text
252-814-9012
Secondary Contact Mobile Phone:
Click or tap here to enter text
N/A
- 9. Date of Application:
Click or tap to enter a date
3/1/24
- 10. Fax:
Click or tap here to enter text
N/A

11. Board of Directors, if any, including names, positions held and contact information:

Beatrice A. Henderson Director 252-49012 Calvin C. Henderson Advisor
Click or tap here to enter text

Elinor Hilliard 252-481-1012, Cleatrice Herbert

12. Amount of Town funds requested: Edna Bailey 252-756-0006 252-355-2185

Click or tap here to enter text

\$ 5,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Click or tap here to enter text

Yes, 2021 3,500.00 2022 3,500.00 2023 3,500.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Click or tap here to enter text

Continuous Annual funding for Winterville Senior Citizens Club

15. Briefly describe how you will use the grant funds:

Transporting Senior to meeting provide monthly fellowship, local bus trips
Click or tap here to enter text health screening, Printing Supplies for health awareness
And other activities for physical and social outing
quad for senior outlet.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

Click or tap here to enter text

Enable Senior to have consistent and timely meeting which provide outlet, and
Fellowship which enable them to feel physical together while socializing
with each other every month.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

100 Senior Citizen

Click or tap here to enter text

18. How many of the clients/citizens served are residents of the Town of Winterville?

Click or tap here to enter text 90-95%

19. What will be the impact on your agency, clients, or services if these program funds are not received?

The impact will have very disappointing effect because the seniors will not receive many of the opportunities presently received. Many of the activities the resources, fellowship luncheon and other important outlet now provide in order to prevent the seniors from just sitting home would be lost. These funds are very important to the Winterville Senior Citizen Club in their mission to provide a healthy life style for the seniors.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Click or tap here to enter text I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant # 2 "yes"

21. Mission Statement and General Agency Overview:

The purpose of Winterville Senior Citizen Club is to provide needed services and activities to senior 55 yrs. and over, to be part of an organized that provide a better quality of life during their older year through the many non-profit agencies and resources offered in P. # County

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Click or tap here to enter text

Through the Winterville Senior Citizen Club aggressive agency the seniors were able to meet the various candidates, Winterville new mayor, and those seeking office throughout the Pitt County.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	150.00	150.00
Supplies	600.00	650.00	1,250.00
Services	2,100.00	2,100.00	2,175.00
Capital Outlay			
TOTAL	2,700.00	2,750.00	3,925.00
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$-2,500.00	3,500.00	\$15,000.00
Town Funds			

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Click or tap here to enter Executive Director/President Name, of (Click or tap here to enter Name of Agency/Organization do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Click or tap here to enter signature of Executive Director/President Name

Signature of President/Executive Director of Agency/Organization

Date: Click or tap to enter a date.

AGENCY NAME: CLICK OR TAP HERE TO ENTER TEXT.
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Click or tap here to enter text.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Click or tap here to enter text.
- What goals/programs were unmet during the reporting period?
Click or tap here to enter text. *None*
- How were Winterville residents served by the Agency/Organization?
Click or tap here to enter text.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.
Click or tap here to enter text.

Attach additional information.

AGENCY NAME: [Click here to enter text.](#)

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- **A summary of revenue and expenditures for the reporting period.**
\$5,250.00 – lunch/food for seniors. Approx 70 seniors per [lunch@\\$7.50](#) per meal. This include all paper products, utensils, and drinks.
Supplies for preparing meeting: Ink Cartridges, paper, folders, brochures for new members, copies for news letters. Doors Prizes, Birthday items, stamps.
Transportation for seniors. T. Shirts.
- **How did the Agency/Organization accomplish its stated goals for the reporting period?**
All goals was accomplish through the club's aggressive planning of monthly agendas. There are opportunities for every seniors to address concerns with local and states officials. Also valuable resources and information are provided by local fire departments, police, Pitt County Sheriff, ECU Heart Center, and much more.
[Click here to enter text.](#)
- **What goals/programs were unmet during the reporting period? None!**
[Click here to enter text.](#)
- **How were Winterville residents served by the Agency/Organization?**
Winterville Seniors were served through timely and consistent meetings which enable them to continue to be part of s physical and social driven society. They fellowship and socialize together each month.
- **How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?**

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- **Any other pertinent information deemed appropriate.**
[Click here to enter text.](#)



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Winterville Watermelon Festival Committee, Inc
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
56-2022174
3. Mailing Address:
PO Box 805, Winterville NC 28590
4. Street Address:
324 Sylvania Street, Winterville NC 28590
5. Primary Contact Person:
Heather Jackson, Festival Chair

Secondary Contact Person:
Rebecca Caveness, Festival President
6. Primary Contact Email Address:
hjflipflop@gmail.com

Secondary Contact Email Address:
rebecca@cavenessdecor.com
7. Primary Contact Phone:
252.814.4370

Secondary Contact Phone:
252.902.7898
8. Primary Contact Mobile Phone:
<

Secondary Contact Mobile Phone:
<
9. Date of Application:
3/28/2024
10. Fax:
n/a

11. Board of Directors, if any, including names, positions held and contact information:

Winterville Watermelon Festival Committee Board 2024: Heather Jackson, Chair; Rebecca Caveness, President; Tim Tyson, Vice President; Stephanie Ham, Treasurer; Beth Fltch, Secretary; Trustees

12. Amount of Town funds requested:

50,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

2021: 20,000; 2022: 50,000; 2023: 50,000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Annual request

15. Briefly describe how you will use the grant funds:

To assist in making possible the 39th annual festival. Specifically in attaining a headlining artist for the Watermelon Jam.

16. How will you measure the effect of this grant funding on clients, services, and/or the community?

Each year we receive responses from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.

17. These program funds will directly impact how many clients/citizens? (Numerical count)

10,000 + - All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate at no charge.

18. How many of the clients/citizens served are residents of the Town of Winterville?

All citizens have the potential to be impacted, via attendance or tourist impact to businesses.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

We would not be able to host the festival as we know it today.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Yes

21. Mission Statement and General Agency Overview:

To promote the Town of Winterville, its local businesses, and community organizations by providing a weekend of exciting activities for its citizens and guests as well as provide tourism revenue for our businesses and show what a wonderful place to live Winterville is.

22. How do you coordinate the services provided by your agency with Town, County, and other agencies? Specify what the relationship is and the agency (or agencies) involved.

We have an annual planning meeting with Town Staff and individual departments prior to the festival to make sure we are all on the same page. We are also inspected by the Health Department and Fire Marshall to ensure we are in compliance. We also now meet with Parks and Rec early in the year to ensure we are cooperating together well in advance.

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	0	0
Supplies	0	0	0
Services	147,284	147,585.25	160,940
Capital Outlay	0	0	0
TOTAL	147,284	147,585.25	160,940
# of positions (FTE)	0	0	0

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	111,341	136,386.59	137,700
Town Funds	50,000	50,000	50,000

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years, please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - **Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** - Amount for tangible items costing \$500 or more.
 - **Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Rebecca Caveness, President, of (Winterville Watermelon Festival Committee do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Click or tap here to enter signature of Executive Director/President Name

Signature of President/Executive Director of Agency/Organization

Date: 3/28/2024

**AGENCY NAME: WINTERVILLE WATERMELON FESTIVAL COMMITTEE, INC
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2025**

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See attached Profit/Loss spreadsheet for the 2023 festival.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
The 2023 (38th annual) Winterville Watermelon Festival ran August 24th through the 27th. We had live music on Friday, Saturday, and Sunday, our annual Veterans Appreciation parade, a car show, amusement rides, tons of fantastic vendors, and so much more. Our revenue this past year was improved from years prior. The effects of Covid-19 on the festival lasted a while, but we have come out stronger on the other side and hope to continue that success. Our primary goal is to continue to be able to hold our beloved festival, and find ways we can better the events for the community.
- What goals/programs were unmet during the reporting period?
Our Sunday day concert was not as successful as we hoped. The committee believes that the heat of the day is too much to be able to hold an outdoor concert at that time. We are pivoting to other entertainment options for that time.
- How were Winterville residents served by the Agency/Organization?
All Winterville residents are invited and encouraged to attend the festival. With so much happening, there is something for all types and all ages to enjoy. It also is a huge bolster to the business community, and many local businesses do things to coincide with the multi-day event.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 20000

TOTAL TOWN OF WINTERVILLE RESIDENTS | 10000

- Any other pertinent information deemed appropriate.
It's very important to our committee that we acknowledge the immense work that Town staff puts forth to help make our festival possible. It's a huge service to our community, and without this important partnership it would be unattainable. As always, we welcome feedback from the Town and welcome all to come to our meetings held on the second Tuesday of every month at 7pm, at the Winterville Red Men building. The board is also happy to meet with Town staff to work on any logistics that need addressing. We recently met with Parks and Rec to nail down details for this year in a timely manner.


Attach additional information.

	INCOME	EXPENSES	PROFIT/LOSS
GENERAL SPONSORS	\$87,374.65	\$0.00	\$87,374.65
PARADE	\$3,999.75	\$2,175.00	\$1,824.75
VIP TENT	\$3,000.00	\$1,947.95	\$1,052.05
VOLUNTEER SHIRTS	\$2,000.00	\$500.68	\$1,499.32
FUNDRAISING - 50/50 RAFFLE	\$1,407.00	\$748.45	\$658.55
FUNDRAISING - COMMUNITY SPONOR SIGNS	\$462.00	\$642.00	-\$180.00
SHIRTS/MISC ITEMS	\$5,145.88	\$3,413.31	\$1,732.57
FOOD VENDORS	\$25,190.00	\$0.00	\$25,190.00
COMMERCIAL VENDORS	\$12,265.68	\$564.00	\$11,701.68
WATERMELON JAM	\$29,867.97	\$47,206.48	-\$17,338.51
BEER GARDEN	\$11,773.66	\$7,331.73	\$4,441.93
AMUSEMENT RIDES	\$2,150.00	\$0.00	\$2,150.00
CHRISTMAS FAMILY	\$0.00	\$989.19	-\$989.19
REDMAN RENTAL	\$0.00	\$400.00	-\$400.00
CHAMBER DUES	\$0.00	\$125.00	-\$125.00
DOWN EAST	\$0.00	\$5,700.00	-\$5,700.00
GOLF CARTS	\$0.00	\$651.18	-\$651.18
AGC PARKING	\$0.00	\$750.00	-\$750.00
TRAILER TRANSFER	\$0.00	\$1,200.00	-\$1,200.00
TREASURER SUPPLIES	\$0.00	\$89.62	-\$89.62
BANK FEE	\$0.00	\$41.10	-\$41.10
WEBSITE	\$0.00	\$22.17	-\$22.17
PRODUCTION	\$0.00	\$40,554.40	-\$40,554.40
FRIDAY NIGHT ENTERTAINMENT	\$0.00	\$10,500.00	-\$10,500.00
SUNDAY ENTERTAINMENT	\$0.00	\$1,975.00	-\$1,975.00
ADVERTISING	\$0.00	\$8,205.00	-\$8,205.00
SIGNS AND BANNERS	\$0.00	\$1,098.89	-\$1,098.89
TROPHIES	\$0.00	\$92.02	-\$92.02
CLINE'S FLOATS	\$0.00	\$875.00	-\$875.00
WINTERVILLE INSURANCE	\$0.00	\$3,372.18	-\$3,372.18
MISCELLANEOUS	\$0.00	\$2,961.26	-\$2,961.26
PO BOX (YEARLY)	\$0.00	\$210.00	-\$210.00
VETERANS BREAKFAST	\$0.00	\$144.19	-\$144.19
WV BAPTIST CHURTCH	\$0.00	\$1,024.45	-\$1,024.45
LESLIE EAKES	\$0.00	\$325.00	-\$325.00
Petty Cash	\$1,750.00	\$1,750.00	\$0.00
TOTAL	\$186,386.59	\$147,585.25	\$38,801.34



March 26, 2024

To: Terri L. Parker, Winterville Town Manager
Members of the Winterville Town Council

From: Greg Needham, Director of Libraries 

RE: 2024-2025 Sheppard Memorial Library Budget

Attached you will find the fiscal 2024-2025 budget documents that we are submitting to the Town of Winterville to help cover the operating costs of the Winterville Public Library. We respectfully request the sum of \$176,921 to operate the Winterville Public Library from July 1, 2024 through June 30, 2025. This request is \$5,153 more than approved by the Town Council for fiscal 2023-2024, and will help offset inflation increases for goods, services, and personnel costs. It is noteworthy to state that this budget includes an additional \$3,282 appropriated from State Aid and an additional \$1,876 in desk receipts income over the prior year.

In addition to helping offset inflation increases for goods and services, we raised our minimum hiring pay rate another \$2.00 per hour to \$12.25 per hour for regular part-time staff. All existing part-time staff received a \$2.00 per hour pay increase, and designated part-time and full-time staff each received a \$1.00 per hour pay increase.

We are pleased to continue our cooperative working relationship with the Town of Winterville to provide library service for the community.

Thank you for your consideration of this budget request and as always, I stand ready to present to the Town Council as needed, or otherwise provide more information to help with your budget process.



**TOWN OF WINTERVILLE
FY 2024-2025 NON-TOWN AGENCY GRANT APPLICATION**

1. Agency Name:
**Sheppard Memorial Library
for the
Winterville Public Library**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
56-6000928
3. Mailing Address:
530 Evans Street, Greenville, NC 27858
4. Street Address:
2316 N Railroad Street, Winterville, NC 28590
5. Primary Contact Person:
Greg Needham, Library Director

Secondary Contact Person:
Lynn Woolard, Library Business Manager
6. Primary Contact Email Address:
gneedham@sheppardlibrary.org

Secondary Contact Email Address:
lwoolard@sheppardlibrary.org
7. Primary Contact Phone:
252-329-4585

Secondary Contact Phone:
252-329-4586
8. Primary Contact Mobile Phone?
252-341-6521

Secondary Contact Mobile Phone:
252-531-1974
9. Date of Application:
March 21, 2024
10. Fax:
None

11. Board of Directors, if any, including names, positions held and contact information:

See the attachment A. for the Library Board of Trustees

12. Amount of Town funds requested:

\$176,921

13. Has your agency received Town of Winterville funds within the past three (3) years: and if so, how much was received?

**The Winterville Public Library has received funds within the past three (3) years.
FY 23-24 = \$171,768 FY 22-23 = \$168,400 FY 21-22 = \$165,300**

14. Is this a one-time request for funds: and if not, what future funding requests are anticipated?

Annual requests will be needed for the operation of the Winterville Public Library.

15. Briefly describe how you will use the grant funds:

Funds are for staff wages and benefits, library circulating materials, online services – including e-materials, internet access – wi fi, operating supplies, postage, computer equipment and related maintenance costs, and business administrative fees.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

Statistical data for the various public services is assessed regularly. Statistical information includes patron door count, patron visits, and items circulated.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Monthly statistical use includes 28,667 patron visits (this does not include the many curbside pickups we distribute to patrons); 458 new registrations; 41,341 items checked out (this does not include e-materials because we have no way to track departmental/branch usage); 4,257 computer sessions using library computers; 4,858 sessions of wi fi usage; 30 programs with 419 attendees; and 269 meeting room uses with 462 attendees.

18. How many of the clients/citizens served are residents of the Town of Winterville?

The majority of Winterville library patrons are from the Winterville community.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

We will be unable to provide library service at the Winterville Public Library without these vital funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for -TA applications," #2.

The Sheppard Memorial Library system, on behalf of the Winterville Public Library is fully able to comply with the requirements of the Town grant agreement if selected to receive this grant. See the executed Non-Town Agency Funding Assurance Affidavit.

21. Mission Statement and General Agency Overview:

See attachment B. Sheppard Memorial Library Vision Statement and Library Overview

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is with the agency (or agencies) involved.

The Town of Winterville owns and maintains the land and building of the Winterville Public Library and has a contractual agreement with Sheppard Memorial Library to provide library service at this facility. Pitt County government provides \$10,000 annually toward the operation of this library. Sheppard Memorial Library qualifies for and receives State Aid to Public Libraries through the State Library of North Carolina, and Sheppard Library apportions 10% of the State Aid for the operation of the Winterville Public Library (last year totaling \$20,297.)

BUDGET DETAILS:

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	155,666	159,836	168,509
Supplies	35,882	37,670	41,026
Services	13,821	13,552	11,834
Capital Outlay	0	0	0
TOTAL	205,369	211,058	221,369
# of positions (FTE)	3.69	3.69	3.58

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	36,969	39,290	44,448
Town Funds	168,400	171,768	176,921

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Data application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefitting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.)
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - **Personnel Services** – Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - **Supplies** – Amount for printing (office supplies, books, publications, medical services (MD's), travel, training, rent, etc.
 - **Capital Outlay** – Amount for tangible items costing \$500 or more.
 - **Other** – Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. Note: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

	<p>I, Greg Needham, Director of Libraries, of the Sheppard Memorial Library system including the Winterville Public Library, do hereby make the following ASSURANCES to the Town of Winterville:</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization is providing a service for the citizens within the Town service limits of the Town of Winterville:</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization will establish safeguards to forestall the appearance of our actual conflicts of interest or personal gain;</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization will comply with Federal and state laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;</p>
<ul style="list-style-type: none"> • 	<p>The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;</p>
<ul style="list-style-type: none"> • 	<p>All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from the sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and</p>
<ul style="list-style-type: none"> • 	<p>If the agency/organization dissolves or discontinues the programs/project services provided for the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.</p>

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Sheppard Memorial Library for the Winterville Public Library to receive Town funding.

Greg Needham, Director of Libraries -

Signature of President/Executive Director of Agency/Organization

Date: **March 22, 2024**

Attachment A. Library Board of Trustees

**SHEPPARD MEMORIAL LIBRARY BOARD OF TRUSTEES
Updated January 2024**

Name	Appointment made by the City, County, Bethel or Winterville	First Appointed	Current Term Expires
Terry S. Atkinson 301 Williams Street, Greenville, NC 27858 252-353-8121 atkinson@ecu.edu	County	October 2019 <i>to fill an unexpired term</i>	October 2026 <i>(2nd term expires)</i>
Jeff Coghill 4115 River Chase Drive, Greenville, NC 27858 252-744-2066 coghillj@3cu.edu	City	October 2022	October 2025 <i>(1st term expires)</i>
Cara Gohn 1763 Oak Pointe Drive, Greenville, NC 27834 252-702-5812 cara.gohn@gmail.com	County	March 2023	October 2026 <i>(1st term expires)</i>
Sharon Kenney PO Box 666, 3848 Whitehurst St, Bethel, NC 27812 252-825-9797 crazyquilter01@hotmail.com	Bethel	October 2023	October 2026 <i>(1st full term ends)</i>
Johnny Moye 582 Alma Drive, Winterville, NC 28590 252-355-3777 Johnny.moye@wintervillenc.com	Winterville	June 2023	October 2026 <i>(1st full term ends)</i>
Dorothy Muller 212 Bristol Court, Greenville, NC 27834 252-756-4299 dchmuller@gmail.com	City	October 2021	October 2024 <i>(1st term expires)</i>
Lisa Mulligan 1302 Bloomsbury Road, Greenville, NC 27858 252-558-5802 lisa@finnedconsulting.com	City	<i>October 2019</i>	October 2025 <i>(2nd term expires)</i>
Patricia Rawls 305 Francis Asbury Lane, Greenville, NC 27858 252-714-9400 Patriciarawls.7@gmail.com	City	October 2021	October 2024 <i>(1st term expires)</i>
Rick Smiley 102 Christenbury Road, Greenville, NC 27858 252-327-2308 ricksmiley@mac.com	City	October 2023	October 2026 <i>(1st term expires)</i>
Tracy Stroud 753 Cedar Ridge Drive, Winterville, NC 28590 252-321-2020 tstroud@ck-attorneys.com	County	March 2018	October 2024 <i>(2nd term expires)</i>
Chris Ulfers 3503 Baywood Lane, Greenville, NC 27834 252-355-2476 ulffersj@ecu.edu	City	October 2019 <i>to fill an unexpired term.</i>	October 2026 <i>(2nd term expires)</i>
Mary Perkins-Williams PO Box 1972, Greenville, NC 27835 252-215-3064 pittcounty.commissionerd2@gmail.com	County	January 2024	Pitt County Commissioner Liaison
Matthew Scully PO Box 7207, Greenville, NC 27835 mscully@greenvillenc.gov	City	January 2024	Greenville City Council Liaison
<p align="center">Chris Ulfers, Chair Terry Atkinson, Vice Chair Greg Needham, Library Director Lynn Woolard, Library Business Manager</p>		<p align="center">Sheppard Memorial Library 530 Evans Street Greenville, NC 27858-2398 252-329-4586</p>	

*An appointment is made for a 3-year term. A board member can serve two consecutive 3-year terms.
(A Board member who is appointed to fill an unexpired term of a prematurely vacated position can additionally
be reappointed to serve two consecutive 3-year terms.)*

Attachment B: Mission Statement and Agency Overview

SHEPPARD MEMORIAL LIBRARY SYSTEM

The Sheppard Memorial Library system consists of the main library, the Pitt County Bookmobile, and four branch facilities. The main library and two of the branches are located in the City of Greenville, one branch is located in the Town of Winterville, and another branch is located in the Town of Bethel. Operating funds for the libraries in Greenville and the Pitt County Bookmobile are funded by the City of Greenville and Pitt County. Operating costs for libraries in Winterville and Bethel are paid for by those towns, as well as support from Pitt County, and by revenues generated from the operation of these facilities. The Sheppard Memorial Library system receives the Pitt County appropriation of State public library funding because it is recognized as the county library system.

VISION

Sheppard Memorial Library is a reliable gateway to materials, services, and resources that serve the informational, recreational, intellectual, and creative pursuits of the individual and the community. It provides a welcoming community space (both virtual and real) focused on the joys of reading and lifelong learning, encouraging the free flow of ideas and supporting the preservation of the community's heritage. It is recognized throughout eastern North Carolina as significantly enhancing the economic vitality and the quality of life in the area.

MISSION STATEMENT

Sheppard Memorial Library promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains a diverse, comprehensive collection which provides recreation and supports enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations, allowing access and use of its collections and resources by as many individuals as possible. The library provides an ever-expanding collection of books and other materials that support literacy and lifelong learning and provide a source of vital healthful recreation for our community!

The library supports both formal and informal educational endeavors of persons in the community. It particularly supports reading and learning for children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of Pitt County in order to support the vitality of our knowledge-based economy. In this way it contributes to the economic development and sustainability of the community.

The library's staff is composed of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding books to read for recreation, and also to find answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

**AGENCY NAME: SHEPPARD MEMORIAL LIBRARY for the
WINTERVILLE PUBLIC LIBRARY
TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT
FY 2024-2024**

Each Non-Town Agency/Organization that received a monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town Every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than 5:00 pm, Monday, April 1, 2024.

The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

**Winterville Public Library
Summary of Revenue and Expenditures
July 1, 2023 – June 30, 2024**

Revenue Source:	FY 23-24
Non-Town Revenue	\$ 39,290
Town Funds	\$171,768
Expenditure Details:	FY 23-24
Personnel Services	\$159,836
Supplies	\$37,670
Services	\$13,552
TOTAL	\$211,058

- How did the Agency/Organization accomplish its stated goals for the reporting period?

The Winterville Public Library offered a full array of library services and resources to the citizens of Winterville, including the collection of books, audiovisual materials, e-materials, newspapers, magazines, wi-fi access, and many online services – including children’s programming (both in-person and online.)

- What goals/programs were unmet during the reporting period?

Some patrons continue to use great caution due to COVID and they are not comfortable in public settings, including visits to the library. In an attempt to aid these patrons, we have boosted our online e-materials budget again, and we continue to provide curbside service. Children’s programs are offered both in-person and online.

- How were Winterville residents served by the Agency/Organization?

The Winterville Public Library is a reliable gateway to materials, services, and resources that serve the information, recreational, intellectual, and creative pursuits of the individual and the community in Winterville. It provides a welcoming community space (both virtual and real) for the free flow of ideas and for the preservation of the community's heritage.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS – (Patron Visits to the Winterville Library) 28,667

TOTAL TOWN OF WINTERVILLE RESIDENTS – (Visited Winterville Library) 28,667

- Any other pertinent information deemed appropriate.

The Winterville Public Library, as in our entire library system, is experiencing growth in patron visits and circulation of materials. Free wi-fi is offered to patrons who may not have internet access at home.

Attach additional information.