



**WINTERVILLE TOWN COUNCIL AGENDA
MONDAY, JANUARY 13, 2025 - 6:00 PM
WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. ROLL CALL.**
- VI. APPROVAL OF AGENDA.**
- VII. OATH OF OFFICE:**
 1. Johnny Moye, Mayor Pro Tem.
- VIII. RECOGNITION OF EMPLOYEES:**
 1. Justin Johnson - Firefighter; Fire ♦ Rescue ♦ EMS.
 2. Amber Owens - Office Manager; Police Department
- IX. PROCLAMATIONS:**
 1. Dr. Martin Luther King, Jr. Day.
 2. Human Trafficking Prevention Month.
- X. PUBLIC HEARINGS:**
 1. Hunsucker Rezoning.
- XI. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
 1. Rebecca Caveness – Chamber of Commerce.
- XII. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
 1. Budget Amendment 2024-2025-5.
 2. Reimbursement Resolution 25-R-011.
 3. Copper Creek Annexation – Schedule Public Hearing.
 4. Fee Schedule Update.

XIII. OLD BUSINESS.

XIV. NEW BUSINESS:

1. 2025-2026 Biennium Legislative Goals Voting Process.

XV. OTHER AGENDA ITEMS:

1. Intersection at Mill Street/Boyd Street - Ongoing Update. (Councilwoman Hawkins).
2. Town Council Policies; Availability for Public Review. (Councilwoman Hawkins).
3. Terms of Service; Town Council, Mayor Pro Tem, and Mayor) . (Councilwoman Hawkins).
4. Community Roundtable; Updates/Tentative Dates. (Councilwoman Hawkins).
5. Winterville Small Business; Town Hall in 2025. (Councilwoman Hawkins).

XVI. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:

XVII. QUARTERLY REPORTS FROM DEPARTMENT HEADS:

XVIII. ANNOUNCEMENTS:

- Regular Town Council Meeting: Monday, January 13, 2025 @ 6:00 pm - Town Hall Assembly Room.
- Coffee with a Cop: Friday, January 17, 2025; 9:00 am - 10:30 am – Community Room.
- Martin Luther King Day – Town Offices Closed: Monday, January 20, 2025.
- Planning and Zoning Board Meeting: Tuesday, January 21, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, January 21, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Human Relations Board Meeting: Thursday, January 23, 2025 @ 7:00 – Town Hall Executive Conference Room.
- Recreation Advisory Board: Tuesday, January 28, 2025 @ 6:30 pm – Operation Center.
- Vision Setting Meeting – Part 1: Tuesday, January 28, 2025 @ 5:30 pm - Town Hall Assembly Room.
- February Agenda Abstracts Due: Thursday, January 29, 2025.
- Vision Setting Meeting – Part 2: Tuesday, February 4, 2025 @ 5:30 pm - Town Hall Assembly Room.
- Agenda Review Meeting: Thursday, February 6, 2025 @4:00 pm – Town Hall Executive Conference Room.
- March 2025 Newsletter Information Due: Friday, February 7, 2025.
- Regular Town Council Meeting: Monday, February 10, 2025 @ 6:00 pm - Town Hall Assembly Room.

XIX. REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.

XX. ADJOURN.

SPECIAL NOTICE: Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)



2571 Railroad Street
P.O. Box 1459
Winterville, NC 28590

Phone: (252) 756-2221

www.wintervillenc.com

**NORTH CAROLINA
PITT COUNTY
TOWN OF WINTERVILLE**

OATH OF OFFICE

I, Johnny Moyer, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor Pro Tem, so help me God.

Johnny Moyer, Mayor

Donald Harvey, Town Clerk

January 13, 2025
Date



PROCLAMATION

DR. MARTIN LUTHER KING, JR. DAY - January 20, 2025

WHEREAS, Dr. Martin Luther King, Jr. was a great moral leader who espoused peace and the brotherhood of man; and

WHEREAS, Dr. King advanced the cause of the attainment of social changes for all people and the establishment of "The Beloved Community" worldwide; and

WHEREAS, Dr. King admonished us to have faith, wisdom, and conviction that racial harmony can be achieved and left us a blueprint for harmonious relationships, let us, therefore, embrace his principles of love, peace, and non-violence as well as freedom and justice for all; and

WHEREAS, Dr. King's legacy to society is the leadership he provided by his commitment to justice, equality, and the elimination of racism through non-violent social change; and

WHEREAS, Dr. King epitomized the belief that all human beings are born free and equal in dignity and rights, endowed with reason and conscience to act towards one another in a spirit of harmony; and

WHEREAS, the observance of Dr. Martin Luther King Jr. Day offers an opportunity for individuals and communities to reflect on our shared history and to engage in actions that uphold the principles he championed;

WHEREAS, a law has established a national holiday to observe the anniversary of Dr. King's birth; and

WHEREAS, the State of North Carolina has established the third Monday in January as a legal holiday in honor of his birth;

NOW, THEREFORE, I, Richard E. Hines, Mayor of the Town of Winterville hereby proclaim January 20, 2025, as "**Dr. Martin Luther King, Jr. Day**" throughout the Town of Winterville. I urge all citizens to avail themselves of the splendid opportunity to remember and celebrate the life of Dr. King, whose struggle for civil rights and noble pursuit of equality for all Americans deserve our heartfelt appreciation.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 13th day of January 2025.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



PROCLAMATION

HUMAN TRAFFICKING PREVENTION MONTH - JANUARY 2025

WHEREAS, human trafficking is a public health issue and crime that harms the health and well-being of individuals, families, and communities, often across generations; and

WHEREAS, nearly 25 years after the passing of the Trafficking Victims Protection Act, an estimated 27.6 million people are subjected to human trafficking globally, in every U.S. state and territory; and,

WHEREAS, human trafficking can happen to anyone, but certain populations are at greater risk, including people affected by abuse, violence, poverty, unstable living situations, or social disconnection; and

WHEREAS, human trafficking is connected to many other forms of violence and exploitation, and often shares common risk and protective factors—such as lack of resources and unsafe environments; and

WHEREAS, “Connecting the Dots. Strengthening Communities. Preventing Trafficking.” underscores the need to understand how human trafficking relates to other forms of violence and how we can prevent it by strengthening protective factors at the individual, relational, community, and societal levels; and

WHEREAS, strengthening communities requires collective action to reduce the conditions that contribute to exploitation, build resilience, and create environments where people are protected from human trafficking and other forms of violence; and

WHEREAS, Center for Family Violence Prevention is committed to ensuring that those impacted by human trafficking receive services that are trauma-informed and responsive to their individual needs; and

WHEREAS, a successful response to human trafficking requires a coordinated, community-wide effort that includes collaboration across sectors and with those who have experienced human trafficking firsthand, to ensure that services and programs are effective and meet the needs of all survivors; and

WHEREAS, every individual, family, community, and organization can help raise awareness, prevent trafficking, and support survivors by learning how to act;

NOW, THEREFORE, I, Richard E. Hines, Mayor of the Town of Winterville do hereby proclaim January 2025 as Human Trafficking Prevention Month, reaffirming our commitment to “Connecting the Dots. Strengthening Communities. Preventing Trafficking.” by increasing awareness, improving education on human trafficking, making resources available for individuals and communities impacted by human trafficking, and building diverse public- private partnerships to support a more coordinated, comprehensive response to prevent and combat human trafficking.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 13th day of January 2025.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Stephen Penn, Planning and Economic Development Director

Item to be Considered

Subject: Hunsucker Rezoning.

Action Requested: Hold Public Hearing.

Attachment: Rezoning Application(s); Rezoning Map; Metes and Bounds Description; Staff Report; Planning and Zoning Reasonableness and Consistency Statement

Prepared By: Stephen Penn, Planning and Economic Development Director

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

Applicant: Linwood Stroud and Matthew Hunsucker.

Location: Reedy Branch Road (Roughly 415' to the east of Davie Street along Reedy Branch Rd.).

Parcel Numbers: 11644.

Site Data: 41.33 Acres.

Current Zoning District: Agricultural Residential (AR).

Proposed Zoning District: R-10 Conditional District (CD): Condition is that 10% of the area will remain Open Area/Space when developed.

Comprehensive Plan/Future Land Use Plan Character Area: Suburban Residential Character Area.

Staff Analysis:

The 41.33-acre property is currently vacant and farmed land. The surrounding uses are dominated by single-family detached homes and agricultural land. The Comprehensive Land Use Plan designates this area as "Suburban Residential Character Area" and supports an R 10 Rezoning with the condition that a minimum of 10% of the land is to remain "open space".

Therefore, the rezoning request is consistent with the intent and purpose of the Comprehensive Land Use Plan, the Future Land Use Map and is compatible with the existing development and trends in the surrounding area. **Staff recommends approval.**

Planning and Zoning Recommendation: Planning and Zoning recommended approval at their 11/18/24 Meeting. (5-1). Planning and Zoning's Consistency and reasonableness statement is attached.

Budgetary Impact: TBD.

Recommendation: Hold Public Hearing for Rezoning.



REZONING APPLICATION
TOWN OF WINTERVILLE
2571 Railroad Steet
P O Box 1459
Winterville, NC 28590
Phone: (252) 756-2221

Staff Use Only
Appl. # _____

OWNERSHIP INFORMATION:

Applicant: Linwood Stroud (agent) and Matthew Hunsucker (agent)

Address: 107-B Commerce St, Greenville, NC, 27858 and 1210 Ballyhask Pl, Raleigh, NC 27607

Phone #: 252-756-9352 and 404-386-1488

Owner: Wayland A Hunsucker and Sue Ellen Bridgers, Trustee of Bridgers Family Irrevocable Trust

Address: PO Box 1896, Winterville, NC 28590

Phone #: 252-531-3191

PROPERTY INFORMATION

Parcel #: 11644 Area (square feet or acres): 41.33

Current Land Use: Agricultural

Location of Property: Ingress off of Reedy Branch Rd west of and adjacent to 6083 Reedy Branch Rd

ZONING REQUEST

Existing Zoning: AR Requested Zoning: R-10 with 10% open area

Reason for zoning change: Following Winterville's Comprehensive Land Use Plan (adopted October 14, 2019) and to match the adjacent northern subdivision zoning of R-10

This application shall be accompanied by the following items:

- A map drawn to a scale of not less than 400 feet to the inch and not more than 20 feet to the inch showing the land covered by the proposed amendment;
- A legal description of the property;
- A list of the names and addresses of all owners of property involved in the map change and all adjoining property owners as shown on County tax records;
- A filing fee according to a regularly adopted Fee Schedule of the Town.

I, Sue Ellen Bridgers, Trustee of Bridgers Family Irrevocable Trust, being the Owner or Agent (if Agent, complete

section below) request that the attached rezoning request be placed on the agenda of the Planning and Zoning Board meeting scheduled for 11 / 18 / 2024.

I understand that failure to address any item in the zoning amendment application requirements of the zoning ordinance may result in the rezoning request not meeting the minimum submission requirements and will be returned to me for revision and resubmission at the next regular review cycle.

- All owners of the property must sign the application.

Sue Ellen Bridgers
Signature

8.28.2024
Date

NOTE: AGENTS ACTING ON BEHALF OF THE PROPERTY OWNER MUST HAVE A NOTARIZED STATEMENT FROM THE PROPERTY OWNER GIVING THEM THE AUTHORITY TO ACT ON THE OWNER'S BEHALF.

- All owners of the property must sign the application. (see attached second signature page)

I, Sue Ellen Bridgers, Trustee of Bridgers Family Irrevocable Trust, being the Owner of the property described herein,

do hereby authorize Linwood Stroud and Matthew Hunsucker as agents for the purpose of this application.

Sue Ellen Bridgers
Signature

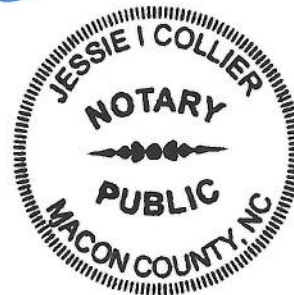
8.28.2024
Date

Sworn to and subscribed before me, this 28th day of August, 2024.

Jessie L. Collier
Notary Public

My Commission Expires:

10/5/2027



Staff Use Only

Appl. #: _____ Fee Amount _____ Date Paid _____

Planning Board Recommendation: APPROVED Meeting Date: _____
DENIED

Conditions/Comments: _____

Town Council Decision: APPROVED Meeting Date: _____
DENIED

Conditions/Comments: _____



**REZONING APPLICATION
TOWN OF WINTERVILLE**
2571 Railroad Steet
P O Box 1459
Winterville, NC 28590
Phone: (252) 756-2221

Staff Use Only
Appl. # _____

OWNERSHIP INFORMATION:

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Owner: Wayland A Hunsucker and Sue Ellen Bridgers, Trustee of Bridgers Family Irrevocable Trust

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- A legal description of the property;
- A list of the names and addresses of all owners of property involved in the map change and all adjoining property owners as shown on County tax records;
- A filing fee according to a regularly adopted Fee Schedule of the Town.

OWNER/AGENT STATEMENT

I, Wayland A Hunsucker, being the Owner or Agent (if Agent, complete section below) request that the attached rezoning request be placed on the agenda of the Planning and Zoning Board meeting scheduled for 11 / 18 / 24.

I understand that failure to address any item in the zoning amendment application requirements of the zoning ordinance my result in the rezoning request not meeting the minimum submission requirements and will be returned to me for revision and resubmission at the next regular review cycle.

- All owners of the property must sign the application.

Wayland A. Hunsucker Signature 8-26-24 Date

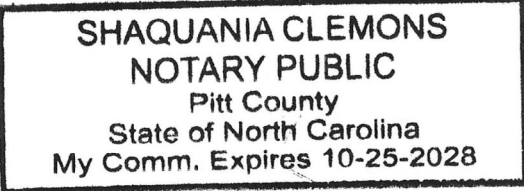
NOTE: AGENTS ACTING ON BEHALF OF THE PROPERTY OWNER MUST HAVE A NOTARIZED STATEMENT FROM THE PROPERTY OWNER GIVING THEM THE AUTHORITY TO ACT ON THE OWNER'S BEHALF.

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I, Wayland A Hunsucker, being the Owner of the property described herein, do hereby authorize Linwood Stroud and Matthew Hunsucker as agents for the purpose of this application.

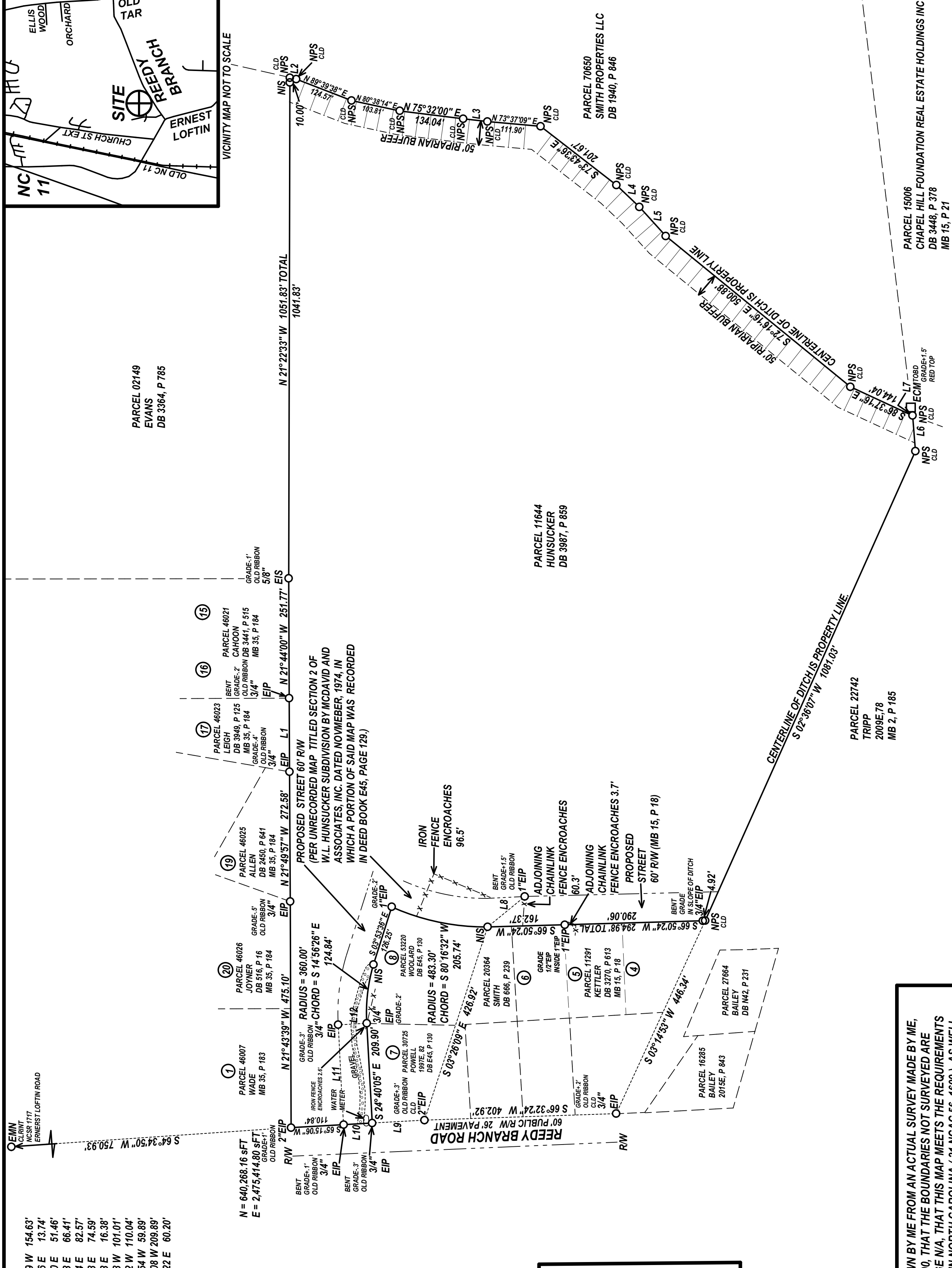
Wayland A. Hunsucker Signature 8-26-24 Date

Sworn to and subscribed before me, this 26 day of August, 2024.



Shaquania Clemons
Notary Public

My Commission Expires:
10 / 25 / 2028



LINE TABLE:

L1:	N 21°47'19" W	154.63'
L2:	N 81°17'06" E	73.74'
L3:	N 74°57'20" E	51.46'
L4:	S 67°57'43" E	66.41'
L5:	S 63°43'14" E	82.57'
L6:	S 26°02'28" E	74.59'
L7:	S 35°56'03" E	16.38'
L8:	S 29°10'18" W	101.01'
L9:	S 65°20'22" W	110.04'
L10:	S 65°10'54" W	59.89'
L11:	N 24°45'08" W	209.89'
L12:	N 65°10'22" E	60.20'

N = 640,268.16 sft
E = 2,475,414.80 sft

LEGEND:

- NIS = NEW #5 REBAR STAKE
- NPS = NO POINT SET
- EIP = EXISTING IRON PIPE
- PP = POWER POLE
- EIS = EXISTING IRON STAKE
- B/C = BACK OF CURB
- R/W = RIGHT OF WAY
- ENM = EXISTING MAGNETIC NAIL
- NPF = NO POINT FOUND
- CLR INT = CENTERLINE ROAD INTERSECTION
- MBL = MINIMUM BUILDING LINE
- ECM = EXISTING CONCRETE MONUMENT
- ERRS = EXISTING RAILROAD SPIKE
- X = CHAIN LINK FENCE
- E = OVERHEAD ELECTRIC LINE
- = DRAWING NOT TO SCALE

ACREAGE: SITE DATA
PARCEL 11644 = 41.33 ACRES

NORTH CAROLINA PITT COUNTY TOWN OF WINTERVILLE

I, JAMES L. EDWARDS, CERTIFY THAT THIS MAP WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME, THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000, THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM BOOK N/A, PAGE N/A, THAT THIS MAP MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600), AS WELL AS COMPLIANCE WITH NORTH CAROLINA GENERAL STATUTE 47-30, WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL, THIS 3RD DAY OF APRIL, 2023. I CERTIFY THAT THE FOLLOWING INFORMATION WAS USED TO PERFORM THIS GNSS SURVEY:

CLASS OF SURVEY = A
POSITIONAL ACCURACY = 0.10'
TYPE OF GPS FIELD PROCEDURE = NCVRS NETWORK RTK
DATES OF SURVEY: 12/29/22, 03/25/2023, 03/31/23
DATUM/FIXED CONTROL USED = NCVRS NETWORK
GEOID MODEL = GEOID18
COMBINED SCALE FACTOR = 0.999884694
UNITS = U.S. SURVEY FEET

I CERTIFY THAT THIS SURVEY IS OF AN EXISTING PARCEL OR PARCELS OF LAND OR ONE OR MORE EXISTING EASEMENTS AND DOES NOT CREATE A NEW STREET OR CHANGE AN EXISTING STREET.

REVIEW OFFICER: _____ DATE: _____



WAYLAND A. HUNSUCKER
PARCEL 11644
REEDY BRANCH ROAD
WINTERVILLE, NC, 28590

REFERENCES: DB 3987, P 859; MB 15, P 18; MB 15, P 21; DB 3270, P 613;
DB 666, P 239; DB E45, P 130; DB 516, P 16; DB 2450, P 641;
MB 2, P 185; MB 35, P 183; MB 35, P 184; DB 3949, P 12.

WINTERVILLE TOWNSHIP PITT COUNTY NORTH CAROLINA

SCALE: ONE INCH EQUALS ONE HUNDRED FIFTY FEET. APRIL 3, 2023

NOTES:

ALL DISTANCES ARE GROUND UNLESS OTHERWISE NOTED.
AREA BY COORDINATE GEOMETRY.
SUBJECT LOCATED WITHIN A FLOOD HAZARD ZONE PER MAP 3720467400J EFFECTIVE 1/02/04.
SUBJECT LOCATED WITHIN THE ETJ OF THE TOWN OF WINTERVILLE AND IS ZONED AR.
DITCH ALONG SUBJECT PROPERTY'S NORTHERN PROPERTY LINE IS DESIGNATED AS BLUE LINE PER PITT COUNTY GIS.
50' RIPARIAN BUFFER EXISTS.

SCALE: 1 INCH = 150 FEET.

JAMES L. EDWARDS
PROFESSIONAL LAND SURVEYOR
SEAL L-4867

JAMES L. EDWARDS, P.L.S. L-4867

LEGAL DESCRIPTION FOR PARCEL 11644, REEDY BRANCH ROAD, WINTERVILLE, NC:

BEGINNING AT AN EXISTING 2 INCH IRON PIPE LOCATED IN THE NORTHERN RIGHT OF WAY OF REEDY BRANCH ROAD, WITH NCGRID(2011) COORDINATES OF N= 640,268.16 sFT, E = 2,475,414.80 Sft, ALSO KNOWN AS THE POINT OF BEGINNING, AND BEING THE COMMON PROPERTY CORNER WITH THE SOUTHEASTERN PROPERTY CONRER OF PARCEL 46007, AND RUNNING N 21-43-39 W 475.10' TO AN EXISTING 3/4" IRON PIPE, THENCE N 21-49-57 W 272.58' TO A 3/4" EXISITNG IRON PIPE, THENCE N 21-47-19 W 154.63' TO A BENT 3/4" EXISTING IRON PIPE; THENCE N 21-44-00 W 251.77' TO A 5/8" EXISTING IRON STAKE, THENCE N 21-22-33 W 1041.83' TO A NEW 5/8" IRON STAKE SET, THENCE N 21-22-33 W 10.00' TO A NO POINT SET IN THE CENTERLINE OF AN EXISTING DITCH, THENCE WITH THE CENTERLINE OF THE DITCH N 81-17-06 E 13.74' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE N 89-39-38 E 124.57' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE N 80-38-14 E 103.81' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE N 75-32-00 E 134.04' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE N 74-57-20 E 51.46' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE N 73-37-09 E 111.90' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 73-43-36 E 201.67' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 67-57-43 E 66.41' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 63-43-14 E 82.57' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 72-16-16 E 500.88' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 86-37-16 E 144.04' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 26-02-28 E 74.59' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 02-36-07 W 1081.03' TO A NO POINT SET IN THE CENTERLINE OF THE DITCH, THENCE S 66-50-24 W 4.92' TO AN EXISTING 3/4" IRON PIPE, THENCE S 66-50-24 W 290.06' TO AN EXISTING 1" IRON PIPE, THENCE S 66-50-24 W 162.37' TO A NEW 5/8" IRON STAKE SET, THENCE ALONG A CURVE WITH A RADIUS OF 483.30' AND A CHORD OF S 80-16-32 W 205.74' TO AN EXISTING 1" IRON PIPE, THENCE S 03-53-36 E 126.25' TO A NEW 5/8" IRON STAKE SET, THENCE ALONG A CURVE WITH A 360.00' RADIUS AND A CHORD OF S 14-56-26 E 124.84' TO AN EXISTING 3/4" IRON PIPE, THENCE S 24-40-05 E 209.90' TO AN EXISTING 3/4" IRON PIPE LOCATED IN THE NORTHERN RIGHT OF WAY OF REEDY BRANCE ROAD, AND THE COMMON CORNER OF LOT 7, THE SOUTHWESTERN PROPERTY CORNER OF PARCEL 30725, THENCE S 65-10-54 W 59.89' TO AN EXISTING 3/4" IRON PIPE, THENCE S 65-15-06 W 110.84' TO AN EXSTING 2" IRON PIPE, WHICH IS THE POINT OF THE BEGINNING, CONTAINING 41.33 ACRES.



**Town of Winterville Planning Department
Hunsucker Rezoning- Zoning Staff Report**

GENERAL INFORMATION

APPLICANT	Linwood Stroud & Matthew Hunsucker
HEARING TYPE	Rezoning Request
REQUEST	R-10 Conditional District (CD)
CONDITIONS	That 10% of the future subdivision will be "Open Space".
LOCATION	Reedy Branch Road
PARCEL ID NUMBER(S)	11644
PUBLIC NOTIFICATION	Adjacent property owners were mailed notification of the rezoning request on 11.6.2024 (P&Z). Notification was posted on site on 11.6.2024. 17 properties were mailed notification.
TRACT SIZE	41.33 +/- acres
TOPOGRAPHY	Flat
VEGETATION	Cleared, Wooded, Agricultural.

SITE DATA

EXISTING USE	Vacant/ Wooded
---------------------	----------------

ADJACENT PROPERTY	ZONING	ADJACENT LAND USE
N	R-10.	Future site of Brookstone Phase 2 subdivision.
W	R-20.	Colonial Woods (ETJ) subdivision & Wooded land.
E	A-R.	Agricultural.
S	A-R; Reedy Branch.	Rural Single-Family Homes and Reedy Branch Road.

ZONING DISTRICT STANDARDS

DISTRICT SUMMARIES	EXISTING	REQUESTED
ZONING DISTRICT DESIGNATION	A-R.	R-10 CD.
MAX DENSITY	TBD	TBD
TYPICAL USES	Low density neighborhood consisting of single-family residences along with limited	Quiet, medium-density neighborhood consisting of single-family residences along with limited home occupations



	home occupations and private and public community uses.	and private and public community uses.
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SPECIAL INFORMATION

OVERLAY DISTRICT	N/A
ENVIRONMENTAL / SOILS	TBD.
FLOODPLAIN	None Shown.
STREAMS	TBD.
OTHER	If >1 acre is disturbed, site must meet Phase 2 stormwater requirements and provide Soil Erosion and Sedimentation Control Permit
SITE PLAN REQUIREMENTS	Site Plan / Construction Plan required.

**These regulations may not reflect all requirements for all situations. See the Town of Winterville Zoning Ordinance for all applicable regulations for site requirements for this zoning district.

LANDSCAPING & BUFFER REQUIREMENTS

Development must meet requirements of the Zoning Ordinance (Article X-A. Vegetation and Buffering Requirements).

TRANSPORTATION

STREET CLASSIFICATION	Reedy Branch Road. – NCDOT Road. Minor Thoroughfare on MPO Map.
SITE ACCESS	All access must be designed and constructed to meet the Town of Winterville / NCDOT standards.
TRAFFIC COUNTS (per NCDOT Annual Average Daily Traffic Map)	650 AADT.
Level Of Service (Transportation Analysis) Current= 2016 Study; Future= 2045 Projection. <i>* LOS is rated from A-F: A is the best, F the worst.</i> <i>* Roadway Improvement and street design is based upon achieving a minimum of LOS D on existing facilities and LOS C on new facilities.</i>	Existing: Extremely Low "A". Future: Extremely Low "A".
TRIP GENERATION	TBD.
SIDEWALKS	Required.
TRAFFIC IMPACT STUDY (TIS)	TBD By NCDOT.
STREET CONNECTIVITY	N/A – Rezoning Phase.
OTHER	N/A



IMPACT ANALYSIS

Land Use Compatibility

The surrounding properties consist of single-family detached, agricultural land, or properties that are in review to become developed as single-family detached properties.

The proposed R-10 Conditional District (with the condition that 10% of the subdivision is dedicated as open area) would permit single-family detached developments and is consistent with the surrounding land uses.

Town of Winterville Comprehensive Land Use Plan Policies

The Future Land Use Map designates this property as a Suburban Residential character area. Suburban Residential Character area is defined as "Primarily the large lot, single family detached residential, that many people love about the town's housing stock. Generally 2-3 dwellings per acre, larger lot, with front- and side loaded garages. Smaller lot sizes occasionally if minimum standards for open space and amenities are exceeded." R-10 is considered a potential zoning district as long as 10%-30% of the area is dedicated as open space. The requested **R-10 CD** zoning district *is* consistent with this character area as defined by the future land use designation.

Comprehensive Land Use Plans - Recommendations & Implementation

Land Use - Recommendation:

- **Maintain and improve neighborhood character:**
 - Encourage Open Space and amenities in new developments.
- **Reinforce the Town's Identity as a family-friendly community:**
 - Support rezoning to residential uses in the Suburban Residential and Urban Neighborhood areas as identified on the future land use map.



STAFF ANALYSIS AND RECOMMENDATION

Community Outreach

Applicant is encouraged to discuss this proposed rezoning with owners of surrounding properties.

Staff Analysis

The 41.33-acre property is currently vacant and farmed land. The surrounding uses are dominated by single-family detached homes and agricultural land. The Comprehensive Land Use Plan designates this area as "Suburban Residential Character Area" and supports an R 10 Rezoning with the condition that a minimum of 10% of the land is to remain "open space".

Therefore, the rezoning request is consistent with the intent and purpose of the Comprehensive Land Use Plan, the Future Land Use Map and is compatible with the existing development and trends in the surrounding area.

Staff Recommendation

Staff recommends **Approval** of the rezoning request for the 41.33 acres from A-R to R-10 CD with the condition that 10% of the subdivision is dedicated open space.



**Town of Winterville
Rezoning Request
Statement of Consistency & Reasonableness**

**Hunsucker Rezoning
November 18, 2024- Planning and Zoning Board Meeting**

Consistency:

The proposed rezoning request **is consistent with the Town of Winterville's Comprehensive Land Use Plan** as parcel 11644 is designated as "Suburban Residential" on the Future Land Use Map.

**The Town of Winterville governing boards must approve written statements documenting their consideration of the plans when making rezoning and zoning text amendment decisions, although they do not have to take actions that are consistent with the plan.*

Decision: In review of the Winterville Comprehensive Land Use Plan, the Hunsucker Rezoning Amendment is found to be consistant with the Town of Winterville Comprehensive Plan on November 18, 2024.
Vice Chair Signature Douglas K. Helmer Date: 11/18/24

Reasonableness:

The rezoning request **is** reasonable and in the public interest, in that it allows for land uses that are harmonious with surrounding land uses, land uses in close proximity, and is in the public interest:

- The Town of Winterville governing boards must adopt a statement of reasonableness for each rezoning. These factors are suggested and not mandated, as not all factors will be relevant to all zoning decisions. The following list of factors should be considered in a reasonableness analysis. **The Town of Winterville is considering:**

- i. The size, physical conditions, and other attributes of the area proposed to be rezoned;

Applicable? Y/N	If applicable, is the proposal reasonable:
	Decision _____

- ii. The benefits and detriments to the landowners, the neighbors, and the surrounding community;

Applicable? Y/N	If applicable, is the proposal reasonable:
	Decision _____

- iii. The relationship between the current, actual, and permissible development on the tract and adjoining areas and the development that would be permissible under the proposed amendment;

Applicable? Y/N	If applicable, is the proposal reasonable: Decision _____
-----------------	--

- iv. Why the action taken is in the public interest; and

Applicable? Y/N	If applicable, is the proposal reasonable: Decision _____
-----------------	--

- v. Any changed conditions warranting the amendment

Applicable? Y/N	If applicable, is the proposal reasonable: Decision _____
-----------------	--

In Review of the Hunsucker Rezoning Amendment, the rezoning request is reasonable and in the public interest, in that it allows for land uses that are harmonious with surrounding land uses and land uses in close proximity as found on November 18, 2024 by the Winterville Planning and Zonign Board.

Vice Chair Signature Douglas R. Kelton Date: 11/18/24

Vote to Approve or Deny Rezoning:

In review of the Hunsucker rezoning proposal's, Consistency and Reasonableness, The Town of Winterville's Planning and Zoning Board recommends **approval** of the rezoning request by Linwood Stroud and Matthew Hunsucker, to rezone 41.33 acres of property (Parcel # 11644), adjacent to Reedy Branch Road, from Agricultural-Residential (AR) to R-10 Conditional District (CD).

Conditions:

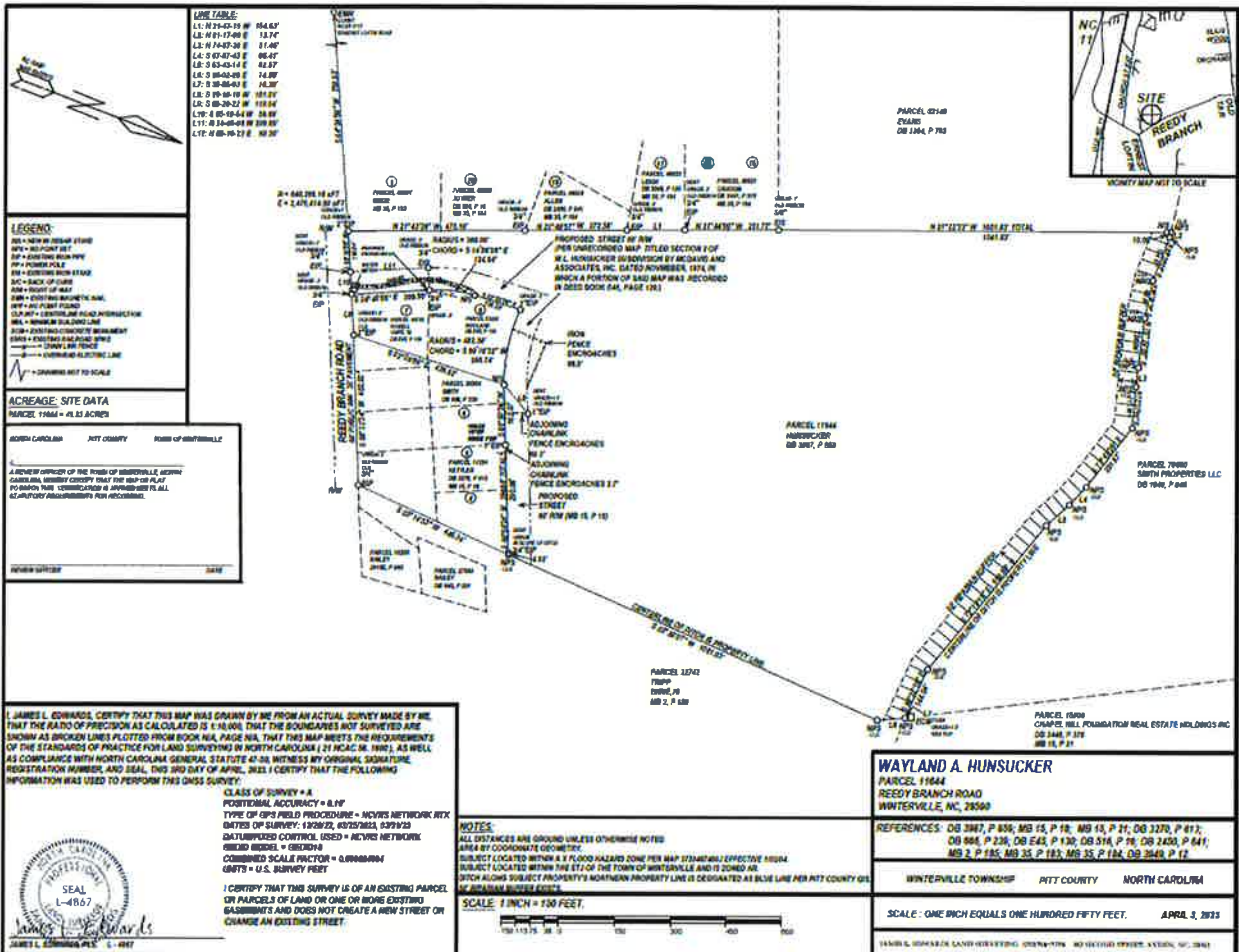
- Ten Percent (10%) of the development must remain Open Space/Open Area.

Douglas R. Kelton
Vice-Chair, Town of Winterville Planning and Zoning Board

11/18/24
Date

Hunsucker Rezoning, Parcel Number 11644 from A-R to: R-10 Conditional District (CD) with the condition that 10% of the future development will remain open space.

Approved by P&Z on 11/18/24.





**Notice of Public Hearing
Town of Winterville**

NOTICE IS HEREBY GIVEN that the Winterville Town Council will meet on Monday, January 13, 2025 at 6:00 pm in the Town Hall Assembly Room at 2571 Railroad Street, to consider the following requests and amendments:

Rezoning Text & Map Amendment: The Town of Winterville has received a rezoning application for a 41.33-acre site, off of Reedy Branch Road: Parcel Number 11644. The rezoning request is from Agricultural-Residential (AR) to R-10 Conditional District (CD) in which the condition requires at least 10% of the land remain open area/open space, once developed.

Copies of the Zoning Ordinance and Map are on file at the Planning Department Office in the Town Hall and are available for public inspection by contacting stephen.penn@wintervillenc.com or the Winterville Planning Department at (252) 756-2221; ext. 2360 or at www.wintervillenc.com.

The meeting is open to the public and will be available electronically. The public is encouraged to attend the meeting or watch the meeting live on YouTube (www.wintervillenc.com/videos). Persons having an interest in this matter and desiring to speak either for or against are encouraged to submit comments in writing prior to the meeting to stephen.penn@wintervillenc.com. Details on how to participate or view the meeting will be posted on the Town website. For further information, contact the Winterville Planning Department at (252) 756-2221; ext. 2360. The public may submit written comments to the Town Clerk's office, 2571 Railroad Street, Winterville, NC 28590, or via email to don.harvey@wintervillenc.com. Please include your name and address.

Notes to Publisher:

Legal Advertisements
legals@apgenc.com
(252) 329-9521

Subject: Hearing for the Town of Winterville's January 13th Town Council Meeting.

Please place the above legal advertisement in the Daily Reflector on Tuesday December 31, 2024 and Wednesday, January 8, 2025. Should you have any questions please contact me.

Please forward the invoice and Affidavit of Publication to me to assist with payment.

Thanks,

Donald Harvey, NCCMC
Town Clerk
Town of Winterville
2571 Railroad Street
PO Box 1459
Winterville, NC 28590
(252) 756-2221 – ext. 2344 – Phone
don.harvey@wintervillenc.com



Name of Applicant: _____

Date: _____

Address: _____

Phone: _____

Town Council Meeting Date Requesting to Provide Comment: _____

Description of the item(s) to be presented to the Town Council Members. Please be specific.

Name(s) of Speaker(s):

(1) _____

(2) _____

(3) _____

My signature below acknowledges that I have read the Town of Winterville Public Comment Policy. I agree that as applicant, the speaker(s) named above shall adhere to the Public Comment Policy of the Town of Winterville.

Signature



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Jessica Manning, Finance Director

Item to be Considered

Subject: Budget Amendment 2024-2025-5.

Action Requested: Approval of Budget Amendment.

Attachment: Budget Amendment.

Prepared By: Jessica Manning, Finance Director

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

This is the fifth budget amendment for the 2024-2025 Fiscal Year.

This first item is this budget amendment addresses the need to increase the budget by \$39,600 for the use of Asset Forfeiture Funds to purchase traffic signs, cameras, and equipment for the Police Department.

The second item address the need to increase the Donations and Sponsorship line item in the Recreation department by \$20,400 to account for the total donations received for the 12U Cal Ripken All Star team tournament. The Cal Ripken All Star expenditure line item will be increased as well by the same amount to cover the reimbursements to the team.

Budgetary Impact: The total budget amendment will increase the budget in the amount of \$60,000.

Recommendation: Staff recommends Council approve the amendment.

BUDGET ORDINANCE AMENDMENT 24-25-5

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

SECTION 1. Revenues are to be changed as follows:

LINE ITEM DESCRIPTION	Fund	Account		Increase	Decrease
Fund Balance Appropriation	General	10-0000-00	3831	\$ 39,600	
Donations and Sponsorship	Recreation	15-0000-00	3622	\$ 20,400	
Total				\$ 60,000	\$ -

SECTION 2. Appropriations are to be changed as follows:

LINE ITEM DESCRIPTION	Fund	Department	Account		Increase	Decrease
Authorized Forfeiture Allocation	General	Police	10-4310-00	4263	\$ 39,600	
Cal Ripken All Star	Recreation		15-6010-00	4285	\$ 20,400	
Total					\$ 60,000	\$ -

Adopted the 13th day of January 2024.

Richard E. Hines, Mayor

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Jessica Manning, Finance Director

Item to be Considered

Subject: Resolution of Reimbursement.

Action Requested: Approval of Resolution of Reimbursement.

Attachment: Resolution of Reimbursement 25-R-011

Prepared By: Jessica Manning, Finance Director

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

The resolution of reimbursement allows the Town to begin making purchases while funding sources are being obtained. This is a standard procedure that is often used to keep projects on schedule. It is also required by the IRS for this type of situation. The amount being financed is \$631,000. Items being purchased are Christmas Light Decorations, John Deere Gator, 2 Public Works Work Trucks, Mini Excavator, Paving Head, Sewer Crain Truck, and Sewer Pump Replacements.

Budgetary Impact: No Budgetary Impact.

Recommendation: Staff recommends Council approve the Resolution 25-R-011.

**Resolution
Town of Winterville, North Carolina
Declaration of Official Intent to Reimburse**

BE IT HEREBY RESOLVED that the Town of Winterville, NC does hereby adopt the following declaration (the “Declaration”) of official intent to reimburse.

This declaration (the “Declaration”) is made pursuant to the requirements of the United States Treasury Regulation Section 1.150-2 and is intended to constitute a Declaration of Official Intent to Reimburse under such Treasury Regulations Section.

The Undersigned is authorized to declare the official intent of the Town of Winterville, North Carolina (the “Issuer”) with respect to the matters contained herein.

1. **Expenditures to be Incurred.** The Issuer has incurring expenditures (the “expenditures”) for the purchase of Christmas Light Decorations, John Deere Gator, 2 Public Works Work Trucks, Mini Excavator, Paving Head, Sewer Crain Truck, and Sewer Pump Replacements.
2. **Plan of Finance.** The Insurer intends to finance the cost of the project with the proceeds of debt to be issued by the Issuer (the “Borrowing”) the interest on which is to be excluded from gross income for federal income tax purposes.
3. **Maximum Principle Amount of Debt to be Issued.** The maximum principle amount of the borrowing to be incurred by the Issuer to finance the equipment and vehicles is \$631,000.
4. **Declaration of Official Intent to Reimburse.** The issuer hereby declares its official intent to reimburse itself with the proceeds of the Borrowing for any of the Expenditures incurred by its prior to the issuance of the Borrowing.

Adopted this the 13th day of January 2025

Richard E. Hines, Mayor

ATTEST:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Stephen Penn, Planning and Economic Development Director

Item to be Considered

Subject: Copper Creek Phase 3 Annexation.

Action Requested: Schedule Annexation Public Hearing for February 10 Town Council Meeting.

Attachment: Annexation Petition, Annexation Map, and Legal Description.

Prepared By: Stephen Penn, Planning and Economic Development Director

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

Applicant: Terra Ventures Group, LLC; Manager Ashley Elks.

Location: Reedy Branch Road, North of Copper Creek Section 1 and East of Copper Creek Section 2.

Parcel Numbers: 80600.

Site Data: 12.80 acres.

Zoning District: R-12.5.

Staff Analysis:

Copper Creek Section 3 is an R-12.5 zoned parcel on Reedy Branch Road. The owner of the site would like to annex into the Town of Winterville's Corporate Limits.

Anticipated Annexation Schedule:

12/9/24: Direct Town Clerk To Investigate Sufficiency.

1/13/25: Schedule Public Hearing.

2/10/2025: Hold Public Hearing.

Budgetary Impact: TBD.

Recommendation: Schedule Public Hearing.

PETITION REQUESTING ANNEXATION

Date: 11/13/24

To the Mayor and Town Council of the Town of Winterville:

1. We the undersigned owners of real property respectfully requested that the area described in Paragraph 2 below be annexed to the Town of Winterville.

- All owners of the property must sign.

2 The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Description

COPPER CREEK, SECTION 3 BEING THE PROPERTY DESCRIBED IN DB 4521, PG 258 AND TRACT 1 AS SHOWN ON MAP RECORDED IN MB 74, PG 79 OF THE PITT COUNTY REGISTRY Winterville Township, Pitt County, North Carolina

Terra Ventures Group, LLC

Name 134 Ashley Estes Manager Address 1645 E Arlington Blvd Suite C

Signature  Greenville NC 27858

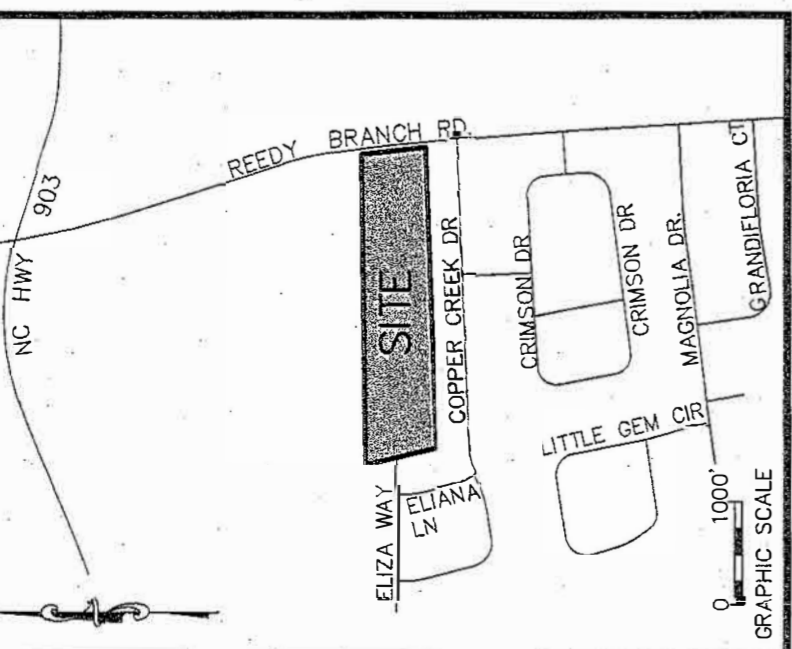
Name _____ Address _____

Signature _____

Name _____ Address _____

GRID NORTH
NAD 83/86

LEGEND:
AC = ACRE
CC = CONTROL CORNER
C/L = CENTERLINE
ECM = EXISTING CONCRETE MONUMENT
EIP = EXISTING IRON PIPE
EX = EXISTING
EX = EXISTING IRON STAKE
EX = EXISTING IRON POINT SET
IP = IRON POINT SET
MB = MAP BOOK
N/F = NOW OR FORMERLY
P/S = PAGE
PO = ROAD
R/W = RIGHT OF WAY
REF = REFERENCE
R/W = RIGHT OF WAY
SQ.FT = SQUARE FEET



SITE DATA:
ACREAGE 12.80 AC
PARCEL NO 80600
NC PIN 4674097161
ZONING AR

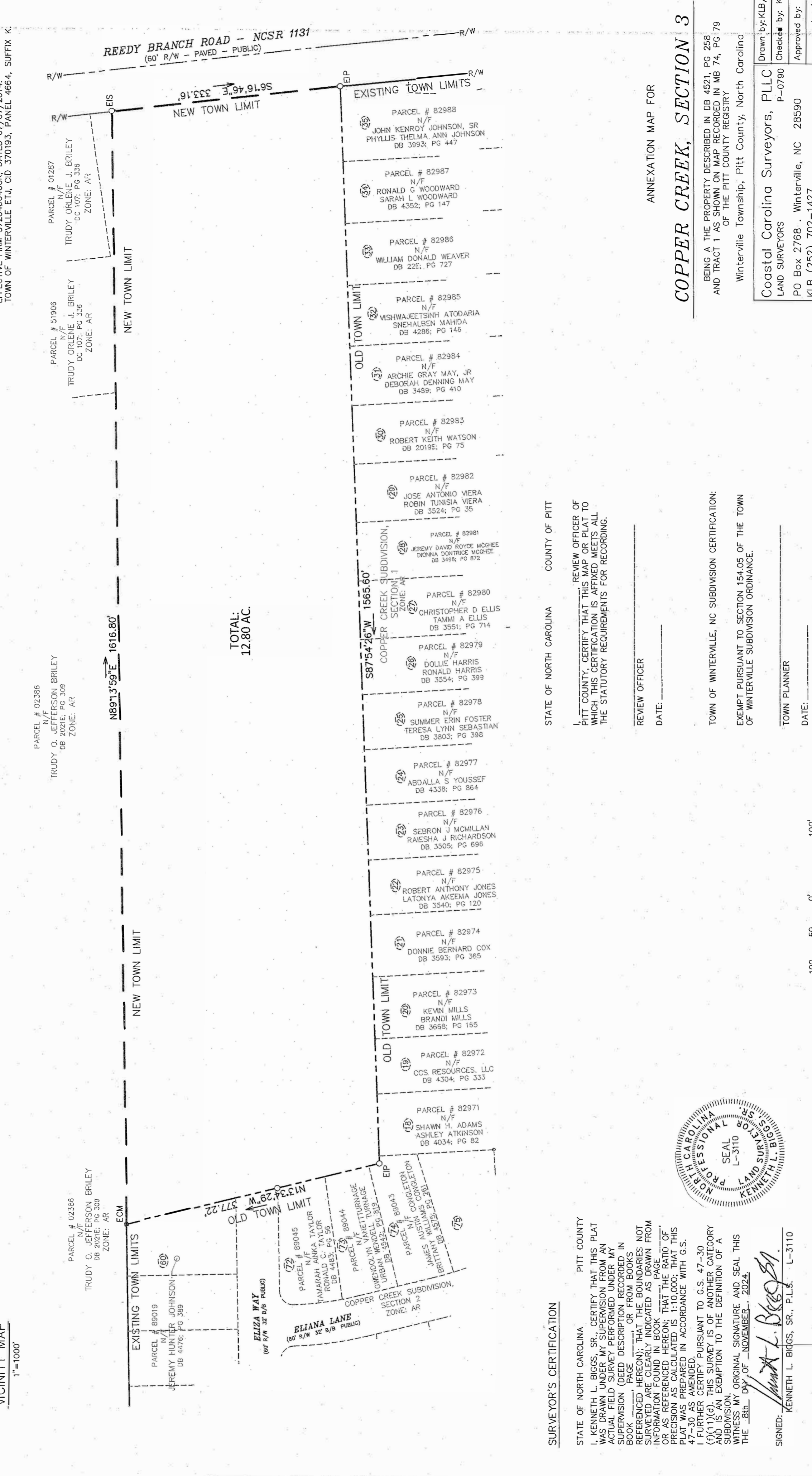
- SURVEY NOTES**
- PROPERTY SURVEYED IS PARCEL NUMBER 80600, OWNED BY TERRA VENTURES GROUP, LLC, CONTAINING 12.80 ACRES.
 - NO TITLE OPINION OR TITLE COMMITMENT WAS PROVIDED BY THE OWNER AT THE TIME OF THIS SURVEY.
 - ACREAGE CALCULATED BY THE COORDINATE METHOD.
 - COORDINATES ARE N.C. GRID UNITS ESTABLISHED WITH GPS.
 - NO N.C.G.S. HORIZONTAL CONTROL MONUMENTS FOUND WITHIN 2000 FEET OF THIS PROPERTY.
 - ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS IN FEET AND DECIMALS THEREOF UNLESS NOTED OTHERWISE.
 - THAT THIS SURVEY IS OF AN EXISTING PARCEL OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
 - THIS PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS, RIGHTS OF WAY, AND RESTRICTIVE COVENANTS WHICH MAY BE OF RECORD.
 - REFERENCES:
DB 4521, PG. 258 - SOURCE OF TITLE
MB 74, PG 79

LINE LEGEND
NEW TOWN LIMIT LINE =

OLD TOWN LIMIT LINE =

TOWN LIMIT LINE =

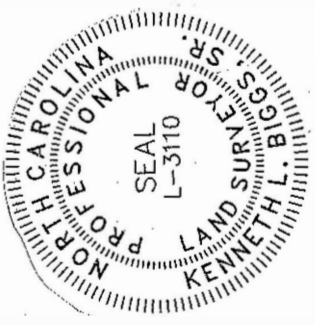
FLOOD NOTE
THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD AREA (ZONE X).
REFERENCES:
EFFECTIVE FIRM 3720467400J, DATED 01/02/2004,
TOWN OF WINTERVILLE ETJ, CID 370193, PANEL 4674, SUFFIX J.
EFFECTIVE FIRM 3720466400K, DATED 07/07/2014,
TOWN OF WINTERVILLE ETJ, CID 370193, PANEL 4664, SUFFIX K.



TOTAL:
12.80 AC.

SURVEYOR'S CERTIFICATION

STATE OF NORTH CAROLINA
PITTS COUNTY
I, KENNETH L. BIGGS, SR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (SEE DESCRIPTION RECORDED IN BOOK _____ PAGE _____ OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____ PAGE _____ OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.
I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (1)(1)(d), THIS SURVEY IS OF ANOTHER CATEGORY AND IS AN EXEMPTION TO THE DEFINITION OF A SUBDIVISION.
WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE 18th DAY OF NOVEMBER, 2024.



SIGNED:
KENNETH L. BIGGS, SR., P.L.S. L-3110

STATE OF NORTH CAROLINA COUNTY OF PITT

REVIEW OFFICER OF
PITTS COUNTY CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL THE STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER
DATE: _____

TOWN OF WINTERVILLE, NC SUBDIVISION CERTIFICATION:
EXEMPT PURSUANT TO SECTION 154.05 OF THE TOWN OF WINTERVILLE SUBDIVISION ORDINANCE.

TOWN PLANNER
DATE: _____

ANNEXATION MAP FOR

COPPER CREEK, SECTION 3

BENING A THE PROPERTY DESCRIBED IN DB 4521, PG. 258 AND TRACT 1 AS SHOWN ON MAP RECORDED IN MB 74, PG. 79 OF THE PITT COUNTY REGISTRY
Winterville Township, Pitt County, North Carolina

Drawn by: KLB/CPT
Checked by: KLB
Approved by: KLB
Date: 11/08/2024
Scale: 1" = 100'

Coastal Carolina Surveyors, PLLC
LAND SURVEYORS
P-0790
PO Box 2768, Winterville, NC 28590
KLB (252) 702-1427
kenbiggs.ccsurveyors@yahoo.com

GRAPHIC SCALE: 1" = 100'-0" 100' 50' 0' 100'



Metes and Bounds Report

Client: Terra Ventures Group, LLC

Project Name: Copper Creek Phase 3

Project Description:

Report Date: 11/8/2024 9:32:15 PM

Prepared by: Marie Peedin, PE

Metes and Bounds description Tax Parcel 80600

Beginning at a point whose Northing is 647564.369 and whose Easting is 2471875.607 ; said point being a point on the western right of way line of Reedy Branch Road, thence
N 6-16-46.00 W a distance of 333.16 ; thence
S 89-13-59.00 W a distance of 1616.80 ;thence
S 13-34-29.00 E a distance of 377.22; thence
N 87-54-26.00 E a distance of 1565.60 to the point of beginning.

Total area of tract is 12.80 ac.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Jessica Manning, Finance Director

Item to be Considered

Subject: Fee Schedule Update.

Action Requested: Approval of Fee Schedule Update.

Attachment: Draft Fee Schedule Update.

Prepared By: Jessica Manning, Finance Director

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

Approval of the Fee Schedule Update:

Changes are highlighted in yellow. These changes will keep fees in line with costs incurred by the Town.

Budgetary Impact: TBD.

Recommendation: Approval of Fee Schedule Update.

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date

January 13, 2025

As Certified by
Jessica Manning
Finance Director

Town of Winterville Fee Schedule Fiscal Year 2024-2025

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2024-2025 fiscal year:

Utility Department:

Residential Utility Deposits:

- Electric..... \$225.00 or a letter of good credit from a previous utility company.
- Water..... \$20.00 or a letter of good credit from a previous utility company.
- Sewer \$55.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits:

- Electric..... \$225.00
 - Water..... \$20.00
 - Sewer \$55.00
- All commercial accounts are required to pay a two (2) month deposit of \$600.

Service Charge:

- Cut on fee..... \$25.00
- Delinquent fee \$25.00 plus two-month deposit before reconnection.
(\$150.00 if initial deposit was made; \$300 if not)
- Returned Check Charge \$25.00

- Late Penalties: \$2.00
- Meter Tampering (All Utilities)..... \$100.00 fine plus estimated non-metered usage, as well an additional deposit of \$100.00, and cost of the new meter if damaged.

Water Tap Fee:

The following fees are the minimum amount due. The Tap fee includes Meter, Setter, Meter Box, ERT and labor for the install. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$1,200.00	\$2,200.00
1"	\$1,350.00	\$2,350.00
2"	\$3,000.00	\$4,000.00

New Subdivisions where the developer installs the lines, the developer will not be charged a tap fee, but will be responsible for the appropriate meter fee based on meter size.

Water Meter:

Meter Size	Cost
3/4"	\$250.00
1"	\$325.00
2"	\$1,000

Temporary Service at Fire Hydrant..... \$100.00

Sewer Access Fee:

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$1,000.00	\$2,000.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee Gravity Feed Line\$35.00 per foot
 Pressure Feed Line\$25.00 per foot

The frontage fee is applied to a customer who resides in our service area but has not tapped on to the Town’s sewer system. This is normally used when a customer switches from Septic to Sewer.

System Development Fee:

Meter Size, inches	Water Meter SDF	Sewer Meter SDF	Combined Total
5/8	\$1,081.67	\$2,163.33	\$3,245.00
3/4	\$1,081.67	\$2,163.33	\$3,245.00
1	\$1,803.33	\$3,606.67	\$5,410.00
1-1/2	\$3,608.33	\$7,216.67	\$10,825.00
2	\$5,773.33	\$11,546.67	\$17,320.00
3	\$11,548.33	\$23,096.67	\$34,645.00
4	\$18,045.00	\$36,090.00	\$54,135.00
6	\$36,090.00	\$72,180.00	\$108,270.00
8	\$57,743.33	\$115,486.67	\$173,230.00
10	\$83,006.67	\$166,013.33	\$249,020.00
12	\$155,186.67	\$310,373.33	\$465,560.00

CMSD:

Residential:

Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial:

For commercial properties, the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$125.00
Underground Service	\$500.00 < 100 feet; \$7.00 per foot > 100 feet
Commercial Underground: 200 amp	\$800.00
Commercial Underground: 400 amp	\$1,100.00
Commercial Underground: 600 amp	\$2,500.00
Commercial Underground: 800 amp	\$2,700.00
Commercial Distribution Cabinet	\$2,000.00
Meter on Transformer	cost of transformer plus 20%
Meter cost	\$110.00 or actual cost of meter if greater than \$110
New Subdivisions	\$1,500.00 per lot
Old Poles	\$.40 per foot.
Yard Light w/ Underground	\$85.00 minimum or \$3.00 per foot after 150 feet

Electric Line Extension:

Overhead Construction	cost of labor and materials plus 20%
Underground Construction	cost of labor and materials plus 20%

Convert Overhead to Underground

Residential	cost of service
Commercial	cost of service.

Solid Waste Collection:

Residential Customer	\$15.00 Per Container per month.
Residential Additional Recycling	\$8.00 Per Container per month.

Non-Profit Religious Organization	\$15.00 Per Container per month.
--	----------------------------------

Commercial
Commercial accounts will not be serviced by the
Town of Winterville or a contractor thereof.

General:

Cemetery Plots

In Town	In the ETJ	Out of Town*
\$800.00	\$1,200.00	NA*

*Cemetery plots are **not** available for purchase by Out of Town residents.

Opening and closing cemetery plots \$500.00.
Cremation Opening \$200.00.
After-hour arrangements (opening/closing/locating) \$150.00 additional.

Cable TV Franchise Application \$5,000.00 (non-refundable).

Taxicab Initial Franchise Application Fee \$30.00
Taxicab Renewal Franchise Application Fee \$19.00
Taxicab Annual Inspection Fee \$20.00
Taxicab Drivers Permit Application Fee \$15.00

Solicitation Permit \$20.00

Driveways and Curb Cutouts Cost of material or \$200.00 minimum.

Community Building Rental

In Town	Out of Town
\$225.00	\$300.00

Refundable Deposit of \$200 required.

Police Department:

Finger Printing Copies \$30.00
Off Duty Police Rate \$51.08 per hour

Planning and Zoning:

Site Development Plans (both residential and non-residential)

Submittal Fee \$500.00
Resubmittal Fee (Charged at 2nd Re-submittal)** Additional Base Fee.

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees

Text Amendment \$500.00 flat fee
Map Amendment \$550.00 + \$50 per acre not to exceed \$1,000.00.

Subdivision Plat Review Fee/Filing Fee

Preliminary Plat \$350.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Final Plat \$250.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Stormwater Review Fee \$1,000.00 per project.

Resubmittal fee (Charged at 2nd Re-submittal) Additional Base Fee.**

*****Charged when re-submittal due to project designer's failing to address city comments/requirements.**

Zoning Compliance Certificate Fee

Residential	New construction or addition	\$50.00
	Remodeling, no addition	\$40.00
	Accessory building	\$30.00
Non-Residential	New construction or addition	\$75.00
	Remodeling, no addition	\$60.00
	Accessory building	\$50.00

Signs \$50.00

Conditional Use Permit Application Filing Fee \$500.00

Variance Application Filing Fee \$500.00

Zoning Appeal Filing Fee \$500.00

Copy of Zoning Ordinance \$30.00

Copy of Subdivision Ordinance \$20.00

Copies of Maps

E Size Plot Map \$40.00
D Size Plot Map \$30.00

Recreational Payment in Lieu of Dedication

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:**Fee Structure for Facility Rentals**

Facility Rentals					
Facility	Description	Hour	Half Day	Full Day	Full Day - Weekend
Picnic Shelter	Resident	\$10.00	\$25.00	\$35.00	
	Non-Resident	\$15.00	\$35.00	\$50.00	
	Electricity			\$20.00	
Tennis Courts	Court	\$5.00			
	Lights	\$15.00	If outside normal operating hours		
Athletic Fields	Bambino				
	Ruritan	\$25.00	\$50.00	\$100.00	\$150.00
	Kiwanis	\$25.00	\$50.00	\$100.00	\$150.00
	Smith	\$25.00	\$50.00	\$100.00	\$150.00
	Lights	\$35.00			
	Tournament	\$200.00 per field per day. Includes use of lights.			
Amphitheater	Category 1	\$200 per performance No charge for rehearsals			
	Category 2	\$250 per performance \$25 per hour for rehearsals			
	Category 3	\$500 per performance \$25 per hour for rehearsals			
	Category 4	\$150 no performance			
	Category 5	Reimbursement of employee cost if applicable			

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hours). Renter is responsible for repair costs beyond what is considered normal wear and tear.

Program & Event Fee Structure

Program	Resident	Non-Res
Cal Ripken Baseball	\$50.00	\$65.00
T-Ball & Pee Wee	\$35.00	\$45.00
Babe Ruth Baseball	\$50.00	\$65.00
Fall Baseball	\$30.00	\$45.00
Tackle Football	\$50.00	\$70.00
Flag Football	\$30.00	\$45.00
Softball	\$10.00	\$20.00
Soccer	\$30.00	\$45.00
Cheerleading	\$30.00	\$45.00
Adult Kickball	\$30.00	\$45.00
Dances	\$15.00	\$25.00

Sponsorship Fees

Program	Fee
Men's Softball	\$400.00
Women's Softball	\$350.00
Co-Ed Softball	\$400.00
Soccer	\$200.00
Cal Ripken Major, Minor, Rookie	\$325.00
T-Ball & Pee Wee	\$250.00
Fall Baseball	\$250.00
Babe Ruth	\$325.00
Flag Football	\$200.00
Tackle Football	\$325.00

PCC Softball Agreement: \$2,600.00 (total) flat rental rate for spring and fall season.

Fire Services Fees:

Fire Inspection (First Visit) first or a minimum of 3000 square feet	In Town \$60.00
.....	ETJ \$90.00
Each additional 1,000 square feet	In Town \$3.00
Each additional 1,000 square feet	ETJ \$4.50
Fire Inspection (Re-inspection for Violations)	In Town \$30.00
.....	ETJ \$45.00
Each additional 1,000 square feet	In Town \$1.50
Each additional 1,000 square feet	ETJ \$2.25
Foster Home Inspection	In Town \$60.00
.....	ETJ \$90.00
Plan Review (Per Building) up to 3000 square feet	In Town \$100.00
.....	ETJ \$150.00
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Site Plan Review	In Town \$100.00
.....	ETJ \$150.00
Fire Alarm Plan Review & Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Fire Alarm Additional Field Test (Retest)	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Plan Review and Field Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Review and Field Re-Test or Additional Site Visits	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Hood and Suppression Plan Review	In Town \$50.00
.....	ETJ \$75.00
Hood & Suppression Field Test & Additional Site Visits	In Town \$50.00
.....	ETJ \$75.00
Re-piping Permit	In Town \$100.00
.....	ETJ \$150.00
Burn Permit	In Town \$50.00
.....	ETJ \$75.00

Private Hydrant Permit	In Town \$100.00
.....	ETJ \$150.00
Display & Exhibits Permit	In Town \$50.00
.....	ETJ \$75.00
Fair and Carnivals Permit.....	In Town \$100.00
.....	ETJ \$150.00
Tent Permit.....	In Town \$50.00
.....	ETJ \$75.00
Fumigating & Fogging Permit.....	In Town \$50.00
.....	ETJ \$75.00
Pyrotechnics / Explosives (+ Hourly Fee for Inspectors)	In Town \$50.00
.....	ETJ \$75.00
Miscellaneous and Other Permits	In Town \$50.00
.....	ETJ \$75.00
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Fire Reports.....	\$5.00
Tank Installation Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Extraction Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Abandonment.....	In Town \$150.00
.....	ETJ \$225.00
Tank Follow-up Inspection	In Town \$50.00
.....	ETJ \$75.00
ABC License	\$100.00
Fire Prevention Ordinance Violation	\$50.00 - \$500.00
Hazardous Material Spills (Per Man Hour)	\$30.00

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations
Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports
Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor.

Commercial – New Construction - Additions - Alterations / Renovations
Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used
Single Wide - \$125.00
Double Wide - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits
Residential - \$100.00
Commercial - \$150.00

Insulation \$50.00
Daycare / Group Homes \$100.00
Change of Occupancy..... \$75.00
Roofing Permit \$50.00
ABC Permit \$50.00
Swimming Pool \$125.00
Signs – Wall and Freestanding \$100.00/sign

Re-inspection Fee: \$100.00 first time; \$150.00 each time thereafter under same inspection.

Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.

Electrical Permits

Residential – New Construction - Additions
Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions
Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential
Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service
\$100.00 Up To 400 Amps
\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00

Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

Manufactured Homes / On Frame Modular - \$60.00

Adopted this the 13th day of January 2025.

Richard E. Hines, Mayor

ATTEST:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: January 13, 2025

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: 2025-2026 Biennium Legislative Goals.

Action Requested: Designate 2025-2026 Biennium Legislative Goals.

Attachment: 2025-2026 Biennium Legislative Goals and Town's Designation Form.

Prepared By: Donald Harvey, Town Clerk

Date: 1/2/2025

ABSTRACT ROUTING:

TC: 1/6/2025

TM: 1/6/2025

Final: tlp - 1/6/2025

Supporting Documentation

Town Council needs to select the voting delegate for the 2025-2026 Biennium Legislative Goals.

Budgetary Impact: NA.

Recommendation: Designate Voting Delegate.

LEGISLATIVE GOAL STATEMENTS

RECOMMENDED BY THE NCLM BOARD OF DIRECTORS

The following goal statements are NOT listed in any priority order.

- **Expand funding opportunities for disaster resiliency and recovery efforts.**
 - North Carolina has faced a number of damaging natural disasters in recent years, including the unprecedented storm that devastated western North Carolina in the fall of 2024.
 - To fully recover from these natural disasters requires a broad approach that focuses on infrastructure, housing and economic losses.
 - Federal assistance and private insurance will not be enough to address these ongoing, critical needs or mitigate damage when future disasters hit.
- **Establish long-term funding streams that adequately address water, sewer, stormwater, transportation and other infrastructure needs.**
 - Infrastructure – including roads, water, sewer, stormwater, parks and beaches – are critical to economic development and job creation.
 - Many cities in the state are growing, creating a constant need for investment to keep pace with population growth; many cities and towns also have aging infrastructure that must be replaced.
 - Creating long-term and more permanent funding streams for infrastructure will ensure adequate investments so that North Carolina thrives now and into the future.
- **Expand state transportation funding streams for construction and maintenance of municipal and state-owned secondary roads.**
 - Current Powell Bill and other state funding is not adequate to address transportation needs, particularly as they affect municipal and state-owned secondary roads.
 - In many cities and towns, major commuting corridors are not receiving the level of investment needed to keep pace with traffic.
 - More investment is needed for these roads if existing residents are to embrace business and residential growth

- **Increase funds to remediate contamination in local water supplies.**
 - Local municipal water systems and their ratepayers increasingly are footing the costs of cleaning up PFAS and other “forever” chemicals from drinking water supplies.
 - As more regulations are set at the state and federal level to limit these chemicals in water supplies, costs will escalate.
 - Cities primary recourse to try to recoup the cost for utility ratepayers is through the courts.

- **Expand incentives and funding for local economic development.**
 - Funding is simply inadequate in many cities and towns to encourage job growth.
 - State grants and incentives are often targeted in ways that fail to assist the areas in greatest need of job creation.
 - Maintaining or expanding funding for film tax credits, major industrial site development, downtown development and renewable energy tax credits helps cities and towns across the state.

- **Create incentives to encourage the development of diverse housing options.**
 - Housing affordability continues to be a significant problem across many areas of North Carolina, affecting people of different income levels.
 - The lack of affordable housing acts as a major impediment to business and workforce recruitment.
 - State incentives to encourage the construction of housing for people of various income levels are extremely limited.

- **Provide resources to rehabilitate or purchase blighted properties.**
 - In many cities and towns, blighted properties act as an impediment to economic and business growth.
 - Cities and towns have limited means to address these properties, particularly in more rural, smaller communities.
 - Rehabilitating blighted properties can help address North Carolina’s housing needs.

- **Create incentives that encourage and adequately fund regionalized water and sewer solutions.**
 - A number of municipal water and sewer systems continue to financially struggle with deferred maintenance needs.
 - These challenges came about largely due to population and job losses in rural areas, leading to an erosion of taxpayer and ratepayer bases.
 - While legislators and municipalities have begun to address these issues with the creation of the Viable Utility Reserve and the use of ARPA funding, state estimates show needs still exceed expenditures by several billion dollars.

- **Reduce regulatory conflicts between state agencies that discourage voluntary consolidation, merger and interconnection of municipal utility systems.**
 - Municipalities have contractually obtained older, smaller utility systems of other municipalities and private enterprises in order to provide better and more efficient services to residents and businesses.
 - Older laws and regulations impose penalties on mid-size and large municipalities due to state agencies requiring them to pay for relocation of utilities when those penalties would have been reduced or eliminated for the smaller entities they were purchased from.
 - The State should work to reduce and eliminate these conflicts which have the effect of discouraging voluntary consolidation, merger and interconnection of municipal utility systems.

- **Create an orphan road program whereby the state improves those roads to N.C. Department of Transportation standards before municipalities assume maintenance responsibilities.**
 - So-called orphan roads are typically created when a street in a subdivision is not built to state or municipal standards, and the developer walks away without an agreement for maintenance.
 - The abandoned road can leave homeowners on the hook for the cost of maintenance.
 - For cities and towns, these abandoned roads can serve as a deterrent to voluntary annexation agreements even as the residents seek municipal services.

- **Provide local revenue options beyond the property tax.**
 - Roughly 40 percent of municipal general fund revenue is generated by local property taxes.
 - Cities have little to no authority to raise significant revenue in other ways.
 - A lack of diverse, local tax options can affect economic growth, as well as cause large swings in revenue based on economic changes.
- **Support technical assistance programs to assist municipalities with securing or maintaining grants or other necessary municipal resources.**
 - Many municipalities do not have the resources to seek or administer grants, even as that source of funding could help meet the needs of residents.
 - State, federal and other grant funding offers a significant opportunity for cities and towns to improve infrastructure or enhance services.
 - Providing technical assistance to these municipalities can provide them with access to grant funding, providing resources not otherwise available to them.
- **Address the needs of a changing municipal workforce through state assistance that supports employee retention, including training and recruitment.**
 - Municipalities across the state are facing staffing issues as current workers age and retire.
 - Training and retention resources are limited and competing with wages offered in the private sector can be difficult.
 - The use of training and recruitment tools across state and local government boundaries can improve public sector workforce availability.
- **Update the annexation petition thresholds to make voluntary annexations easier to initiate.**
 - Voluntary annexation by petition currently requires 100 percent consent from all property owners, a threshold that can be impossible to meet even if a majority of property owners can benefit by utilizing their property for business or residential purposes.
 - Lowering the threshold from 100 percent represents a middle ground that would still reflect the will of property owners but not handicap communities' ability to economically thrive.
 - The ability of a city or town to grow and reflect its urban footprint is vital to its financial health; city services are relied on by residents whether they live in or near municipal boundaries.

- **Preserve authority for extraterritorial jurisdiction to ensure that growth is well-planned and investments by homeowners and business owners are protected.**
 - A community's land-use planning tools, including ETJ, are vital as infrastructure investments are made that pave the way for economic growth.
 - Protecting homes and businesses from incompatible uses continues to be an important feature of ETJs. As of 2022, at least 14 counties in North Carolina had no zoning restrictions, with several others being only partially zoned.
 - Protecting neighborhoods from incompatible uses ultimately protects the value of residents' homes and property.

- **Protect the ability of municipal elected officials, acting on behalf of local voters, to determine election formats, districts and other election matters currently under their purview.**
 - Locally-elected municipal officials are best positioned to understand the wishes of local voters and how those should be applied to local election matters.
 - In many areas, residents prefer to avoid political polarization when it comes to the practical tasks of municipal government.
 - Locally-elected municipal officials are in their communities every day and accessible to voters.



2025-2026 Biennium Legislative Goals | Designate Your Municipality's Voting Delegate

The League's member-driven legislative goals development process coincides with the start of each new legislative biennium. During even-numbered years, members come together to submit their legislative goals and priorities. Over the last few months, the Legislative Policy Committee considered these ideas, then presented its recommendations to the Board of Directors at their December meeting. The Board refined the positions further before sending them to the full League membership for a final vote. After the final voting period closes, cities and towns will have a focused advocacy agenda to pursue at the state and federal levels.

Designation of the Voting Delegate: Each Voting Delegate shall cast the single vote of the municipality for the Legislative Goals and Core Municipal Principles.

Deadline to Designate Voting Delegate: Thursday, January 16, 2025

Membership Voting Period: Tuesday, December 17, 2024 - Friday, January 17, 2025

If you have questions, contact Whitney Murphy | wmurphy@nclm.org | 919-715-8154

VOTING DELEGATE INFORMATION

Name *

Title	First	Last
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Municipality *

Preferred Email - unique to voting delegate to receive ballot *

Cell Number *

Preferred Address *

Address Line 1		
City	North Carolina 	Zip Code

PERSON COMPLETING FORM (if different from above)

Name

Title	First	Last
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Email

Preferred Phone Number